

Public Document Pack  
SOUTHEND-ON-SEA BOROUGH COUNCIL

**People Scrutiny Committee**

Date: Tuesday, 11th July, 2017 @ 18.30  
Place: Committee Room 1 - Civic Suite

Contact: Fiona Abbott – Principal Democratic Services Officer  
Email: [committeesection@southend.gov.uk](mailto:committeesection@southend.gov.uk)

**AGENDA**

\*\*\*\* **Part 1**

- 1 **Apologies for Absence**
- 2 **Declarations of Interest**
- 3 **Questions from Members of the Public**
- 4 **Minutes of the Meeting held on Tuesday, 11th April, 2017 (Pages 1 - 6)**
- 5 **Minutes of Special Meeting held on Thursday, 6th April, 2017 (Pages 7 - 10)**
- 6 **Southend University Hospital NHS Foundation Trust**  
Presentation from Yvonne Blucher, Managing Director, Southend University Hospital NHS Foundation Trust

There will be a brief presentation followed by a short Q&A time.

\*\*\*\* **ITEMS CALLED IN / REFERRED FROM CABINET - Tuesday 20th June 2017**

- 7 **Monthly Performance Report (Pages 11 - 36)**  
**Minute 66 (Cabinet Book 1 – Agenda Item 7 refers)**  
Referred direct to Scrutiny & Called in by Councillors Nevin, Robinson, Terry and Woodley

Members are asked to bring with them the most recent MPR for period ending May 2017 which will be circulated shortly. Comments / questions should be made at the appropriate Scrutiny Committee relevant to the subject matter.

- 8 **In-depth Scrutiny Final Report - Alternative Provision: off site education provision for children & young people (Pages 37 - 58)**  
**Minute 64 (Cabinet Book 1 – Agenda Item 5 refers)**  
Called in by Councillors Nevin and Robinson
- 9 **School Admission Arrangements for Community Schools and coordinated admission scheme for academic year 2018/19 (Pages 59 - 92)**  
**Minute 77 (Cabinet Book 2 – Agenda Item 18 refers)**

Called in by Councillors Nevin, Robinson, Mulroney and Wexham

- 10 Grammar School (Strategy) (Pages 93 - 98)**  
**Minute 78 (Cabinet Book 2 – Agenda Item 19 refers)**  
Called in by Councillors Nevin, Robinson, Mulroney, Wexham, Terry and Woodley
- 11 Provision of Secondary School Places (Pages 99 - 104)**  
**Minute 79 (Report circulated separately – Agenda Item 20 refers)**  
Called in by Councillors Mulroney, Wexham, Terry and Woodley
- 12 Standing Order 46 (Pages 105 - 106)**  
**Minute 86 (Cabinet Book 2 – Agenda Item 27 refers)**  
Called in by Councillors Nevin and Robinson

\*\*\*\* **PRE CABINET SCRUTINY ITEMS**

- 13 Parental Contributions for Children's Services (Pages 107 - 112)**  
Report of Deputy Chief Executive (People)

\*\*\*\* **ITEMS CALLED IN FROM THE FORWARD PLAN - NONE**

\*\*\*\* **OTHER SCRUTINY MATTERS**

- 14 Schools Progress Report (Pages 113 - 116)**  
Report of Deputy Chief Executive (People)
- 15 Scrutiny Committee - updates (Pages 117 - 122)**  
Report of Chief Executive
- 16 Minutes of the Meeting of Chairmen's Scrutiny Forum held on Tuesday, 20th June 2017 (Pages 123 - 124)**
- 17 In depth Scrutiny projects - 2017/ 18 (Pages 125 - 136)**  
Report of Chief Executive
- 18 Exclusion of the Public**

To agree that, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the items of business set out below on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

\*\*\*\* **Part 2**

\*\*\*\* **ITEM CALLED IN FROM CABINET - Tuesday 20th June 2017**

- 19 Provision of Secondary School Places in Southend September 2019: Proposed Free School Site (Pages 137 - 150)**  
**Minute 89 (Confidential Report circulated separately)**  
Called in by Councillors Nevin, Robinson, Terry and Woodley

**TO: The Chairman & Members of the People Scrutiny Committee:**

Councillor C Nevin (Chair), Councillor L Davies (Vice-Chair)  
Councillors B Arscott, M Borton, S Buckley, H Boyd, A Bright, M Butler, A Chalk, C Endersby, D Garston, S Habermel, A Jones, C Mulroney, G Phillips, M Stafford and C Walker

Co-opted members

Church of England Diocese –  
E Lusty (Voting on Education matters only)

Roman Catholic Diocese –  
VACANT (Voting on Education matters only)

Parent Governors –  
(i) M Rickett (Voting on Education matters only)  
(ii) VACANT (Voting on Education matters only)

SAVS – A Semmence (Non-Voting);  
Healthwatch Southend – L Crabb (Non-Voting);  
Southend Carers Forum – VACANT (Non-Voting)

Observers

Youth Council  
(i) E Feddon (Non-voting)  
(ii) N Ahmed (Non-Voting)

This page is intentionally left blank

# SOUTHEND-ON-SEA BOROUGH COUNCIL

## Meeting of People Scrutiny Committee

Date: Tuesday, 11th April, 2017

Place: Committee Room 1 - Civic Suite

# 4

**Present:** Councillor J Moyies (Chair)  
Councillors C Nevin (Vice-Chair), B Arscott, M Borton, H Boyd,  
S Buckley, C Endersby, D Garston, S Habermel, A Jones,  
D McGlone, C Mulrone, G Phillips and C Walker  
L Crabb (co-opted member)

**In Attendance:** Councillors L Salter and J Courtenay (Executive Councillors)  
Councillor and J Ware-Lane  
F Abbott, S Leftley, A Atherton, D Simon, B Martin, J O'Loughlin  
and S Houlden

**Start/End Time:** 6.30 - 8.05 pm

### 955 Apologies for Absence

Apologies for absence were received from Councillor Stafford (no substitute) and Councillor Butler (no substitute), E Lusty, A Semmence and M Rickett (co-opted members), E Feddon and N Ahmed (Youth Council – observers).

### 956 Declarations of Interest

The following interests were made at the meeting:-

- (a) Councillors Salter and Courtenay (Executive Councillors) - interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;
- (b) Councillor Salter – agenda item relating to Scrutiny Committee updates - non-pecuniary interest – husband is Consultant Surgeon at Southend Hospital and holds senior posts at the Hospital; son-in-law is GP; daughter is a doctor at Broomfield Hospital;
- (c) Councillor Nevin – agenda item relating to Public Health Annual Report – non-pecuniary – niece works for Public Health England;
- (d) Councillor Nevin - agenda item relating to Scrutiny Committee updates – non-pecuniary – 2 children work at MEHT; step sister works at Basildon Hospital; previous association at Southend and MEHT Hospitals; NHS employee in Trust outside area;
- (e) Councillor Arscott - agenda items relating to – School Admissions Arrangements; Annual Education Report; School Term Dates 2018/19; Schools Progress report – non pecuniary – Governor at Our Lady of Lourdes Catholic Primary School;
- (f) Councillor Boyd - agenda items relating to – Future provision of secondary places in Southend; School Admissions Arrangements; Annual Education Report; School Progress report – non- pecuniary – Governor at Westcliff High School for Girls and South East Essex Academy Trust, south east Essex Teaching School Alliance;

- (g) Councillor Borton - agenda items relating to - Future provision of secondary places in Southend; School Admissions Arrangements; Annual Education Report; School Term dates 2018/19; Schools Progress report – non-pecuniary – Governor at Milton Hall School;
- (h) Councillor Borton - agenda item relating to Scrutiny Committee updates – non-pecuniary – daughter nurse at Rochford Hospital;
- (i) Councillor Jones – agenda items relating to – Future provision of secondary places in Southend; School Admissions Arrangements; Annual Education Report; School Term dates 2018/19; Schools Progress report – non-pecuniary – parent of child attending school and Governor at Milton Hall School.

**957 Minutes of the Meeting held on Tuesday, 24th January, 2017**

Resolved:-

That the Minutes of the Meeting held on Tuesday, 24<sup>th</sup> January 2017 be confirmed as a correct record and signed.

**958 Minutes of the Special Meeting held on Tuesday, 20th December, 2016**

Resolved:-

That the Minutes of the Special Meeting held on Tuesday, 20<sup>th</sup> December 2016 be confirmed as a correct record and signed.

**959 Questions from Members of the Public**

Councillor Courtenay, the Executive Councillor for Children & Learning responded to a written question from Mr Webb and Councillor Salter, the Executive Councillor for Health and Adult Social Care responded to a written question from Mr Webb.

**960 Monthly Performance Report**

The Committee considered Minute 852 of Cabinet held on 14<sup>th</sup> March 2017 together with the Monthly Performance Report (MPR) covering the period to end February 2017, which had been circulated recently.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- As appropriate to the item.

**961 The Future Provision of Secondary Places in Southend**

The Committee considered Minute 856 of the meeting of Cabinet held on 14<sup>th</sup> March 2017, which had been called in to Scrutiny, together with a report of the Deputy Chief Executive (People) which provided an update on the progress of a strategy for the provision of secondary school places as overseen by the School Places Working Party.

Resolved:-

That the following decisions of Cabinet be noted:-

1. That the recommendations made at the School Places Working Party (as set out in paragraph 2.2 of the submitted report and in 2-5 below), held on 6th February 2017, be noted and approved.

In order to meet the immediate need for secondary school places by September 2018:-

2. That the expansion discussions with Good and Outstanding Schools, be continued.

In order to meet the additional need for school places for September 2019:-

3. That an initial exploration takes place with a small number of Academy Trusts regarding a secondary free school.
4. That the exploration of expansion opportunities takes place with schools that currently require improvement.
5. That officers continue dialogue with faith schools regarding future expansion, where there is excess demand but places should be for Southend children only.”

Note:-This is an Executive Function  
Executive Councillor:- Courtenay

**962 School Admissions Arrangements for Community Schools and the Coordinated Admission Scheme for Academic year 2018/19**

The Committee considered Minute 857 of the meeting of Cabinet held on 14<sup>th</sup> March 2017, which had been called in to Scrutiny, together with a report of the Deputy Chief Executive (People) on the admission arrangements for community schools for the academic year 2018/19.

Resolved:-

That the following decision of Cabinet be noted:-

“That the final Admissions Arrangements for Community Schools for the academic year 2018/19, be noted.”

Note:- This is an Executive Function.  
Executive Councillor:- Courtenay

**963 Annual Education Report**

The Committee considered Minute 858 of the meeting of Cabinet held on 14<sup>th</sup> March 2017, which had been called in to Scrutiny, together with a report of the Deputy Chief Executive (People) on the relative performance of Southend schools in the academic year 2015-16.

The Council's Director of Learning clarified that the report was a retrospective review and there would be more detailed evaluation of the Education Board in the next report.

In response to some questions, the Executive Councillor said that he would review the report to ensure there is consistency in this report on 'Areas for further development' and will circulate the revised report to the Committee members.

Resolved:-

That the following decision of Cabinet be noted:-

"That the draft Annual Education Report (AER), as set out in Appendix 1 to the submitted report, be noted and approved."

Note:-This is an Executive Function  
Executive Councillor:- Courtenay

#### **964 School Term Dates 2018/19**

The Committee considered Minute 859 of the meeting of Cabinet held on 14<sup>th</sup> March 2017, which had been called in to Scrutiny, together with a report of the Deputy Chief Executive (People) setting out the proposed school term and holiday dates for the academic year 2018/19.

In response to a question, the Executive Councillor said that he would ensure the proposed school term dates are circulated across the Council.

Resolved:-

That the following decision of Cabinet be noted:-

"That the school term and holiday dates for 2018/19, as set out in Appendix 1 to the submitted report, be approved."

Note:-This is an Executive Function  
Executive Councillor:- Courtenay

#### **965 The 2016 Annual Report of the Director of Public Health**

The Committee considered Minute 861 of the meeting of Cabinet held on 14<sup>th</sup> March 2017, which had been called in to Scrutiny, together with a report of the Deputy Chief Executive (People) presenting the 2016 Annual Report of the Director of Public Health.

The Director of Public Health responded to a number of questions around immunisation, screening, environmental factors, emergency planning, vaccination programmes and said that she would circulate information to the Committee in due course.



Resolved:-

That the following decision of Cabinet be noted:-

“That the content and recommendations of the 2016 Annual Report of the Director of Public Health, be noted.”

Note:-This is an Executive Function

Executive Councillor:- Salter

**966 Scrutiny Committee - updates**

The Committee received a report of the Chief Executive which updated the Committee on a number of health scrutiny matters and other matters relating to the work of the Committee.

With reference to the update regarding the St Luke's Primary Centre, the co-opted member asked the Scrutiny Officer to seek assurances from the CCG that there are no negative implications from the move of the GP practice into the Cumberlege Lodge, co located with the Intermediate Care Centre.

Resolved:-

1. That the report and actions taken be noted.
2. That the Summary Report of the Task & Finish Group set out at Appendix 1, looking at mental health issues for children and young people in Essex be received and noted. The Committee to receive feedback on the review and the key performance data.

Note:- This is a Scrutiny Function.

**967 In depth scrutiny report - 'Alternative provision - off site education provision for children and young people'**

The Committee received a report of the Chief Executive which sought formal approval to the draft final report and recommendations of the in depth scrutiny project – 'Alternative provision – off site education provision for children and young people'.

Resolved:-

1. That the report and the recommendations from the in depth scrutiny project, attached at Appendix 1 be agreed.
2. That the Chairman be authorised to agree any final amendments to the draft report.
3. That in accordance with Scrutiny Procedure Rule 10 (Part 4 (e) of the Constitution), to agree that the Chairman of the Project Team present the final report to a future Cabinet meeting.

4. That the members and Officers involved with the study be thanked for their hard work.

Note:- This is a Scrutiny Function.

**968 Exclusion of the Public**

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the items of business set out below, on the grounds that they would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**969 Schools Progress Report**

The Committee considered a report by the Corporate Director for People which informed Members of the current position with regard to schools causing concern, including Academy developments.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.  
Executive Councillor:- Courtenay

**Chairman:** \_\_\_\_\_

# SOUTHEND-ON-SEA BOROUGH COUNCIL

## Meeting of People Scrutiny Committee

**Date: Thursday, 6th April, 2017**  
**Place: Committee Room 1 - Civic Suite**

# 5

**Present:** Councillor J Moyies (Chair)  
Councillors C Nevin (Vice-Chair), M Borton, H Boyd, S Buckley,  
C Endersby, A Jones, D McGlone, C Mulrone, G Phillips, M Stafford  
and C Walker  
L Crabb (co-opted member)

**In Attendance:** Councillors Salter (Executive Councillor)  
Councillors McDonald and Ware-Lane  
F Abbott, J Lansley and Dr Atherton  
E Feddon and N Ahmed – Youth Council observers

**Start/End Time:** 6.00 - 9.15 pm

### 926 Apologies for Absence

At the start of the meeting the Chairman announced the sad news that Councillor Mike Assenheim had passed away very suddenly and that his funeral had been held earlier in the day.

Apologies for absence were received from Councillors Arscott, Butler, D Garston and Habermel (no substitutes), Ms E Lusty, Ms A Semmence and Mr M Rickett (co-opted members).

The Chairman welcomed the new Youth Mayor, Edward Feddon and Nadia Ahmed, Deputy Youth Mayor, to the meeting.

### 927 Declarations of Interest

The following interests were declared at the meeting:-

- (a) Councillor Salter - agenda item relating to Success Regime – non-pecuniary interest – husband is Consultant Surgeon at Southend Hospital and holds senior posts at the Hospital; son-in-law is GP; daughter is a doctor at Broomfield Hospital;
- (b) Councillor Nevin - agenda item relating to Success Regime - non-pecuniary – 2 children work at MEHT; step sister works at Basildon Hospital; previous association at Southend and MEHT Hospitals; NHS employee in Trust outside area.

### 928 Questions from Members of the Public

There were no questions received from members of the public.

**929 Mid and South Essex Sustainability and Transformation Plan and Success Regime**

Further to Minute 574 from the special meeting held on 20<sup>th</sup> December 2016, the Chairman welcomed the following health representatives to the meeting for this item:-

- Dr Celia Skinner – Group Medical Director for Basildon, Broomfield and Southend Hospitals
- Ian Stidston – Accountable Officer, Castle Point and Rochford and Southend CCGs
- Dr Anita Donley – Independent Chair, Mid and South Essex Success Regime
- Wendy Smith - Communications Adviser to Mid and South Essex Success Regime

Yvonne Blucher, Managing Director Southend University Hospital NHS Foundation Trust was also present for the item.

The Committee considered a report from the Programme Director, Mid and South Essex Success Regime which provided an update on the progress of the Success Regime (SR) and Sustainability and Transformation Plan (STP) and also received a detailed update presentation on a number of issues / developments, including:

- Current system fragmented, over reliant on hospitals which is unaffordable
- Southend localities overview
- Building capacity in local services
- Complex care initiative
- Broomfield, Southend, Basildon Hospitals and rationale for change – no change for existing centres of excellence and majority stays local. A&E will continue at all 3 sites for the majority of patients (and will be front door 24/7 for every walk in patient)
- Outlined possible options & current thinking - Option 2A – Southend be cancer centre, local emergency centre, centre for planned care - Option 1A – Southend be cancer care, emergency centre elective surgery
- Both options will go to pre consultation business case, to be signed off by CCG Trust Boards and public consultation later in year (October)
- Continuing engagement with local people

This was followed by Q&A from the members of the Committee, covering a number of issues:

- (a) Localities / primary care developments
- (b) Hospital services and reconfiguration
- (c) A&E & options
- (d) General issues on overall plan, data sharing, transport, recruitment, workforce, role of voluntary sector

In summary, the Chairman said that health must be clearer in their communications and need to be more precise in language and about what they are describing. There has to be clarity on governance and responsibility for delivery and outcomes; residents need to have a very clear and truthful account of what changes are actually proposed for A&E at Southend hospital. Members

need to see the clinical evidence that is underpinning the proposals and models and need to see a clear plan for patient data sharing and clarity of who is responsible for delivering the data plan for this area and when.

The Committee welcomed the suggestion for further meetings going forward and also for the Ambulance Trust to be invited to future meetings. The Ambulance Trust have also offered the opportunity for members to visit the Operations Control Room.

Resolved:

1. That the representatives be thanked for the informative presentation and update.
2. That the Ambulance Trust be invited to a future meeting of the Committee when the STP / Success Regime is considered.
3. That a meeting of the Committee be arranged for early in the next Municipal Year to consider the pre consultation business case.

Note:- This is a Scrutiny Function.

**930 Southend University Hospital NHS Foundation Trust**

This item was deferred to a future meeting.

**Chairman:** \_\_\_\_\_

This page is intentionally left blank

# MONTHLY PERFORMANCE REPORT

April 2017

## Contents

- Section 1**            **2017-18 Corporate Performance Indicators**  
Performance Information for all Corporate Priority Indicators
- Section 2**            **Detail of Indicators Rated Red or Amber**  
Performance detail for indicators rated Red or Amber
- Section 3**            **Partnership Indicators**  
  
Health Wellbeing Indicators  
Local Economy Indicators  
Community Safety Indicators







Please note there are no finance reports for the April MPR.

Version:                **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: [timmacgregor@southend.gov.uk](mailto:timmacgregor@southend.gov.uk) (01702) 534025 or [Louisabowen@southend.gov.uk](mailto:Louisabowen@southend.gov.uk) (01702) 212039

## Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: [timmacgregor@southend.gov.uk](mailto:timmacgregor@southend.gov.uk) (01702) 534025 or [Louisabowen@southend.gov.uk](mailto:Louisabowen@southend.gov.uk) (01702) 212039



# Section 1: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 14 June 2017 10:42



**Performance Data Expected Outcome: At risk of missing target 10 On course to achieve target 19 Some slippage against target 3 No Value 2**

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	April 2017	54.9	55.7	55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	April 2017	75	66	66			John O'Loughlin	People Scrutiny
CP 1.3	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	Aim to Minimise	April 2017	673	-	TBC			Carl Robinson	Policy & Resources Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month. [Cumulative]	Aim to Maximise	April 2017	58.9%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month. [Cumulative]	Aim to Maximise	April 2017	83.7%	90%	90%			John O'Loughlin	People Scrutiny











MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	April 2017	369.3	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	April 2017	81.6%	74%	74%			Sharon Houlden	People Scrutiny

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	April 2017	44	45	45			Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	April 2017	93%	93%	93%			Carl Robinson	Place Scrutiny
14 CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	April 2017	N/A	-	TBC			Carl Robinson	Place Scrutiny

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. [ASCOF 1H]	Aim to Maximise	April 2017	-	-	TBC	-		Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	April 2017	73.1%	88.6%	88.6%			Sharon Houlden	People Scrutiny






MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD average]	Aim to Minimise	April 2017	2.14	1.43	1.43			Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A) [Year to date Snapshot]	Aim to Maximise	April 2017	29.6%	33.5%	33.5%			Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	April 2017	10.4%	10%	10%			Sharon Houlden	People Scrutiny
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	April 2017	414,496	362,500	4,350,000			Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	April 2017	5	3	40			Marion Gibbon	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	April 2017	24	70	1,100			Liesel Park	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	April 2017	379	414	5,740			Margaret Gray	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative]	Aim to Maximise	April 2017	27.3%	90%	90%			John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	April 2017	83%	-	TBC	-		John O'Loughlin	People Scrutiny

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing is nurtured and supported. • Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	April 2017	10.00%	10.00%	97.30%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	April 2017	10.80%	10.80%	97.90%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	April 2017	100.00%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	April 2017	100.00%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	April 2017	98.33%	90.00%	90.00%			Peter Geraghty	Place Scrutiny
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	April 2017	1.38%	1.77%	1.77%			Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	April 2017	85.6%	80%	80%			Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	April 2017	96	100	100			Sharon Houlden	People Scrutiny

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	April 2017	4,499	1,583	19,000			Scott Dolling	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	April 2017	84.71%	80.00%	80.00%			Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	April 2017	0.51	0.51	7.20			Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	April 2017	26,583	21,250	35,000			Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative]	Aim to Maximise	April 2017	6.3%	56%	56%			Brin Martin	People Scrutiny

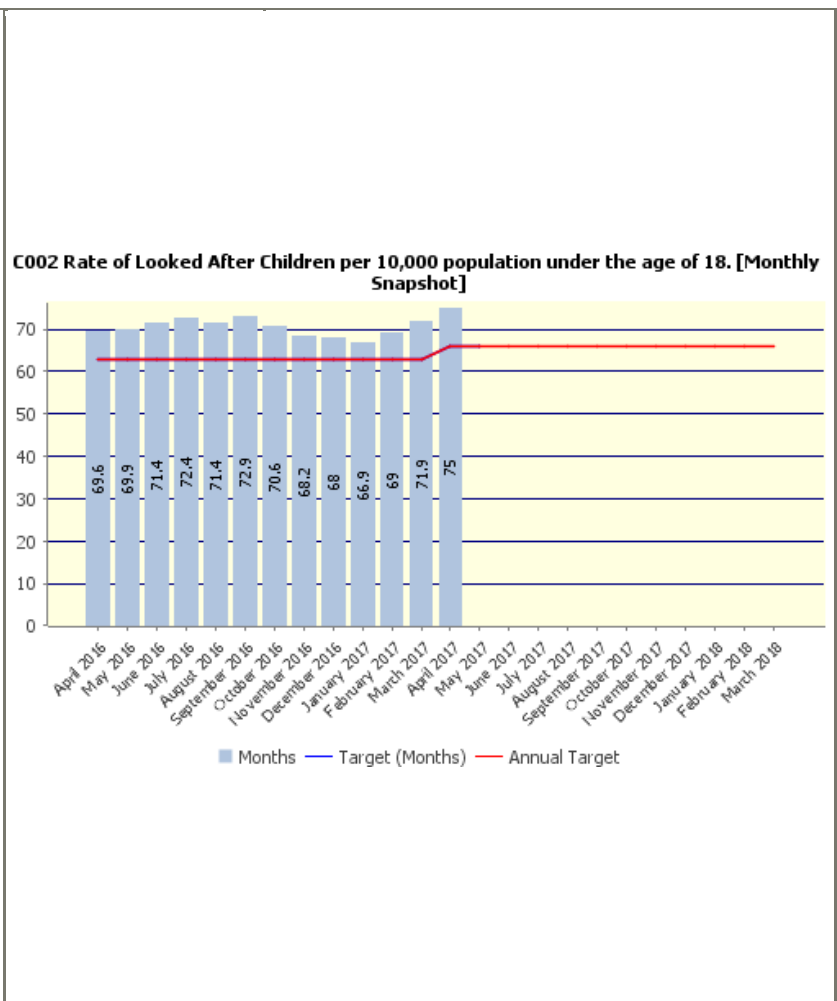
### Section 3: Detail of indicators rated Red or Amber

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.


Expected Outcome: At risk of missing target 5

CP 1.2	<b>Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]</b>			
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>John O'Loughlin</b>			
<b>Year Introduced</b>	2014			

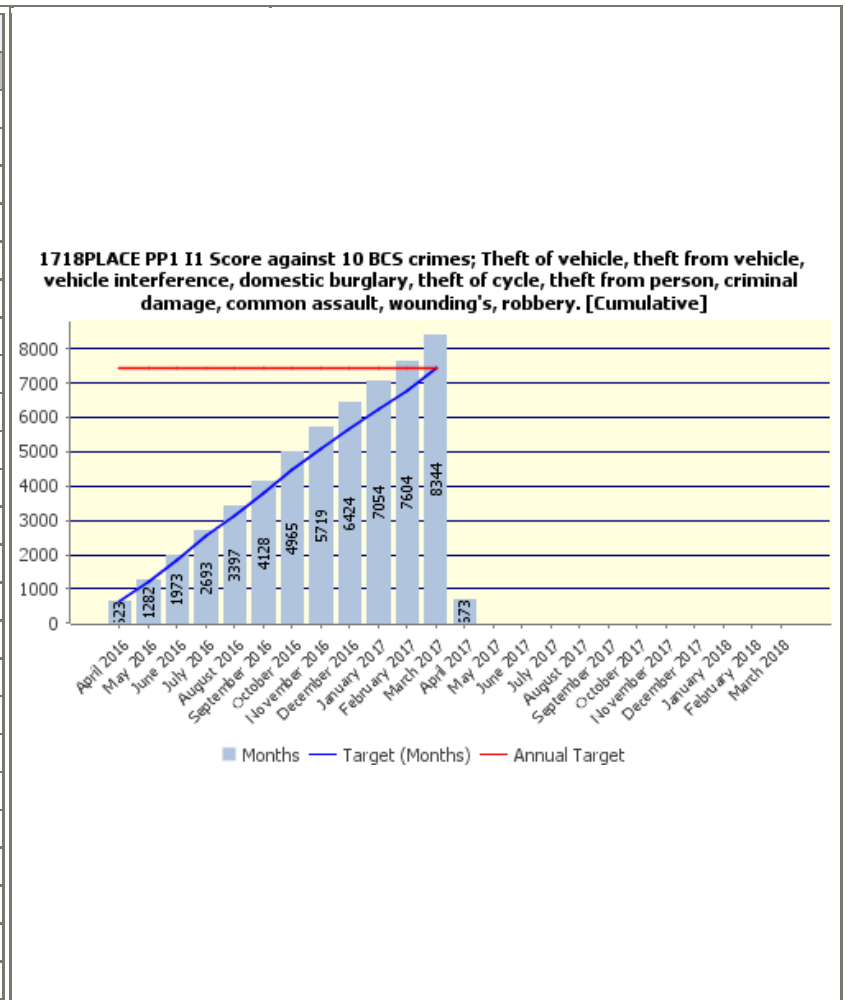
Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	75	66
May 2017		66
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



Over the last 6 months the work of the Edge of Care team and the Placement Panel has focused on supporting children to remain living with their families where appropriate. However, this has not yet shown an impact on this performance measure. Performance has also been impacted by large sibling groups who have become looked after. Due to the nature of funding the stated figure excludes 10 unaccompanied asylum seeking children.

CP 1.3	<b>Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]</b>			<b>April 2017 result</b> N/A
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>Carl Robinson</b>			
<b>Year Introduced</b>	2007			

Date Range 1		
	Value	Target
April 2016	623	626
May 2016	1282	1231
June 2016	1973	1857
July 2016	2693	2532
August 2016	3397	3102
September 2016	4128	3773
October 2016	4965	4478
November 2016	5719	5078
December 2016	6424	5665
January 2017	7054	6235
February 2017	7604	6754
March 2017	8344	7389
April 2017	673	
May 2017		
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

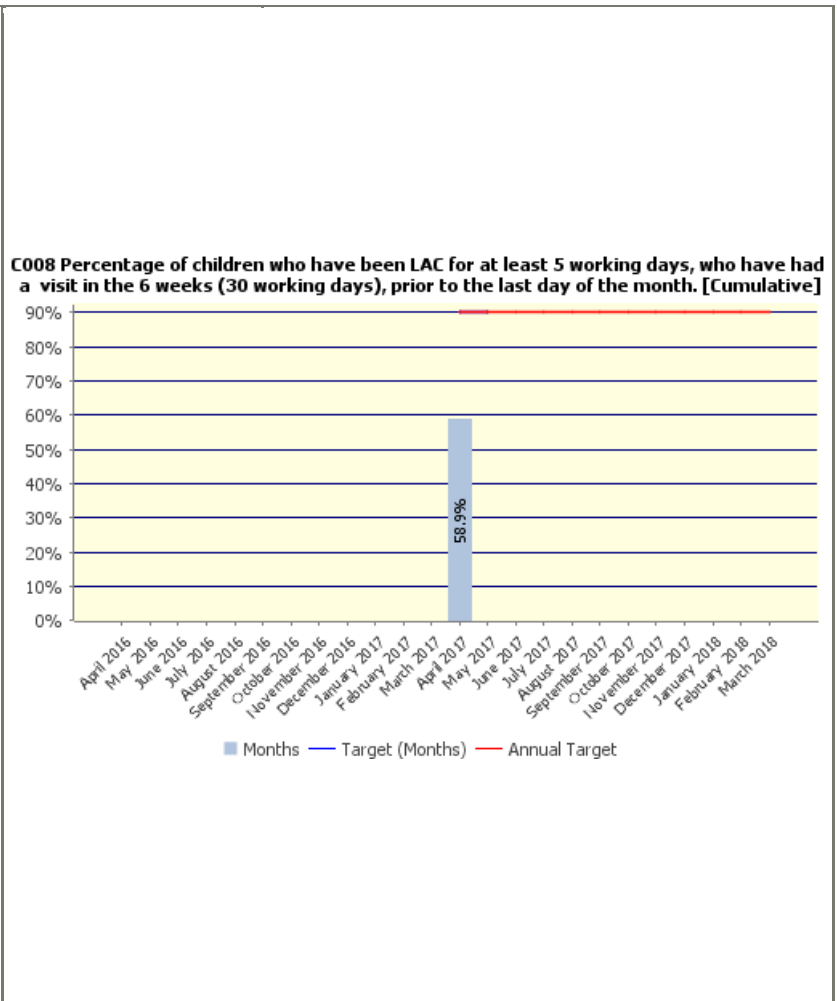


Southend Community Safety partners continues to work together and progressing well with recommendations from the 2016/17 Strategic Intelligence Assessment. Partners are proactively working together to engage with the vulnerable and address community concerns within the High Street. Additionally, prolific offenders of both dwelling burglary and vehicle theft have been apprehended; a significant decrease in both offences has been recorded. Summer plans have been submitted in preparation for potential increase in seasonal crime and disorder. It is to be noted the CSP is undergoing a review, the indicators and targets are also currently being reviewed.

The BCS Crime breakdown for March 2017:  
 Theft of a vehicle - **4%**; Theft from a vehicle - **10%**; Vehicle interference - **2%**; Burglary in a dwelling - **8%**; Bicycle theft - **5%**; Theft from the person - **3%**; Criminal Damage - **19%**; HMIC Violence Without Injury - **30%**; Wounding (Serious and Other) - **17%**; Robbery (Personal Property) - **2%**.

CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month. [Cumulative]			<p style="text-align: center;"><b>April 2017 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>John O'Loughlin</b>			
<b>Year Introduced</b>	2017			

Date Range 1		
	Value	Target
April 2016		
May 2016		
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	58.9%	90%
May 2017		90%
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

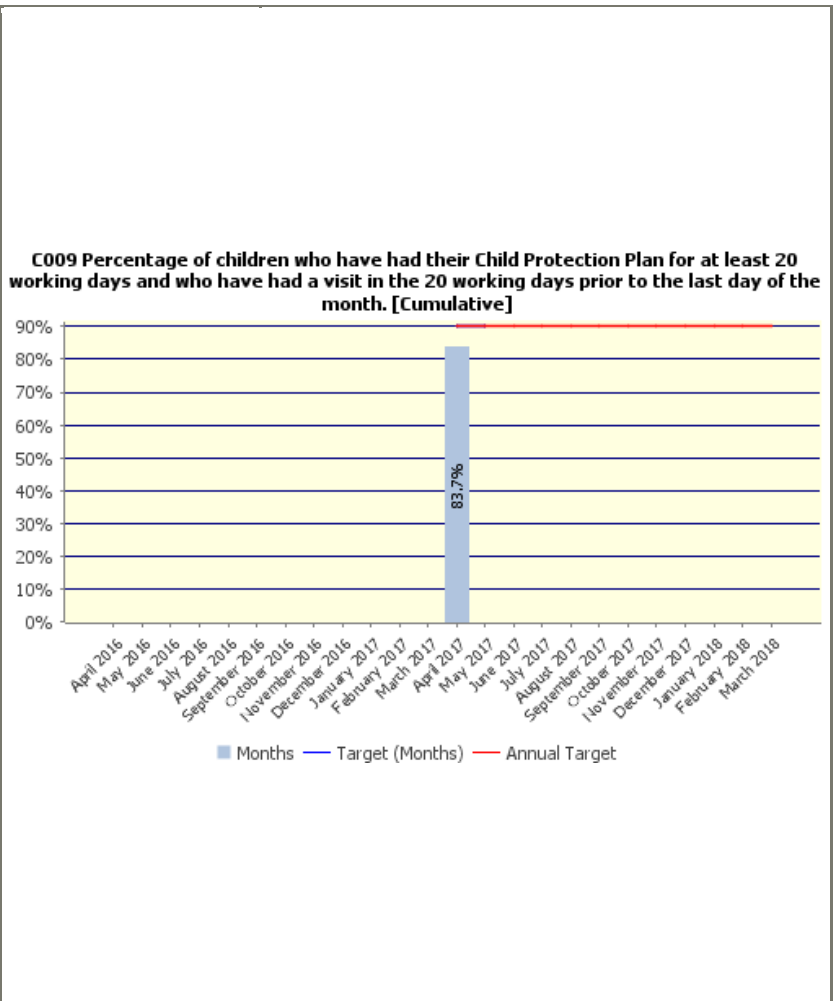


Changes in the team structures within Fieldwork Services during April 2017 have had a negative impact on performance in this area. This has been compounded by a number of unplanned vacancies within the service caused by the implementation of tax changes under IR35. Action has been taken and it is anticipated that performance will be significantly improved in May and onwards.




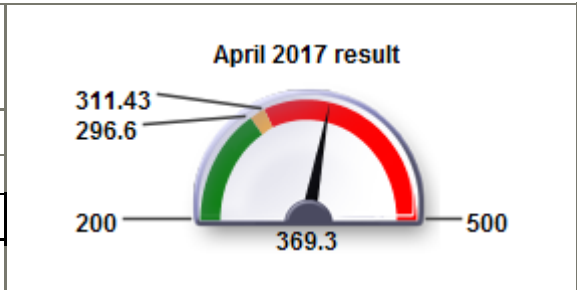
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month. [Cumulative]			<p style="text-align: center;"><b>April 2017 result</b></p> <p>A gauge chart with a semi-circular scale from 0% to 100%. The needle points to 83.7%. The scale has markers at 0%, 85.5%, 90%, and 100%. The area between 85.5% and 90% is red, and the area between 90% and 100% is green.</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>John O'Loughlin</b>			
<b>Year Introduced</b>	2017			

Date Range 1		
	Value	Target
April 2016		
May 2016		
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	83.7%	90%
May 2017		90%
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

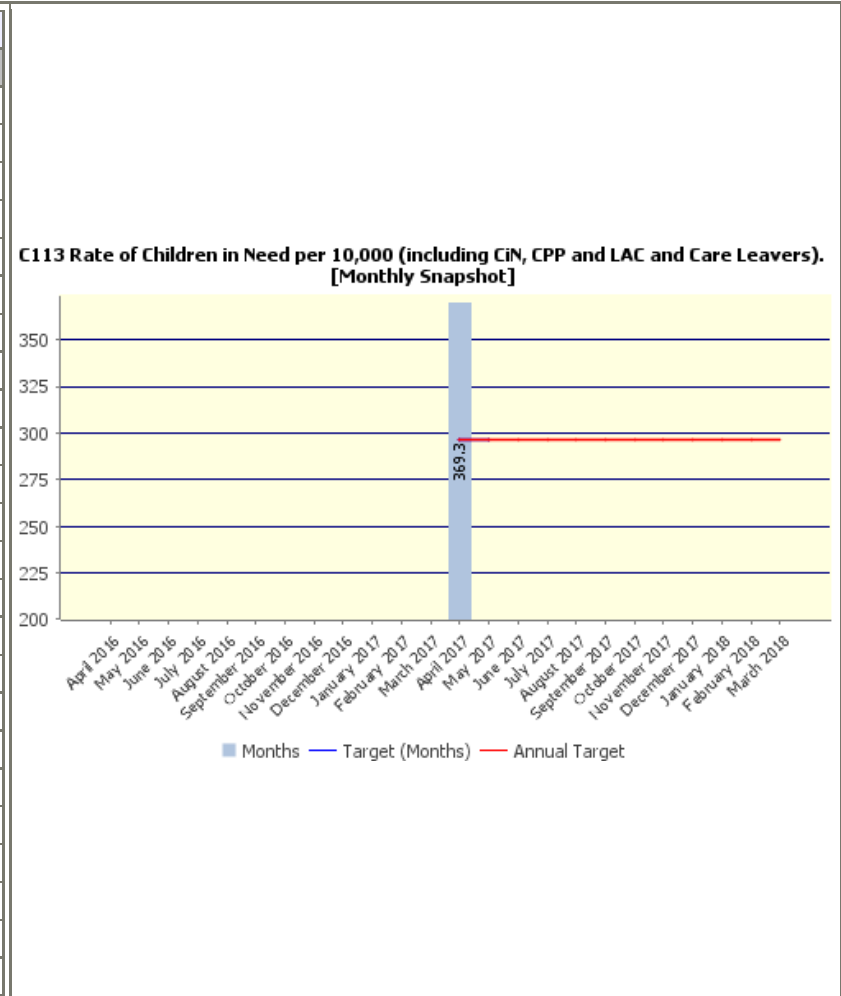


Although we are below target, performance of 83.7% is strong in comparison to historical performance over a prolonged period. Focus remains strong on this priority area of work and it is anticipated that further improvements will be seen throughout the year.

CP 1.6	<b>Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>John O'Loughlin</b>		
<b>Year Introduced</b>	2017		



Date Range 1		
	Value	Target
April 2016		
May 2016		
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	369.3	296.6
May 2017		296.6
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



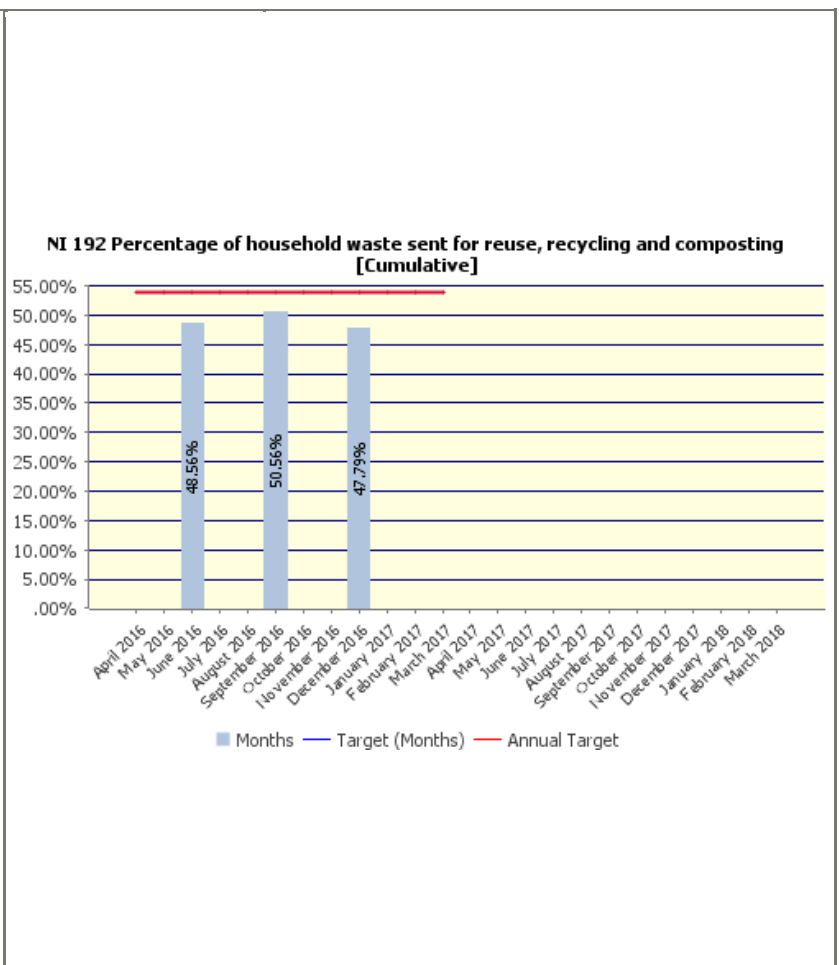
We are above target however we have moved to be closer aligned to the performance of our statistical neighbours. We are currently undertaking a review of how we deliver services to children in need, alternative approaches to Child Protection investigations and alternative approaches to connected persons (LAC). Once complete changes to our service delivery may reduce demand on statutory intervention services which will then result in a reduction in the rate over the medium to longer term

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

CP 2.3	<b>Percentage of household waste sent for reuse, recycling and composting [Cumulative]</b>		<b>April 2017 result</b> N/A
<b>Expected Outcome</b>	●	<b>Format</b> Aim to Maximise	
<b>Managed By</b>	<b>Carl Robinson</b>		
<b>Year Introduced</b>	2008		

Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	N/A	-
May 2017		
June 2017		
Q1 2017/18		
July 2017		
August 2017		
September 2017		



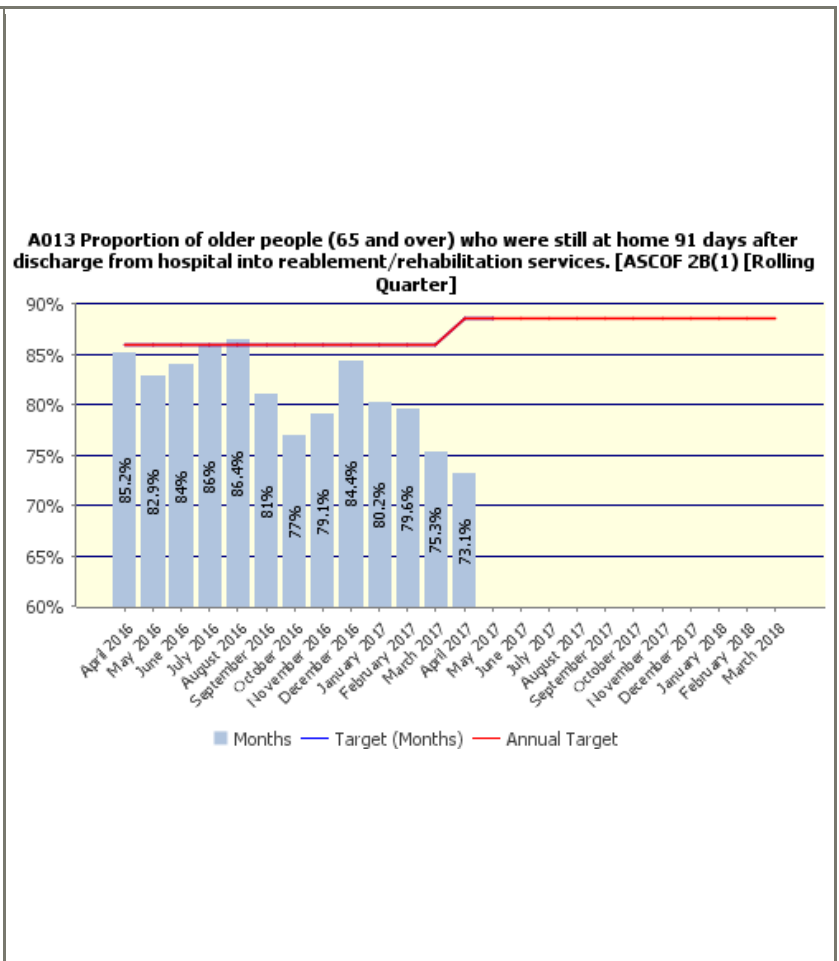
There has been a delay in receiving MBT data from ECC to validate our waste figures – Our end of year DEFRA data return will be submitted on time which will be by mid June.

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities

Expected Outcome: At risk of missing target 3 Some slippage against target 3

CP 3.2	<b>Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]</b>		<p>April 2017 result</p>
<b>Expected Outcome</b>		<b>Format</b> Aim to Maximise	
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>	2012		

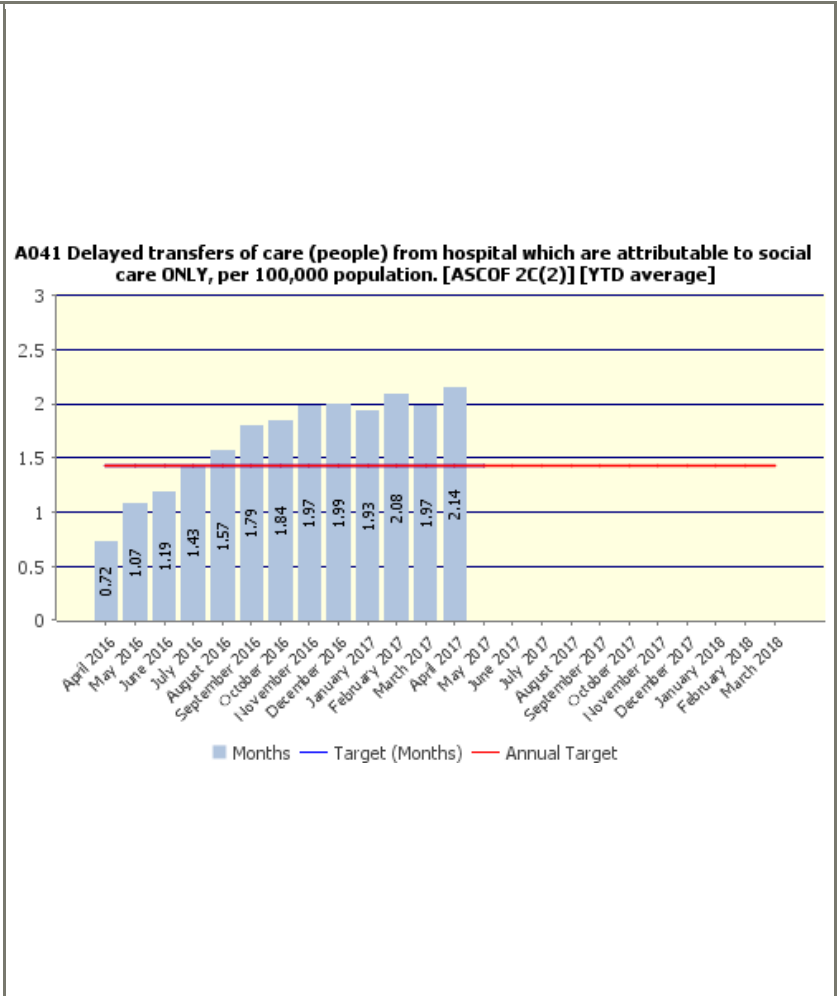
Date Range 1		
	Value	Target
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016	84%	86%
Q1 2016/17		
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016	77%	86%
November 2016	79.1%	86%
December 2016	84.4%	86%
Q3 2016/17		
January 2017	80.2%	86%
February 2017	79.6%	86%
March 2017	75.3%	86%
Q4 2016/17		
April 2017	73.1%	88.6%
May 2017		88.6%
June 2017		
Q1 2017/18		
July 2017		
August 2017		
September 2017		




This reporting period shows 93 Adults used the reablement service, 68 were still at home 91 days later, with a continued downward trend since December 2016. The impact of the new domiciliary care contract is yet to be evidenced but is anticipated to show in May 2017 data. In line with the new contract, the method of collecting the data is being scrutinised to ensure that it is as robust as possible.

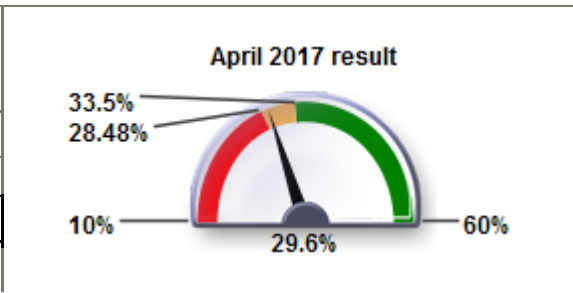
CP 3.3	<b>Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD average]</b>			<p>April 2017 result</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>Sharon Houlden</b>			
<b>Year Introduced</b>	2015			

Date Range 1		
	Value	Target
April 2016	0.72	1.43
May 2016	1.07	1.43
June 2016	1.19	1.43
July 2016	1.43	1.43
August 2016	1.57	1.43
September 2016	1.79	1.43
October 2016	1.84	1.43
November 2016	1.97	1.43
December 2016	1.99	1.43
January 2017	1.93	1.43
February 2017	2.08	1.43
March 2017	1.97	1.43
April 2017	2.14	1.43
May 2017		1.43
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

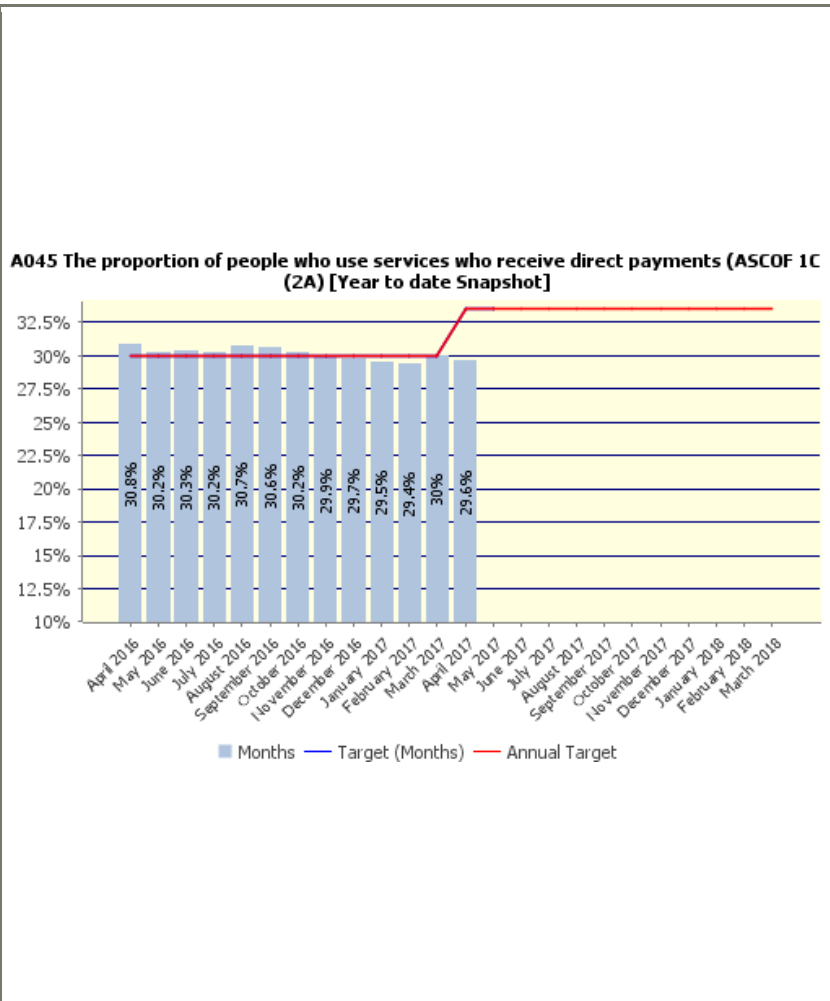


Delays have been stable for the last three weeks. Management structure within the Hospital Team is starting to be embedded, with a focus on supporting adults with two key Service Transformation initiatives. The team have started to refer to the Complex Care Service and the Over Night Support Service, these have enabled adults to leave hospital in a timely supported fashion.

CP 3.4	<b>The proportion of people who use services who receive direct payments (ASCOF 1C (2A) [Year to date Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>	2015		

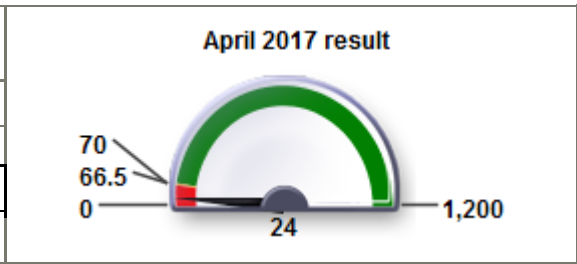


Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	30%	30%
April 2017	29.6%	33.5%
May 2017		33.5%
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

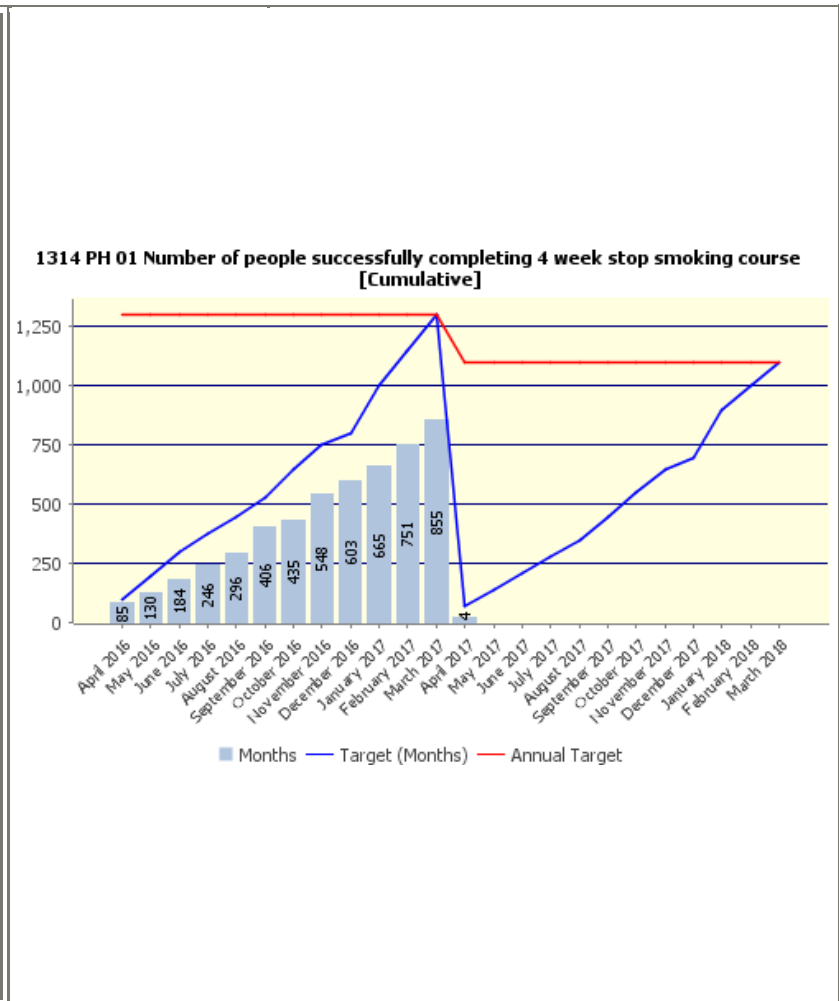


Performance in this area remains stable, the variation is marginal and remains inline with the current national benchmark.


CP 3.8	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Liesel Park</b>		
<b>Year Introduced</b>	2013		

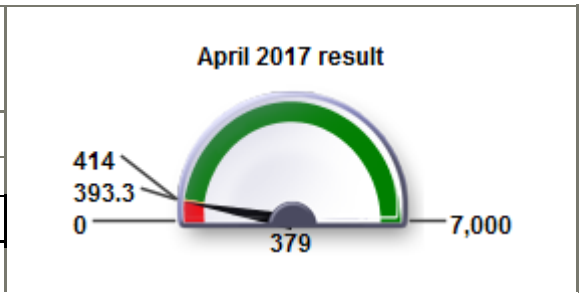


Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	24	70
May 2017		140
June 2017		210
July 2017		280
August 2017		350
September 2017		450
October 2017		550
November 2017		650
December 2017		700
January 2018		900
February 2018		1,000
March 2018		1,100

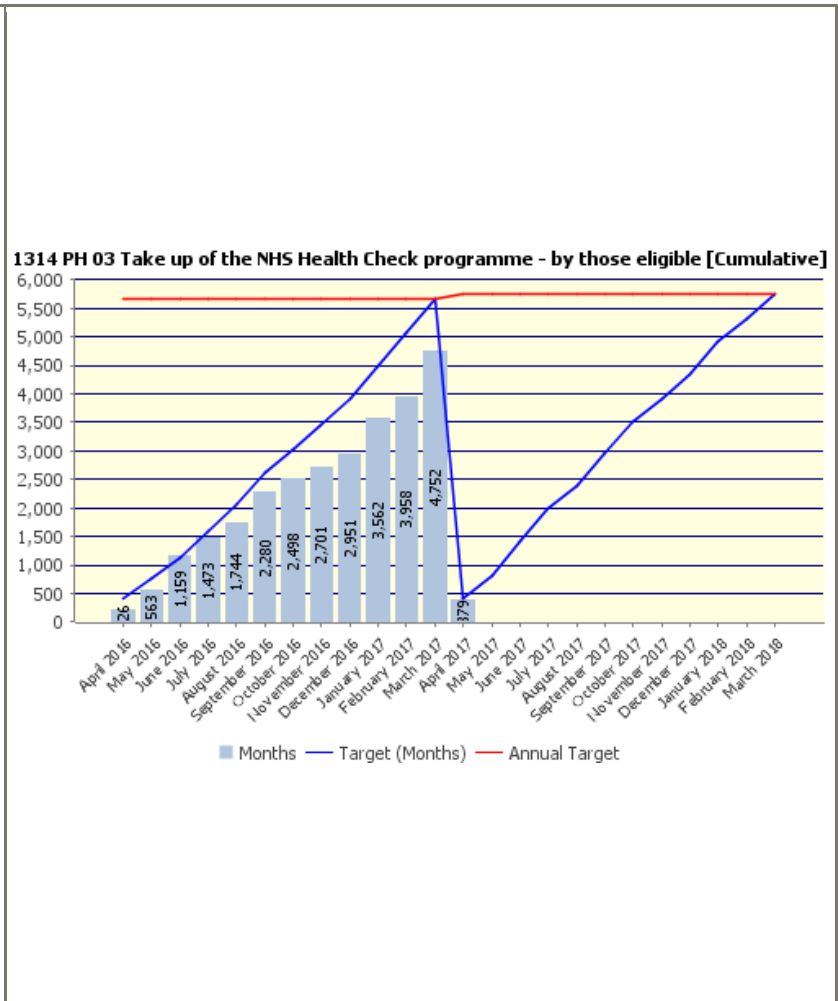


Final quit data April is unlikely to be available until the end of June 2017. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.

CP 3.9	<b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Margaret Gray</b>		
<b>Year Introduced</b>	2013		



Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017		828
June 2017		1,406
July 2017		1,984
August 2017		2,398
September 2017		2,976
October 2017		3,506
November 2017		3,920
December 2017		4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740

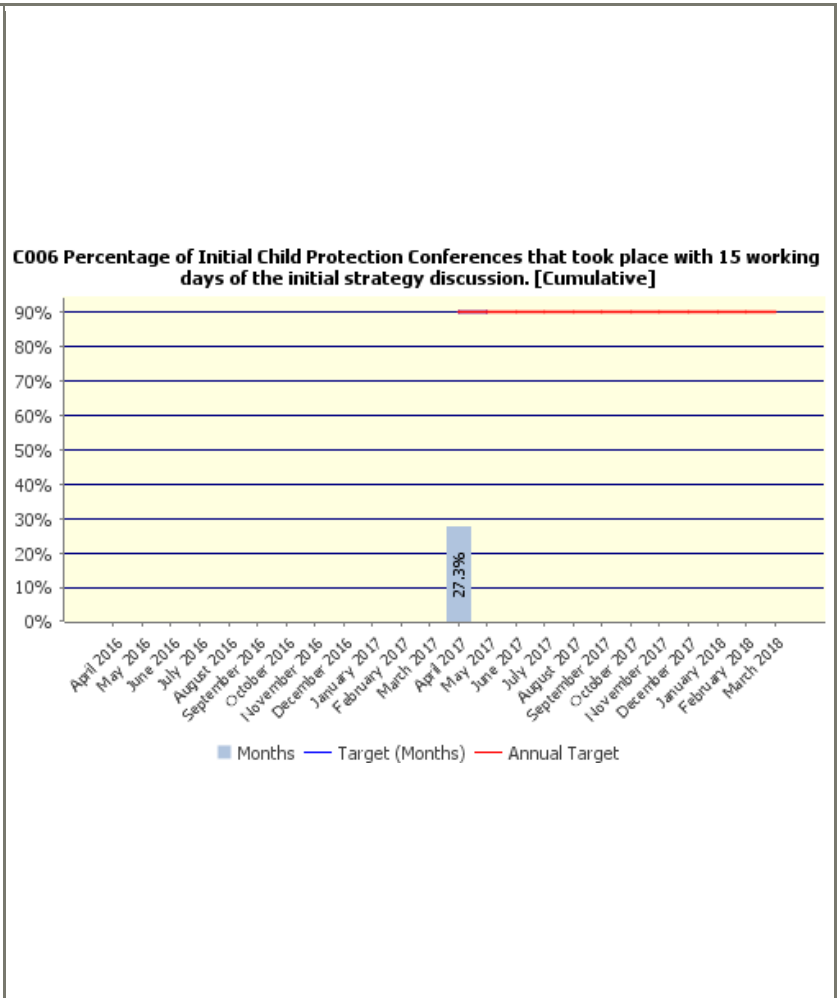


Data from all practices has not been received. So data for April 2017 is incomplete.



CP 3.10	<b>Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative]</b>			<p style="text-align: center;"><b>April 2017 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>John O'Loughlin</b>			
<b>Year Introduced</b>	2017			

Date Range 1		
	Value	Target
April 2016		
May 2016		
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	27.3%	90%
May 2017		90%
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



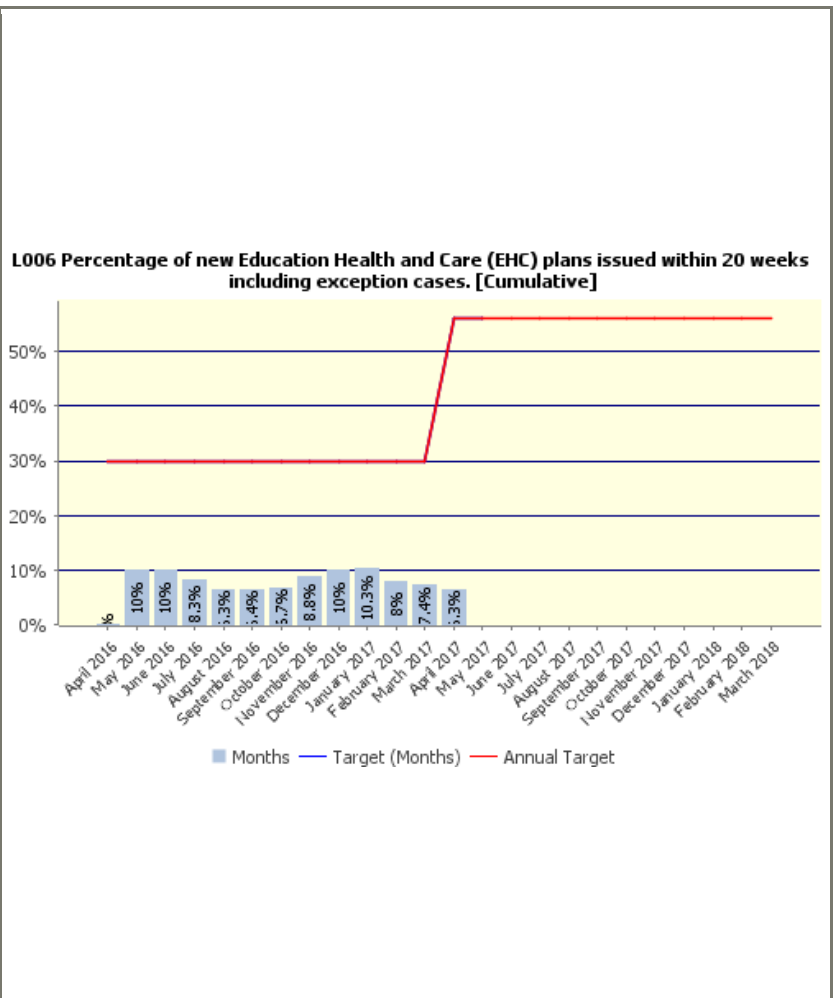
Performance is well below target. Action has been taken during April and May to ensure Section 47 processes, of which this is a measure, have been correctly recorded as being complete. This has contributed to the poor performance, as in closing off the investigations on the system, and the timescales deteriorated. It is also of note that the majority of Section 47 investigations are authorised by team managers where one post became vacant in April and the other post holder is now off sick, which impacts on timeliness. Service Managers within Fieldwork Services have taken responsibility for this area of work as an interim measure to drive forward improvement.

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1

CP 5.6	<b>Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative]</b>		<p>April 2017 result</p> <p>0% 6.3% 53.2% 56% 73%</p>
<b>Expected Outcome</b>		<b>Format</b> Aim to Maximise	
<b>Managed By</b>	<b>Brin Martin</b>		
<b>Year Introduced</b>	2016		

Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	6.3%	56%
May 2017		56%
June 2017		
July 2017		
August 2017		
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



During the month of April, 16 EHC plans were issued; 1 was within the 20 week threshold. Performance is likely to remain below target for several months due to the backlog of cases that, when completed, will not be within the 20 week timescale.

## SECTION 3 – Partnership Indicators

### 1. Health and Wellbeing Indicators

	[Potential] Performance Measures	Rationale for inclusion	Latest Performance
1.	<p><b>Referral for treatment</b> - % of patients referred from GP to hospital treatment within 18 weeks</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/">http://southendccg.nhs.uk/news-events/governing-body-papers/</a></p>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<b>87.35%</b> (January 2017)
2.	<p><b>Cancer treatment</b> - % patients treated within 62 days of GP urgent suspected cancer referral</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1677-item-10c-acute-commissioning-headline-report-14-03-17-sl/file">http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1677-item-10c-acute-commissioning-headline-report-14-03-17-sl/file</a></p>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p>62 Day Operational Standard <b>89.2%</b></p> <p>33 out of 37 patients were treated within 62 days.</p>
3.	<p><b>A&amp;E</b> - % of patients attending Southend Hospital A&amp;E, seen and discharged in under 4 hours (95% target)</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/">http://southendccg.nhs.uk/news-events/governing-body-papers/</a></p>	National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.	April 2016 - March 2017 <b>82.98%</b>
4.	<p><b>Mental health</b> - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file">http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file</a></p>	Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.	<p><b>11.4%</b> as at the end of month 9 (against the target of <b>11.25%</b>)</p> <p>NHS England target of <b>15.8%</b></p> <p>This suggests that the increase in the numbers entering treatment since the summer is being sustained and it seems likely that this will be on target against the NHS England target.</p>
5.	<p><b>Dementia</b> - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file">http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file</a></p>	Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.	<p><b>71.4%</b> achieved in February 2017, this is against the <b>66.7%</b> diagnosis ambition target.</p> <p>For people aged 65+ the prevalence for Dementia in Southend is 1684, and has slightly increased the</p>

			diagnosis rate from <b>71.3%</b> in January 2017. Southend continue to have the highest diagnosis rate in the East area.
6.	<p><b>Primary Care</b> – GP Patient Survey: - Percentage of patients whose overall experience of the GP surgery was (very/fairly good; fairly/very poor; neither good nor poor)</p> <p><a href="http://southendccg.nhs.uk/about-us/key-documents/gp-patient-survey-2016/1490-gp-patient-survey-july-2016/file">http://southendccg.nhs.uk/about-us/key-documents/gp-patient-survey-2016/1490-gp-patient-survey-july-2016/file</a></p>	Provides patients views on the quality of GP service in the borough. Survey is now produced annually.	<p><b>Overall experience of GP surgery – July 2016</b></p> <p>Very good – <b>41%</b> Fairly good – <b>41%</b> Neither good nor poor – <b>12%</b> Fairly poor – <b>5%</b> Very poor – <b>1%</b></p>
7.	<p><b>End of life care</b> - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>	Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020. Can be produced monthly.	<p><b>Southend: 88%</b></p> <p>The PPoD achievement for Southend in April 2017 is 43 out of 49 patients.</p>

\*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

## 2. Local Economy Indicators

	Performance Measures	Latest Performance									
1.	Average House Prices	<p><b>Economic Scorecard Reported Quarterly</b></p> <table border="1"> <thead> <tr> <th></th> <th>Feb 2017</th> <th>Feb 2016</th> </tr> </thead> <tbody> <tr> <td><b>Average Price</b></td> <td>£260,686</td> <td>£236,911</td> </tr> <tr> <td><b>% Change</b></td> <td>12.24% (Feb 16-17)</td> <td>13.59% (Feb 15-16)</td> </tr> </tbody> </table>		Feb 2017	Feb 2016	<b>Average Price</b>	£260,686	£236,911	<b>% Change</b>	12.24% (Feb 16-17)	13.59% (Feb 15-16)
	Feb 2017	Feb 2016									
<b>Average Price</b>	£260,686	£236,911									
<b>% Change</b>	12.24% (Feb 16-17)	13.59% (Feb 15-16)									
2.	Planning Applications	<p><b>Economic Scorecard Reported Quarterly</b></p> <table border="1"> <tbody> <tr> <td>April 2016 - March 2017</td> <td>1913</td> </tr> <tr> <td>April 2015 - March 2016</td> <td>1624</td> </tr> </tbody> </table>	April 2016 - March 2017	1913	April 2015 - March 2016	1624					
April 2016 - March 2017	1913										
April 2015 - March 2016	1624										
3.	Job Seekers Allowance Claimants	<p><b>Economic Scorecard Reported Quarterly</b></p> <table border="1"> <thead> <tr> <th></th> <th>March 2017</th> <th>March 2016</th> </tr> </thead> <tbody> <tr> <td><b>JSA Claimants (Number)</b></td> <td>1,562</td> <td>1,702</td> </tr> <tr> <td><b>JSA Claimants %</b></td> <td>1.4%</td> <td>1.5%</td> </tr> </tbody> </table> <p>Source: Office of National Statistics</p>		March 2017	March 2016	<b>JSA Claimants (Number)</b>	1,562	1,702	<b>JSA Claimants %</b>	1.4%	1.5%
	March 2017	March 2016									
<b>JSA Claimants (Number)</b>	1,562	1,702									
<b>JSA Claimants %</b>	1.4%	1.5%									

### 3. Community Safety Indicator

The basket of community safety indicators outlined below is due to be discussed at a future meeting of the Community Safety Partnership and the content is, therefore, subject to further amendment.

		Potential Performance Measures	Rationale for inclusion	Latest Performance Available				
1	10 BCS crimes (including a % breakdown of crime that makes up the total figure).	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	<b>1. Individual Components of 10 BCS Comparator Crime</b>	<b>iQuanta (March 2017)</b>	<b>Essex Police Performance Summary Offences (Cumulative April 2016 – March 2017)</b>	<b>Increase/Decrease (previous years data) %</b>	<b>Cumulative Solved Rates** %</b>	
			10 BCS Crimes - total	*	7096	↓3.5	*	
			Theft of a Vehicle	28	361	↑8.1	↑2.1	
			Theft from Vehicle	67	915	↓13.4	↑2.0	
			Vehicle Interference	16	184	↑8.2	↑1.3	
			Burglary in a dwelling	70	717	↓14.8	↑2.2	
			Bicycle Theft	20	467	↑26.9	↓0.1	
			Theft from the Person	18	248	↑3.3	↓0.3	
			Criminal Damage (exc 59)	173	1787	↓8.2	↑0.3	
			Violence Without Injury	276	2755	↑12.5	↑1.6	
			Wounding (Serious and Other)	151	*	*	*	
			Robbery (Personal Property)	25	189	↑12.5	↑1.8	
			* Not recorded.					
**Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.								

	Potential Performance Measures	Rationale for inclusion	Latest Performance					
			Number (April 2016 – March 2017)	Increase/ Decrease (from April 2016 – March 2017) %				
2	Total number of crimes +/- incidents	Provides a broad indication of the level of crime in the borough, covering all crimes	<table border="1"> <tr> <td><b>Total number of Incidents</b></td> <td><b>Total number of crimes</b></td> </tr> <tr> <td>37434</td> <td>15009</td> </tr> </table>	<b>Total number of Incidents</b>	<b>Total number of crimes</b>	37434	15009	↑5.2
<b>Total number of Incidents</b>	<b>Total number of crimes</b>							
37434	15009							
3	Anti-social Behaviour	A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.	7096	↓3.5				
4	Number of arrests, (cumulative) April – March.	Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.	TBC	-				
5	'Positive disposals' (outcomes of crimes 'cleared up' other than a formal conviction ...)	Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc. ...	TBC	-				
6	Number of convictions (cumulative) April - March	Provides an indication of effectiveness of Police, CPS action/processes in securing convictions. However, while the information is available, it is very time consuming to collate.	TBC	-				
7	Number of domestic abuse incidents	High profile area of work and a demand pressure on resources.	1632*	-				
8	Number of incidents of missing people reported	High profile area of work and a demand pressure on resources.	1033**	-				

\*This number represents the number of Crime Domestic Abuse Incidents

\*\* This number represents the number of reports received about missing people

This page is intentionally left blank



# Southend-on-Sea Borough Council

Agenda  
Item No.

8

Report of Director of Legal & Democratic Services

to  
Cabinet

20<sup>th</sup> June 2017

Report prepared by:  
Fiona Abbott

---

**In depth scrutiny report –  
'Alternative provision – off site education provision for children and young people'  
A Part 1 Agenda Item**

---

## 1. Purpose of Report

To present the final report of the in depth scrutiny project – 'Alternative provision – off site education provision for children and young people'.

## 2. Recommendations

- 2.1 That Cabinet approves the report and recommendations from the in depth scrutiny project attached at **Appendix 1**.
- 2.2 To note that approval of any recommendations with budget implications will require consideration as part of future years' budget processes prior to implementation.
- 2.3 That as a number of the recommendations require a multi-agency oversight / response, Cabinet be recommended to ask the Health & Wellbeing Board to consider the report and ensure the actions are identified and monitored.

## 3. Background

- 3.1 The People Scrutiny Committee selected its topic at the meeting on 12<sup>th</sup> July 2016 (Minute 132 refers). The project plan was agreed by the Scrutiny Committee on 11<sup>th</sup> October 2016 (Minute 356 refers).
- 3.2 The specific focus of the review was to (a) investigate the current alternative provision for permanently excluded pupils (or at risk of exclusion; (b) whether it meets the needs / discharges responsibility effectively, happens in a coordinated way and aims for securing good outcomes for every child; (c) to determine the future shape of alternative provision of the local authority to provide and make recommendations to further improve outcomes, attendance and accountability for those in alternative provision.
- 3.2 The Member Project Team, which was Chaired by Councillor James Moyies, met on 7 occasions and considered a range of evidence to inform their approach, including witness sessions and site visits. The Project Team comprised Councillors Helen Boyd, Steve Buckley, Mo Butler, Chris Walker, Margaret

Borton, Cheryl Nevin and Caroline Endersby. Officer support was provided by Brin Martin, Catherine Braun and Fiona Abbott.

- 3.3 The draft scrutiny report has been shared with the project team and agreed by the People Scrutiny Committee at its meeting on 11<sup>th</sup> April 2017 (Minute 967 refers). The report has also been shared with the witnesses.

#### **4 Recommendations**

- 4.1 In accordance with Scrutiny Procedure Rule 10 (Part 4 (e) of the Constitution), the in depth scrutiny report is now attached at **Appendix 1** for approval by Cabinet. It should be noted that approval of any recommendations with budget implications will require consideration as part of future years' budget processes prior to implementation.
- 4.2 That as a number of the recommendations require a multi-agency oversight / response, Cabinet be recommended to ask the Health & Wellbeing Board to consider the report and ensure the actions are identified and monitored.
- 4.3 The recommendations from the review are as follows:

##### Inclusion

1. That in the changing school landscape around academisation etc. the Deputy Chief Executive (People) write to the Regional Schools Commissioner, Mr Tim Coulson around the need for all schools to be inclusive and intervene early to address any underlying causes of disruptive behaviour, involving multi-agency assessment and support for those that demonstrate persistent disruptive behaviours thus limiting use of Alternative Provision (with the exception of for medical reasons or other exceptional circumstances).
2. That the Council contact Ofsted for there to be some appropriate recognition around how schools are supporting children who are at risk of exclusion.
3. All schools should encourage early parental engagement to undertake preventative work to provide support for pupils at risk of referral to Alternative Provision and / or exclusion. The project team is keen that early interventions, including early help assessments, assessments for special educational needs including autism spectrum functions, assessments around the child's health and where appropriate adult service interventions, ensuring support focuses on the child and family. Where relevant these interventions should begin as early as possible within primary schools and early years providers and professionals. (The support needs to focus on the child and family).<sup>1</sup>
4. Urge schools to work together to spread knowledge. Some schools are doing excellent work and need opportunities for shared learning to increase standards in mainstream / Alternative Provision settings across the board.
5. Southend has the expectations that Alternative Provision should only be the 'last resort' and need to ensure that where all preventative measures have

---

<sup>1</sup> The role of the school nursing service is also something that should be explored further.

been exhausted and the young person remains at risk of permanent exclusion, that schools look to meet their needs through registered Alternative Provision rather than permanently exclude.

6. Linking to the Recommendations above, there is a key role for the newly created Education Board to be an important, key driver for improvements.

#### Outcomes

7. Recognition that every learner should make good progress, regardless of the educational setting (link to Recommendation 1 above).
8. That the Deputy Chief Executive (People) lobby the LGA to raise with the DfE for a change in policy and clarification about the registration of Alternative Providers.
9. Consideration be given to explore the best way to look at creating an 'index of regulated Alternative Provision'.
10. To continue to review the emotional and mental health commissioning and consider whether it meets the increasing need of pupil mental health and emotional wellbeing needs, linking to the Essex HOSC review undertaken in 2016/17 (see [Essex HOSC Task & Finish Group Report](#)).
11. Have high aspirations for all young people in schools and need balanced, broad and appropriate curriculum (vocational qualifications at KS4 and do not want to increase demand for Alternative Provision) with the clear expectation for high attendance and for full time education.

#### Post 16

12. Consideration be given to improved pathways for the provision of post 16 education, training and employment, for those pupils who have accessed Alternative Provision and have not been able to return to mainstream schools (& development of appropriate KPI's).

### **5. Other Options**

Not applicable.

### **6. Corporate Implications**

- 6.1 Contribution to Council's Vision and Critical Priorities – Becoming an excellent and high performing organisation; prosperous - ensure residents have access to high quality education to enable them to be lifelong learners and have fulfilling employment.
- 6.2 Financial Implications – there are financial implications to some recommendations but as yet they are unquantifiable. However, any recommendations progressing with associated financial implications will need to go through the annual budgetary process before implementation, as currently no revenue or capital budgets exist for the proposals.
- 6.3 Legal Implications – none.
- 6.4 People Implications – none.

6.5 Property Implications – none.

6.6 Consultation – as described in report.

6.7 Equalities Impact Assessment – none.

6.8 Risk Asssment – none.

## 7. **Background Papers** –

- Project team meeting notes – meetings held on 1<sup>st</sup> September 2016, 29<sup>th</sup> September 2016, 8<sup>th</sup> November 2016, 16<sup>th</sup> November 2016, 5<sup>th</sup> December 2016, 30<sup>th</sup> January 2017, 16<sup>th</sup> March 2017.
- Notes from witness sessions.
- Updates to Scrutiny Cttee – 29<sup>th</sup> November 2016, 24<sup>th</sup> January 2017 and 11<sup>th</sup> April 2017.
- Other evidence as described in the report.

## 8. **Appendix**

### **Appendix 1 – in depth scrutiny project report**

# ***‘Alternative Provision – off site education provision for children and young people’***

People Scrutiny Committee  
In depth scrutiny project 2016/17



## Preface

“The People Scrutiny Committee decided that its in depth project for 2016/17 would be on Alternative Provision, looking at off site education provision for children and young people.

The project team, of which I am Chairman, decided that the specific focus of the review would be on looking at current Alternative Provision for permanently excluded pupils, whether the current provision meets needs and secures good outcomes for every child and make recommendations for the future shape of Alternative Provision.

I would like to thank my colleagues on the project team and those who contributed to the review – this proved to be a timely project – and one which led to many more questions.

I would like to extend my gratitude to all those who have been involved in the project for which I have been proud to take the lead and I commend this report for publication.”



**Councillor James Moyies  
Chairman, People Scrutiny  
Committee**

“As Vice Chair of People Scrutiny, I am delighted to have been involved with this project reviewing our Alternative Education Provision Services for children and young people in Southend. I am grateful to Members who gathered evidence, to form the basis of our 12 recommendations.

From the outset, we agreed that we should share best practice from schools and providers across our town, placing the child and family at the centre of what we do.

What we learned would be that using consistent assessments, signposting to early interventions as a prevention tool, improving the post 16 pathway, clearly would be fundamental in achieving successful educational outcomes for our young people.

I hope that this report will be a catalyst, to influence education strategy in the future and bring about a positive improvement. I commend this report to you.”



**Councillor Cheryl Nevin  
Vice Chairman, People Scrutiny  
Committee**

## **1. Scope of the scrutiny review and expected outcomes**

Members of the People Scrutiny Committee undertook an in depth project looking at Alternative Provision – off site educational provision for children and young people. Led by the cross party project team members, the project had the following scope and expected outcomes:-

### Scope of the project:-

- (i) To investigate the current Alternative Provision for permanently excluded pupils, those deemed at risk of exclusion and for other pupils who, because of illness, or other reasons (behavioural, emotional, social challenges), would not receive suitable education.
- (ii) To investigate whether the current provision meets the needs / discharges responsibility effectively, it happens in a coordinated way and aims for securing good outcomes for every child. This will include the implementation and effectiveness of the Council's fair access protocol, an agreement between schools as to how we collectively manage the education of these learners.
- (iii) To determine the future shape of Alternative Provision that is the responsibility of the Local Authority to provide and make recommendations to further improve the outcomes, attendance and accountability for those in Alternative Provision.

### Expected outcomes:-

As a result of the project, it is envisaged that the Council working through its partners in schools and the Alternative Provision providers will:

- 1. Over time, ensure that learners who are service users of Alternative Provision return to, and remain at, their substantive and permanent school as soon as appropriate;
- 2. Ensure that older service users within Alternative Provision are helped to secure appropriate and relevant sustainable pathways into further education, employment or training;
- 3. That over time, the outcomes for service users improve in comparison to the national relevant cohorts.



## 2. Background to the report

### Legislation, definition of Alternative Provision and current provision in Southend

Alternative Provision is defined as education arranged by Local Authorities for pupils who, because of exclusion, illness or other reasons, would not otherwise receive suitable education; education arranged by schools for pupils on a fixed period exclusion; and pupils being directed by schools to off-site provision to improve their behaviour’.

Local authorities are responsible for arranging suitable full-time education for permanently excluded pupils, and for other pupils who because of illness or other reasons would not receive suitable education without such provision. This applies to all children of compulsory school age resident in the local authority area, whether or not they are on the roll of a school, and whatever type of school they attend (s19 Education Act 1996).<sup>1</sup>

Alternative provision is where pupils engage in timetabled, educational activities away from school, for example by attending a pupil referral unit (PRU) or participating in commissioned courses and activities.

This review has looked mainly at the alternative provision that is the responsibility of the local authority to provide for permanently excluded pupils.

PRUs were given delegated budgets from April 2013 and changes to legislation required Local Authorities (LA's) to delegate budgets to the management committee of the PRU from 1<sup>st</sup> April 2013. The relevant regulations prescribe how PRU's budget shares are to be calculated and what funds for high needs pupils can be retained centrally by a LA. The funding arrangements for PRU also changed from 1<sup>st</sup> April 2013.

The PRU is Seabrook College, which currently delivers alternative provision and prevention pathways; outreach service for behaviour and reintegration support; individual tuition service.

Southend YMCA Community Free School is an alternative provider and opened in September 2013. It caters for up to 40 pupils and provides for children aged 14 – 16 at KS4, who require an alternative offer to mainstream education. Admission is by schools referral.

At the time of the scrutiny review, the Local Authority was in the process of renegotiating the 3 service level agreements currently held with Seabrook College and the new Academy Sponsor Parallel Learning Trust.

---

<sup>1</sup> *Statutory guidance on alternative provision was issued in January 2013 – see **Alternative provision, statutory guidance** DfE 10<sup>th</sup> January 2013. Directing a pupil off-site for education to improve behaviour derives from s 29A of the Education Act 2002, introduced by the Education and Skills Act 2008.*

Seabrook College is a federation of two schools/provisions the PRU and special school for Social, Emotional and Mental Health. Under the Parallel Learning Trust there are plans to separate the two provisions into two separate establishments. To support this, the Local Authority are in the process of sourcing new accommodation to meet the needs of both provisions on one site and ensure all key stages have access to suitable accommodation both for indoor and outdoor learning.

Over the last year or so, there have been consistent capacity issues in most year groups due to a steady number of children being admitted to the college but with limited numbers reintegrating back into mainstream. This has had a significant impact on the number of prevention places available due to the rise in pupils on roll. There has also been a significant rise in permanent exclusions from academy secondary schools, impacting upon place need.

The changes in the proposed agreements focus primarily on tightening the service objectives and key performance indicators, in order to measure outcomes more robustly.

Although Seabrook have been able to provide education from the sixth day of permanent exclusion, to date they have had limited impact on reducing the numbers of children being excluded in Southend. The proposed service specifications, focuses upon prevention within mainstream schools and improving schools systems and strategies for nurture and managing behaviours, with specific KPI's measuring pupil exclusions. The Parallel Learning Trust has been successful in improving outcomes both educationally and behaviourally in other areas and in particular is practised in ensuring an effective revolving door, whereby pupils enter the provision, receive the right support and then are enabled to successfully integrate back into mainstream. In addition to measuring the success of the work undertaken with schools, there remains a focus on the success of the work with pupils on the roll of the PRU including improving educational outcomes, behaviour and access to quality, full time education, an area that had previously been raised as a concern by Ofsted.

## Permanent exclusions by school type

The following table is taken from the Annual Education Report 2015/16, reported to Cabinet on 21<sup>st</sup> March 2017.

### Permanent exclusions by school type

	2012/13		2013/14		2014/15	
	No. of permanent exclusions	% of the school population	No. of permanent exclusions	% of the school population	No. of permanent exclusions	% of the school population
<b>Primary</b>						
Southend	0	0.00	0	0.00	0	0.00
England	670	0.02	870	0.02	920	0.02
<b>Secondary</b>						
Southend	x	x	6	0.05	5	0.04
England	3,900	0.12	4,000	0.13	4,790	0.15
<b>Special</b>						
Southend	0	0.00	0	0.00	0	0.00
England	60	0.07	70	0.07	90	0.09
<b>Total</b>						
Southend	x	x	10	0.02	10	0.04
England	4,630	0.06	4,950	0.06	5,800	0.07

Notes

Source SFR26/2016 - Table 16  
SFR10/2016 - Table 11.1 for pupil enrolment figures

Data Final

The national school census data for 2015/16 will be published in July 2017. However, local intelligence indicates that since 2015 there has been a year on year increase for both permanent and fixed term exclusions. The trend is of great concern and mirrors national trends.

### 3. Methods

The Committee was supported by a project team comprising:-

- ✚ Councillor Moyies (Chairman), Councillors Boyd, Buckley, Butler, Walker, Borton, Nevin and Endersby.
- ✚ Officer / partner support – Brin Martin, Head of Learning, Cathy Braun, Group Manager for Access and Inclusion and Fiona Abbott, project coordinator.

### Evidence base

The project team met on 7 occasions and considered a range of information and evidence, as set out in the following pages.

## **Briefing / information considered by project team during review**

- (i) Snapshot of Alternative Provision in Southend and exclusion data by schools
- (ii) Relevant legislation
- (iii) Fair Access and Managed Move Protocol
- (iv) Alternative Provision checklist
- (v) Exclusion data
- (vi) Information on national review of Alternative Provision
- (vii) Information from Cllrs Moyies and Boyd's visit to Seabrook College on 8<sup>th</sup> November 2016
- (viii) Inclusion data
- (ix) Information on funding of Alternative Provision (PRU) and YMCA

### **Witnesses:-**

The questions were sent to the witnesses in advance<sup>2</sup> and the project team met with the following people at the 3 witness sessions: -

#### **Witness session 1 - Project team meeting on 8<sup>th</sup> November 2016**

- Early Help Family Support - Carol Compton MBE and Jane Arnold
- Fair Access - Cathy Braun
- Executive Councillor – James Courtenay

#### **Witness session 2 - Project team meeting on 16<sup>th</sup> November 2016**

- Mr Mark Schofield, Shoeburyness High School
- Mr Jamie Foster, Chase High School
- Ms Sarah Greaves, Southend Virtual School
- Mr Maurice Sweeting, Southend Education Board

#### **Witness session 3 - Project team meeting on 5<sup>th</sup> December 2016**

- Mr Mark Aspel, Seabrook College
- Ms Annette Turner, YMCA Free School
- Matt King, Trust Links
- Emma Inmonger, NELFT

The project team also met with Mr M, a carer on **30<sup>th</sup> January 2017** and with representatives from an unregistered alternative provision provider on **16<sup>th</sup> March 2017**. Three members of the project team arranged to meet with some young people and their families on **8<sup>th</sup> March 2017**.

The project team would like to formally thank the witnesses for giving up their time to attend and for sharing their insights.

The project team explored the following issues at the session – current provision, whether it is meeting needs effectively, the future shape of provision - and following main themes emerged during the sessions:-

---

<sup>2</sup> List of questions at each session is attached at **Annex 1**

## **Pointers of what was discussed at session 1**

Current provision:-

- Dealing with most vulnerable group of learners.
- Ensure an effective revolving door and positive managed moves – expectation has to be for use of Alternative Provision and placements as time limited and schools should get in support instead and keep young person in mainstream – i.e. for them to return to mainstream (unlikely for KS4 in reality).
- Seabrook College is the pupil referral unit (PRU) (also a special school) – Alternative Provision has to be appropriate – schools can also commission their own Alternative Provision. In fact the majority of Alternative Provision is commissioned directly by schools. It is the schools responsibility to commission and monitor educational outcomes and achievements. We do know that the educational outcomes from Seabrook are not good enough.
- It is the schools responsibility to monitor all Alternative Provision for their pupils including unregistered providers. The LA provides guidance pack for them to use.
- YMCA Free School is rated 'Good' by Ofsted but has limited provision – places are commissioned through mainstream or Virtual School. Can be selective in its intake (Seabrook can't as fulfils the LA statutory responsibility).
- Heard about use of Fair Access Protocol but issue is around where they get placed.
- In some cases, rather than child being permanently excluded, often parents move their child to different school in borough – likely to be Futures, Chase etc. – which have own issues.
- Alternative Provision should work alongside parents and strive towards this.
- Mention of Early Help offer and prevention programme which has been beneficial. Single front door process - use whole family approach for different outcomes. However this is reliant upon schools making referrals. Most children permanently excluded or at risk of, have had little or no involvement from early help services.

Meets needs / discharges responsibility effectively?:-

- Some schools have pulled back from using some providers because not meeting needs (educational outcomes).
- Shrinking role of LA, due to Academisation. Role of Regional Schools Commissioner. Education Board has oversight.
- LA have responsibility for providing Alternative Provision for permanently excluded pupils and create a PRU, which is what Seabrook is. Seabrook has strong sponsor and the LA will continue to commission them – also commissioned for preventative work.
- Seabrook needs to be 'Good' – and also get young people back into mainstream "get revolving door unstuck".
- Mainstream school role as well and drive inclusiveness.
- Prevention is key – peaks of referrals are at transition points e.g. Year 6 into Year 7 when move. Behaviour management in mainstream is part of prevention as well.
- Recent example of schools with 'zero tolerance' approach being used which led to the permanent exclusion of a Year 7 within the first 2 weeks of school term – the school didn't refer to Early Help service or engage in preventative approaches.

- Some see behaviour only and so child ends up in Alternative Provision – others see beyond and drive further – can't see child in isolation to other factors.
- Need to remember that far more remain in education than are excluded. Prevention has to be part of whole family approach.
- For prolific / entrenched cohort, Alternative Provision doesn't meet needs.
- Virtual School monitors Looked After Children.

Future shape:-

- Against encouraging greater use of Seabrook / Alternative Provision.
- Schools need to be more inclusive.
- Increased mentoring.
- One secondary school is very good at inclusive pathways and has Alternative provision in own school.
- For some schools academisation has meant that successful inclusive pathways have been removed.

Other comments:-

- Role of Ofsted – targets.
- Role of Regional Commissioner in new education landscape.
- Best practice elsewhere.
- Outcomes not great generally for Alternative Provision.
- Male dominated profile.

## **Pointers of what was discussed at session 2**

Current provision:-

- School A – if students can't engage / disrupt learning of other students – offer different curriculum and work with LA – if use Alternative Provision, use YMCA. Like it because smaller / more personalised.
- School A – academisation is around raising standards of behaviour and students need to catch up – some can't cope in this environment and core who can't shift. Exclusions have increased due to changes in standards.
- School B – we have specialist pathways – Yrs 7 – 9 aim to re-engage; if doesn't happen, Yrs 10 – 11 Alternative Provision is possible. Have very few numbers in Alternative Provision. If use Alternative Provision, use YMCA. Only use Seabrook if 'nowhere else to go'.
- School B – relationships between secondary schools strained at moment.
- School B – historically Alternative Provision not been great (and is located in former factory currently!). Best provision is in the school the young person is at (pathways).
- School B – inclusion equals quality education for all.
- Frustration in delay for Seabrook becoming an Academy and move to its new site.

Meets needs / discharges responsibility effectively?:-

- School A – use home tuition services occasionally (emergency). Have personal curriculum rather than pathways.
- School A – if do use YMCA sell as a positive step. See the YMCA as 'classroom off site' – Seabrook as a failure to cater for their needs. "Everyone knows that".
- School B – the current Alternative Provision (environment and education) is not quality and does not meet needs of town.

- School B – by time of transition – behaviour is ingrained. Problems have been ‘managed’ at primary – isn’t sustainable at secondary. Hit ‘brick wall’ in Yr 7 pretty quickly.
- School B – ultimate aim is to reintegrate – need to work alongside schools earlier.
- School B – happy with outcomes of YMCA – does job, well. Seabrook – needs to re build reputation.
- School C – revolving door must happen.
- School D – primary schools use Alternative Provision – need to change behaviour – Does Alternative Provision need to be off site? Need to bring Alternative Provision into schools earlier ‘all about reintegration into mainstream education’. Outreach needed.

Future shape:-

- School B – need to make sure schools develop (aspirational) pathways as much as can working together with the community – use (our) limited resources to make a difference. Need long-term strategy / plan proposals. Need early intervention.
- School D – sharing good practice.

Other comments:-

- Southend situation – a factor? (4 single sex grammars, 2 faith schools) – means difficult children are concentrated in certain schools – also central and east of town has more socio economic problems than west.
- Seabrook has SLA around outreach resource, delivered to both primary and secondary schools.
- Discussion on mental health factors.
- Some pupils move around schools and move when difficulties occur.
- Inclusion teams at some schools better than others.
- Incentives to take difficult pupils not there – have a results driven system.
- Aspiration factors at different providers.

### **Pointers of what was discussed at session 3**

Current provision:-

- Many pupils will be placed on the roll of the PRU via Fair Access Panel – specifically year 11 who have been out of education and therefore not GCSE ready.
- PRU is the ‘default provider’ and take most challenging and vulnerable.
- PRU does preventative work in schools.
- Some movement between PRU and YMCA.
- Funding position leads to competition – need to work together.
- KS4 – don’t go back to mainstream as best option is for pupils to remain settled and achieve.
- PRU – believe will be outstanding – MAT is way forward.

Meets needs / discharges responsibility effectively?:-

- Some schools don’t know how to manage students effectively and also have lost their inclusion units (or key staff moved on).
- Need prevention before get to exclusion point.
- Mainstream can focus on behaviour rather than other issues.
- Alternative Provision provider in partnership with schools outlined – assessed as a positive alternative.

- Mental health provision – single point of access.
- School medical provision at hospital an issue – provision needs to be developed.
- Outcomes by alternative providers at KS4.

Future shape:-

- Schools need to adopt corporate parent role rather than traditional ‘teacher’ role.

Other comments:-

- Role of school nursing service – utilised effectively by schools?
- Challenge back to schools – how meet needs (inclusion) – all around preventing children ending up in Alternative Provision.
- Alternative Provision needs to be positive – engage and inspire – add value and provide different perspective to child’s life and future.
- Seabrook has to take referrals as PRU; YMCA can decline pupils.
- PLT is commissioned to provide medical services, behaviour outreach and PRU.
- Key is don’t want young people to go to Alternative Provision.
- Risks associated with academisation.

### **Meeting with carer on 30th January 2017 and Alternative Provision provider on 16<sup>th</sup> March 2017**

The project team met with Mr M, a carer at its meeting on 30<sup>th</sup> January 2017. He provided his candid and personal views on his experiences with Alternative Provision providers in the area.

The project team met on 16<sup>th</sup> March 2017 and met with representatives from ‘Figure of Eight Education’ who are an unregistered alternative provision provider based in the town. They outlined their positive experiences of reintegrating young people back into mainstream education and their plans moving forward.

### **Emotional wellbeing and mental health service**

Since November 2015, North East London Foundation Trust (NELFT)<sup>3</sup> have been operating a new contract to provide emotional wellbeing and mental health services that focus on more low intensity early interventions through a single point of access.

Councillors Boyd and Endersby were part of an Essex wide Task and Finish Group reviewing mental health services available for children and young people across Essex. The group focused on some of the issues around perception, signposting and accessibility to services aimed at children of school age. The group also looked at how the wider system worked and explored some of the issues around the level of co-ordination and ‘joined-up’ working between agencies.

As part of this review Councillors Boyd and Endersby also undertook site visits to 3 schools in the borough. This highlighted the best practice established by some schools using early intervention, access to pastoral support, mentoring, liaison with outside agencies, whole school training and supportive ethos. This Group made 9 recommendations and the report can be found by clicking on the following link – [Essex HOSC Task & Finish Group Report](#).

---

<sup>3</sup> <http://www.nelft.nhs.uk/about-us>



## 4. Our Conclusions / Recommendations

Overall the project team concluded that mainstream school in the majority of cases is the best setting for pupils. Alternative Provision is the right place for some pupils who are disengaged from mainstream education, or who have reached the stage in their educational life where it is better for them to remain within Alternative Provision rather than move back into the mainstream.

There is evidence of good practice at both primary and secondary level, but it does not appear to be consistent across all schools. The focus should always be that the child is at the centre of what do.

With regard to the PRU, there was recognition that need to 'unstick the revolving door for all children and for the door to start revolving' i.e. as one child comes in another enters the PRU, another is successfully reintegrated back into mainstream.

The project team considered the delay in Seabrook College becoming an Academy was frustrating and has not helped the PRU move forward as quickly as wished.

At KS4 (i.e. school Years 10 and 11) the provision is different as it is recognised it is unlikely they will return to mainstream and the focus is about being settled and achieving the best outcomes for them at this stage in their education (qualifications, reducing likelihood of becoming NEETS).

The preventative support for pupils who are at risk of permanent exclusion / in Alternative Provision needs to be strengthened. The work undertaken by schools such as Shoeburyness High School was seen as good practice, which should be shared and should be emulated by other schools across the borough and by schools all working together. The issues of inclusion and accountability were also key themes during the review. Members felt that if schools invested in preventative work and had a more inclusive policy and 'bought into' fair access, then it should be encouraged.

The project team noted the extensive support the LEA is providing to the PRU.

The project team however heard that there is no longer a dedicated member of staff from the local authority who routinely visits other alternative providers, in particular the unregistered provision.

Overall, the picture which emerged during the review was that it feels fragmented. There are registered providers and numerous other alternative providers, some of whom work directly with families who have chosen to home educate their children. All Alternative Provision providers should be registered with the DfE to ensure they comply with the standards to be registered as well as routinely receive inspections through Ofsted and will raise this with the LGA for a change in policy. The project team feels that there must be greater clarity on the status and quality of the education being provided – often to our most vulnerable children and young people, facing many challenges and although schools remained responsible for commissioning placements (including assessing, monitoring and reviewing), children

should not be placed in any provision that does not fall under additional scrutiny and routine inspections from Ofsted.

The project team makes 12 recommendations – and these are around the current provision, minimizing the need for and use of Alternative Provision, future shape of Alternative Provision, to further improve the outcomes, attendance and accountability for those in Alternative Provision.<sup>4</sup>

### **Our recommendations:-**

#### **Inclusion**

- 1. That in the changing school landscape around academisation etc. the Deputy Chief Executive (People) write to the Regional Schools Commissioner, Mr Tim Coulson around the need for all schools to be inclusive and intervene early to address any underlying causes of disruptive behaviour, involving multi-agency assessment and support for those that demonstrate persistent disruptive behaviours thus limiting use of Alternative Provision (with the exception of for medical reasons or other exceptional circumstances).**
- 2. That the Council contact Ofsted for there to be some appropriate recognition around how schools are supporting children who are at risk of exclusion.**
- 3. All schools should encourage early parental engagement to undertake preventative work to provide support for pupils at risk of referral to Alternative Provision and / or exclusion. The project team is keen that early interventions, including early help assessments, assessments for special educational needs including autism spectrum functions, assessments around the child's health and where appropriate adult service interventions, ensuring support focuses on the child and family. Where relevant these interventions should begin as early as possible within primary schools and early years providers and professionals. (The support needs to focus on the child and family).<sup>5</sup>**
- 4. Urge schools to work together to spread knowledge. Some schools are doing excellent work and need opportunities for shared learning to increase standards in mainstream / Alternative Provision settings across the board.**
- 5. Southend has the expectations that Alternative Provision should only be the 'last resort' and need to ensure that where all preventative measures have been exhausted and the young person remains at risk of permanent**

---

<sup>4</sup> Note - the Department for Education (DfE) recently commissioned a report on Alternative Provision [Alternative provision: effective practice and post-16 transition](#) This is a literature review looking at research evidence, published articles and Ofsted reports for evidence of good practice.

<sup>5</sup> The role of the school nursing service is also something that should be explored further.

exclusion, that schools look to meet their needs through registered Alternative Provision rather than permanently exclude.

6. Linking to the Recommendations above, there is a key role for the newly created Education Board to be an important, key driver for improvements.

### **Outcomes**

7. Recognition that every learner should make good progress, regardless of the educational setting (link to Recommendation 1 above).
8. That the Deputy Chief Executive (People) lobby the LGA to raise with the DfE for a change in policy and clarification about the registration of Alternative Providers.
9. Consideration be given to explore the best way to look at creating an 'index of regulated Alternative Provision'.
10. To continue to review the emotional and mental health commissioning and consider whether it meets the increasing need of pupil mental health and emotional wellbeing needs, linking to the Essex HOSC review undertaken in 2016/17 (see [Essex HOSC Task & Finish Group Report](#)).
11. Have high aspirations for all young people in schools and need balanced, broad and appropriate curriculum (vocational qualifications at KS4 and do not want to increase demand for Alternative Provision) with the clear expectation for high attendance and for full time education.

### **Post 16**

12. Consideration be given to improved pathways for the provision of post 16 education, training and employment, for those pupils who have accessed Alternative Provision and have not been able to return to mainstream schools (& development of appropriate KPI's).

## Annex 1

### Questions to witnesses at witness sessions

Aim of sessions - to understand the use of Alternative Provision for young people in Southend and how this has benefited children unable to succeed within mainstream education:-

<b>Questions for Session 1 – 8<sup>th</sup> November 2016</b>	
1	Does the current provision meet the needs of children and young people? (expectations, outcomes, benefits, challenges)
2	What do you see as the main challenges around use of Alternative Provision?
3	What is the role / duties of the LA?
4	What are the circumstances that would prompt a school to consider seeking Alternative Provision and what would you expect to have been done within mainstream prior to this happening? What guidelines and advice is available before decisions are taken to use Alternative Provision?
5	To your knowledge, are there any alternatives available other than Alternative Provision for children displaying these needs/concerns?
6	What do you see as the future shape of alternative provision in the changing educational landscape (improve outcomes, attendance, accountability)
<b>Further questions from Members, general discussion from points raised.</b>	

<b>Questions for Session 2 – 16<sup>th</sup> November 2016</b>	
1	What are the circumstances that would prompt a school to consider seeking an Alternative Provision for a young person?
2	What would you expect to have been done first within mainstream to meet their educational, social, emotional and behavioural needs before seeking an Alternative Provision?
3	What guidelines and advice is available before decisions are taken to use Alternative Provision?
4	To your knowledge, are there any alternatives available to schools other than Alternative Provision for children displaying these needs/concerns?
5	Once in Alternative Provision, what do you consider the schools responsibilities are to the young person?
6	Once a young person is placed within an Alternative Provision, what do you see to be the expectations for: the young person, the alternative provider and the school
7	What do you see to be as the main benefits of Alternative Provision to the young person and the school
8	What do you see as the main challenges (around use of Alternative Provision)?
9	Over the last 3 years, what have the outcomes for young people accessing Alternative Provision from your school been in relation to: Educational attainment Personal achievement

	Behaviour Attendance
10	What percentage of pupils left your school as NEET in 2015?
11	What percentage of these pupils had accessed Alternative Provision?
<b>Further questions from Members, general discussion from points raised.</b>	

<b>Questions for Session 3 – 5<sup>th</sup> December 2016</b>	
1	Does the current provision meet the needs of children and young people? (expectations, outcomes, benefits, challenges)
2	What do you see as the main challenges around use of Alternative Provision?
3	What do you see as the role / duties / responsibilities of the LA, mainstream schools and commissioners?
4	What are the circumstances that would prompt a school to consider seeking Alternative Provision and what would you expect to have been done within mainstream prior to this happening? What guidelines and advice is available before decisions are taken to use Alternative Provision?
5	To your knowledge, are there any alternatives available other than Alternative Provision for children displaying these needs/concerns?
6	Over the last 3 years, what have been the outcomes for young people accessing your Alternative Provision in relation to: Educational attainment Personal achievement Behaviour Attendance
7	What percentage of your children have a diagnosis of autism and are there any children awaiting autism diagnosis? To your knowledge have your staff had autism awareness training which recognise autistic behaviours, challenges and barriers?
8	What percentage of pupils left your provision as NEET in 2015?
9	What experience do you have of children returning full time to mainstream provision after accessing an Alternative Provision? Do you consider your provision as having a role in supporting children's success in achieving within mainstream school?
10	What do you see as the future shape of alterative provision in the changing educational landscape (improve outcomes, attendance, accountability)
<b>Further questions from Members, general discussion from points raised.</b>	



# Southend-on-Sea Borough Council

Report of Corporate Director of People  
to  
**Cabinet**  
on  
20<sup>th</sup> June 2017

Agenda  
Item No.

9

Report prepared by: Catherine Braun – Group Manager  
Access and Inclusion

---

**School Admissions Arrangements for Community Schools and  
the Coordinated Admission Scheme for Academic year 2018/19**  
**Executive Councillor: Councillor James Courtenay**  
**People Scrutiny Committee**  
**A Part 1 (Public) Agenda Item**

---

## 1. Purpose of Report

- 1.1 To seek the views of members on the proposed pre-consultation and engagement of parents and relevant others for admission arrangements (including catchment areas), for community schools for the academic year 2019/20.

## 2. Recommendations

- 2.1 That Cabinet considers the proposals for Admission Arrangements for community schools for the academic year 2019/20 and agrees to undertake a two level consultation with relevant people:
- 2.1.1 That Cabinet approves a pre-consultation and engagement phase, from July 2017 through to September 2017.
- 2.1.2 That Cabinet approves a formal consultation in line with the Admissions Code 2014 from October to January 2018.
- 2.2 That Cabinet agrees that consultation with governing bodies of community schools takes place on the published admission numbers for community infant, junior and primary schools for September 2018. This might be earlier than usual in order to support the full consultation process due October to 31<sup>st</sup> January 2018.

## 3. Background

- 3.1 The Council has the responsibilities to determine in relation to school admissions. The Admission Arrangements for Community Schools (admission numbers, admission criteria and catchment areas); and
- 3.2 The School Admissions Code states:

*“Admission authorities **must** set (‘determine’) admission arrangements annually. Where changes are proposed to admission arrangements, the admission authority **must** first publicly consult on those arrangements. If no changes are made to*

*admission arrangements, they **must** be consulted on at least every 7 years. Consultation must be for a minimum of 6 weeks and **must** take place between 1 October and 31<sup>st</sup> March of the year before those arrangements are to apply.”*

*“Catchment areas must be designed so that they are reasonable and clearly defined.”*

- 3.3 For community schools, the local authority (as the admission authority) **must** consult on the admission arrangements every 7 years if there have not been any changes. There were no changes proposed for 2018 and therefore the next time we have a duty to consult will be for the arrangements of 2019/20.
- 3.4 The arrangements for 2019/20 will be at least 6 years since the last consultation. Although there is no requirement to consult this year the LA has determined that a change is required to the admission arrangements including some catchment areas.
- 3.5 Own Admission Authorities have absorbed the Council’s catchment areas and therefore to consult on catchments provides an added level of complexity to the catchment area discussions as the local authority will require the full collaboration of all schools in any area that has proposed changes.
- 3.6 For community schools, the local authority (as the admission authority) **must** consult the governing body of the school where it proposes either to increase or keep the same PAN.
- 3.7 The Admissions Code 2014 determines that the official window for formal consultation on final proposed arrangements for admissions (including catchment areas) is between 1 October and 31 January in the determination year and the consultation must last for a minimum of 6 weeks.

#### **4. Admission Arrangement for 2019/20**

##### **4.1 Catchment Areas**

- 4.1.1 From analysing primary offer day data there has been a pattern with a small number of schools not meeting catchment applications year on year. The majority of these schools are situated within Leigh, south of the London Road and less commonly within Shoeburyness (**Appendix 1**).
- 4.1.2 Births for the 2017 intake year were particularly low and as such no specific changes requiring consultation were identified for these arrangements. From 2019 onwards, forecast data for Southend, taken from births and trends in admission, predict that there are specific risk areas where meeting catchment preferences are likely to worsen over the coming years, Leigh causing the greatest immediate concern.
- 4.1.3 Of the 24 primary school catchment areas 7 have pupil admission numbers (PANs) below their birth rates and as such, if all applied a preference for their catchment school, not all would receive a place. Due to the close geographical nature of the primary schools, parental preference is a high deciding factor of where school children attend. This closeness also means that forecasting works better when distinct geographically linked schools are "clustered" together. This allows for cross catchment migration and removing over provision when a neighbouring school has places. Forecasting is primarily based upon historical trends and published birth data



(correlation between birth numbers and those actually entering school is currently 95.5%) as well as a pupil product percentage for new housing developments, however it cannot take full account of parental preference and changes in popularity between schools.

- 4.1.4 (Leigh) The overall births for the cluster are usually in the region of 550 to 600 with 660 places currently available. However births and forecasting data from 2019 onwards have now overtaken catchment places in West Leigh, Leigh North Street and Chalkwell Hall. The majority of schools within the Leigh area are community schools and as such the LA is responsible for consulting on any proposed changes for these schools including catchment areas.
- 4.1.5 (Shoeburyness) This area as a whole matches its births to PANs, however Friars and Hinguar births are increasingly becoming over the PANs for the school. Historically, Bournes Green, Thorpedene and St Georges meet the shortfall through preferences for the area. Friars births historically have been far higher than PAN but these to date have not materialised in preferences exceeding catchment places. Hinguar in the past has not always met catchment demand and birth data suggests that this may become an increasing need and potential for future consultation regarding catchment and/or place planning depending upon the cluster numbers for Shoeburyness as a whole. All the Shoeburyness schools have either become or are set to become an academy by September 2017 and as such either are or will be their own admission authority for the formal consultation period for 2019/20 arrangements.
- 4.1.6 The Local Authority has no jurisdiction to consult on admission arrangements and catchment areas for own admission authorities other than community schools. The details of the Shoeburyness school catchment risks will be shared with Admission Forum on the 25<sup>th</sup> May 2017 and the two Academy Trusts from the area. To date they have not expressed a wish to propose any changes to their catchment areas, however the LA is willing to extend their initial consultation to include Shoeburyness should their position change from the Admission Forum meeting.
- 4.1.7 Whilst there are other schools where births exceed PAN (Porters Grange, Bournemouth Park, Barons Court, Milton Hall and Westborough) this has been the case for some years and yet is not represented in preferences or forecasting exceeding catchment places. This is mostly due to increasing places at neighbouring schools and the close location of a number of faith schools which do not have a designated catchment area. No other area has been forecast unable to meet catchment preferences in the coming years.
- 4.1.8 It is proposed that only the catchment areas for the Leigh schools require changing due to the significant risk of catchment being greater than PAN. There is no current proposal to consult on any other community school catchment area.
- 4.1.9 Due to site capacity restrictions at West Leigh, Leigh North Street and Chalkwell Hall, additional places to meet forecast pupil population increases was not possible. Instead additional places were added at Darlinghurst Primary School to meet the Leigh area demand. Darlinghurst however remains undersubscribed. The LA has held early stakeholder discussions with Leigh schools (and Eastwood Primary) to consider the need for a catchment review for the Leigh area.

- 4.1.10 The code states catchment areas must be reasonable. The reasoning behind a catchment consultation for this area is to increase the future likelihood of a parent having a reasonable expectation for admission to their catchment school in the south Leigh area, which from 2019 will be slim for those living furthest from the school.
- 4.1.11 Due to catchment areas being a highly sensitive and emotive subject area, officers are seeking Executive Board views to undertake pre-consultation and engagement workshops with the public focussed upon the Leigh area on two possible solutions:
- Model A** Review and propose possible solutions for the catchment areas for West Leigh, Leigh North Street, Chalkwell Hall, Darlington, Blenheim, Fairways and Eastwood primary, (**Appendix 2** – arrangements and maps exemplifying a possible solution)
- Model B** Remove catchment areas from admission arrangements for West Leigh, Leigh North Street, Chalkwell Hall and Darlington, (**Appendix 4** – arrangements and maps exemplifying this option)
- 4.1.12 Schools affected by the proposed changes are both Community and Own Admission Authority and therefore would require consent of all parties to implement any change. Some community schools are likely to have converted to academy status once the consulted arrangements come into existence, however schools converting will simply adopt the changes as they will have already been determined. All schools identified in Model A have agreed to consult on their arrangements and for the LA to include their schools in a pre-consultation exercise and engagement workshops.
- 4.1.13 Schools initially identified were: West Leigh Infants and Junior, Leigh North Street Primary, Chalkwell Infants and Junior and Darlington Primary. Early discussions with these schools identified additional solutions which officers considered and as a consequence extended the area for consultation to incorporate all Leigh schools and Eastwood Primary School.
- 4.1.14 The proposed changes identified in Model A evidence shrinking the catchment areas of West Leigh, Leigh North Street and Chalkwell Hall, increasing the catchment area of Darlington Primary and Eastwood Primary and moving the borders of Blenheim and Fairways. The areas have been determined by calculating existing pupil numbers to ensure the movement will provide adequate places for future needs (**Appendix 3**). The lines have also been aligned to existing roads to ensure where possible, catchments are aligned to postcode rather than street number.
- 4.1.15 Model B has less support from school leaders but still provides a solution to ensuring school places are distributed fairly and reasonably and will not require further changes to catchment if population numbers significantly change again. Nationally, removing catchment areas has become more common as schools convert to academy status and with the introduction of a number of new free schools. This is currently reflected more so within secondary schools than primary but is becoming an increasing trend in some authorities as schools review their arrangements once converted to academy status.
- 4.1.16 A further Model C ‘no change’ was considered. The code states catchment areas must be reasonable. A parent having a reasonable expectation for admission to their catchment school in the south Leigh area is considerably reduced from 2019 onwards and therefore doing nothing would not be an option as it places a number of catchment families at an unfair disadvantage to others. If after public consultation, it

is evident that the public do not wish to make any changes to arrangements, members can either agree to stay the same but on the understanding that they may be in breach of the admissions code and thus open to direction by the Office of the Schools Adjudicator or agree to go against public opinion in the best interest of being reasonable and fair.

4.1.16 As well as catchment these early discussions will also test public feedback on possible oversubscription criteria's and distance measuring tools (see below). It should be noted that these are merely examples and the final proposed arrangements for community schools in the official consultation will be determined by council from stakeholder and public feedback.

4.1.17 The proposal is to begin the consultation in July before the end of the school summer term. This allows schools to distribute communications to all existing families attending the schools as well as distributing information via pre-schools, nurseries and children centres, allowing for a wide spread of information sharing and engagement with as little disruption to schools as possible.

4.1.18 The consultation would run throughout the summer holiday, ending on the 22nd September allowing for 4-5 weeks within term time but 10-11 weeks in total. The consultation would identify the current catchment areas and oversubscription criteria's, and model two alternative solutions with questions regarding the preferred measuring tools and criteria's for oversubscription criteria etc. It is proposed that workshop events are held in community areas within Leigh allowing those that wish to discuss solutions in person and collate feedback, as well as an online questionnaire targeted to all families of school aged and early year's children within the Leigh area would also be available online and in paper form.

4.1.19 Results of the consultation will be reported to cabinet for final decision on any proposed change prior to the official consultation period in the autumn term. In order to allow enough time for pre-consultative work and being bound by the official consultation period, final decision by members would need to be held out of the usual meeting cycle in October to agree the final proposed arrangements, being signed off by People scrutiny on 10/10/17.

4.1.20 The official consultation period as determined by the admissions code is the 1st October to 31st January. The consultation must be a minimum of 6 weeks long (not including school holidays). Outcome of the final consultation and subsequent determined arrangements will require further cabinet agreement. Arrangements must be determined and published by the 28th February.

## **4.2 Admission and Oversubscription Criteria**

4.2.1 Current criteria for community schools will support the model in 4.1.11 (a). Consultation with community schools has requested that the pre-consultation and engagement workshops also seek public feedback on potential additions of: 'children of staff', priority for all siblings and children eligible for pupil premium. The inclusion of these criteria is from demand from community schools with a variation of where within the criteria each school would prefer. The additions have been highlighted to support recruitment and retention within Southend community schools and provide added guarantees for those children eligible for pupil premium (often the most vulnerable).

The proposal is outlined in **appendix 2** for the purpose of the pre-consultation engagement discussions and remains open to possible solutions and feedback from the community.

4.2.2 The existing criteria for 4.1.12 (b) however, does not support current or proposed arrangements in model A, as families living on all borough boundary areas (Chalkwell, Leigh and West Leigh) would be at risk of not gaining a place. This model (**appendix 4**) proposes arrangements that offer all siblings, pupils of staff and then distance (with pupil Premium children gaining priority within distance). This model may have a Geographical point for each school that distance is measured from rather than the actual school or measure farthest to nearest to ensure that fairness across the area is evident.

4.2.3 The means for how distance is calculated will form part of the pre-consultation work for both models. Feedback on the pre-consultation, engagement workshops and questionnaires for catchment areas and associated arrangements will shape the development of the final proposed arrangements for agreement by members prior to the formal consultation.

#### 4.3 Published Admission Numbers

4.3.1 No indications have yet been received regarding requests to increase/decrease PANs. We will inform schools of due process on the 30th June and consult governing bodies on this area as usual.

### 5. Reason for recommendation

5.1 The code states catchment areas must be reasonable. The reasoning behind an early catchment consultation for this area is to gain public feedback on arrangements and areas that are both fair and reasonable as well as increase the future likelihood of a parent having a reasonable expectation for admission to their catchment school.

5.2 By leaving the consultation to the period dictated by the admissions code there would be no opportunity to test public opinion and amend proposed arrangements accordingly. The formal consultation can only be on one model and the public are likely to feel less engaged in the process as they are unable to influence the final arrangements by suggesting alternative methods. This is due to any further significant changes requiring further consultation and there would be no opportunity within the formal timeframe to consult again.

5.3 When reviewing admission arrangements, admission authorities must ensure that the practices and the criteria used to decide the allocation of school places are fair, clear and objective. By not consulting and making no change, would place a number of catchment families at an unfair disadvantage to others and therefore would not be compliant with the code.

### 6. Corporate Implications

#### 6.1 Contribution to Council's Vision & Corporate Priorities

These arrangements will assist pupils within the Borough to access quality learning opportunities to achieve the best possible outcomes for all children.

'Ensure residents have access to high quality education to enable them to be lifelong learners and have fulfilling employment.'

## 6.2 Financial Implications

Consultation both pre and formal requires an identified budget to meet costs for additional materials, workshop venues and staff time which is in addition to the normal practice of the admissions team.

## 6.3 Legal Implications

The determination of admission arrangements for community schools and the provision of a coordinated admissions scheme is a statutory requirement.

## 6.4 People Implications

None

## 6.5 Property Implications

None

## 6.6 Consultation

The Local Authority is required to consult on admission arrangements for community schools, which includes catchment areas, at least every 7 years. It is 6 years since the last consultation.

## 6.7 Equalities and Diversity Implications

A coordinated admissions scheme and clear oversubscription criteria are necessary to ensure fair access to school places.

## 6.8 Risk Assessment

If the Council does not agreed a scheme, one will be imposed by the DfE, and the Council's reputation will suffer.

## 6.9 Value for Money

No direct implications.

## 6.10 Community Safety Implications

None envisaged.

## 6.11 Environmental Impact

None envisaged

## 7. Background Papers

### 7.1 School Admissions Code 2014 —

<https://www.gov.uk/government/publications/school-admissions-code--2>

and School Admission Appeals Code 2012 -

<https://www.gov.uk/government/publications/school-admissions-appeals-code>

## 8. Appendices

**Appendix 1** - Schools unable to meet catchment demand 2013-2017

**Appendix 2** - Model A Proposed Community Arrangements 2019-20

**Appendix 3 - Calculation of pupil distribution under Map A**  
**Appendix 4 - Model B Proposed Community Arrangements 2019-20**

**Primary schools not offering all of their catchment area preferences on offer day**

<b>School Name</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>NOTES</b>
Bournes Green Infant	2	1	0	0	3	0	A pattern of every four or so years that see not meeting demand. Predominantly meets demand.
Hinguar Primary	0	0	9	10	0	0	Historically has met demand of catchment – recent popularity of school perceived with new build and lower PAN
<b>Shoeburyness area Total</b>	<b>2</b>	<b>1</b>	<b>9</b>	<b>10</b>	<b>3</b>	<b>0</b>	
Chalkwell Hall Infants	0	0	3	14	0	0	A pattern of every four or so years that see not meeting demand. Predominantly meets demand by the end of Aug.
Leigh Infants	0	0	0	4	14	12	Historically has rarely met the demand of its catchment area.
West Leigh Infants	0	27	2	15	0	5	A pattern of alternative years of not meeting demand.
<b>Leigh area Total</b>	<b>0</b>	<b>27</b>	<b>5</b>	<b>33</b>	<b>14</b>	<b>17</b>	

NB: Barons Court Primary have historically also not met all their catchment area preferences, however due to Milton Hall Primary sharing the same catchment area, all catchment preferences have been met through Milton Hall.

This page is intentionally left blank



Possible solutions for admission arrangements which would include catchment solutions (map below)

**Model A**

# Review of Primary school catchment areas in Leigh-on-sea

## Possible Arrangements for Community Schools – 2019/20 round

Early public engagement June-September (dates TBC)

**For office use (to be removed from final/published version)**

<i>Office use</i>	<i>Timeline</i>
<i>Early engagement with public</i>	<i>June-Sept 2017</i>
<i>Admission Forum</i>	<i>Sept 2017</i>
<i>Cabinet</i>	<i>October 2017</i>
<i>Full formal consultation</i>	<i>Nov – Dec - 31<sup>st</sup> Jan (min 6 weeks in this window)</i>
<i>Finalise</i>	<i>28<sup>th</sup> Feb</i>
28 <sup>th</sup> February 2018	Final Determined Admission Arrangements
15 <sup>th</sup> March 2018	Publication of Composite Prospectus of Determined Arrangements
16 <sup>th</sup> March – 15 <sup>th</sup> May 2018	OSA objections

(for information only) Final publication date: 15<sup>th</sup> March 2018 (SAC2014 date)

## 1. Community Schools Published Admissions Number 2019/20

<b>Community Primary Schools*</b>	<b>Proposed admission limit for 2018/19</b>
Barons Court Primary School & Nursery	35
Bournes Green Junior School	66
Chalkwell Hall Infant School	120
Chalkwell Hall Junior School	120
Earls Hall Primary School	90
Edwards Hall Primary School	60
Fairways Primary School	60
Heycroft Primary School	60
Leigh North Street Primary School	90
Richmond Primary School	60
Temple Sutton Primary School	120
West Leigh Infant School	120

\*community Schools as at publication. Should more schools convert to Academy status this list will be updated.

## **2 Oversubscription criteria**

The existing criteria for community schools will support the model in A (below), with the additions of; 'pupils of staff', priority for siblings and pupil premium for one school . The inclusion of this criteria is from demand from community schools with a variation of where within the criteria each school would prefer. The proposal is outline in the attached for the purpose of the pre-consultation engagement discussions.

-----

**Criteria are set per school below. Explanatory notes apply to all community school arrangements.**

The admissions policy for all community schools is that, if at the closing date for applications, there are not enough places for all those who have expressed a wish to have their child admitted to a particular school, places will be allocated using the admission criteria as below by school:

### **Barons Court Primary School & Nursery**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school.
3. Pupils who live in the catchment area served by the school;
4. Pupils who live outside the catchment area served by the school and who have a sibling attending the school
5. Pupils of staff (see explanatory note);
6. Pupils who live outside the catchment area served by the school.

### **Chalkwell Hall Infant School**

1. Looked after children and previously looked after children (see explanatory note);
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school or attending Chalkwell Hall Junior School;
3. Pupils of staff (see explanatory note);
4. Pupils who live in the catchment area served by the school;
5. Pupils who live in area 4 and who have a sibling attending the school or attending Chalkwell Hall Junior School (see explanatory note);
6. Pupils who live outside the catchment area served by the school and who have a sibling attending the school or attending Chalkwell Hall Junior School;
7. Pupils who live in area 4 (see explanatory note);
8. Pupils who live outside the catchment area served by the school.

## **Chalkwell Hall Junior School**

Priority will be given to those pupils currently attending the “partner” infant school. Provided that the number of pupils in year 2 of the infant school does not exceed the admission limit of the junior school they will all be guaranteed a place. If places remain unfilled the following criteria will be used, in priority order to allocate places up to the annual admission limit of the junior school (also see explanatory notes);

1. Looked after children and previously looked after children (see explanatory note);
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school or attending Chalkwell Hall Infant School;
3. Pupils of staff (see explanatory note);
4. Pupils who live in the catchment area served by the school;
5. Pupils who live in area 4 and who have a sibling attending the school or attending Chalkwell Hall Infant School (see explanatory note);
6. Pupils who live outside the catchment area served by the school and who have a sibling attending the school or attending Chalkwell Hall Infant School;
7. Pupils who live in area 4 (see explanatory note);
  
8. Pupils who live outside the catchment area served by the school.

## **Earls Hall Primary School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school
3. Pupils of staff (see explanatory note);
4. Pupils who live in the catchment area served by the school;
5. Pupils who live outside the catchment area served by the school and who have a sibling attending the school
6. Pupils who live outside the catchment area served by the school.

## **Edwards Hall Primary School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school;
3. Pupils who live in the catchment area served by the school;
4. Pupils of staff (see explanatory note);
5. Pupils who live outside the catchment area served by the school and who have a sibling attending the school

6. Pupils who live outside the catchment area served by the school.

### **Fairways Primary School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school;
3. Pupils of staff (see explanatory note);
4. Pupils who live in the catchment area served by the school;
5. Pupils who in area 7 and who have a sibling attending the school (see explanatory note);
6. Pupils who live outside the catchment area served by the school and who have a sibling attending the school;
7. Pupils who live in area 7 (see explanatory note);
8. Pupils who live outside the catchment area served by the school.

### **Heycroft Primary School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school;
3. Pupils who live in the catchment area served by the school;
4. Pupils of staff (see explanatory note);
5. Pupils who live outside the catchment area served by the school and who have a sibling attending the school;
6. Pupils who live outside the catchment area served by the school.

### **Leigh North Street Primary School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school

3. Pupils of staff (see explanatory note);
4. Pupils who live in the catchment area served by the school;
5. Pupils who live in areas 2 and 3 who have a sibling attending the school;
6. Pupils who live outside the catchment area served by the school and who have a sibling attending the school;
7. Pupils who live in areas 2 and 3 (as identified in the catchment map below);
8. Pupils who live outside the catchment area served by the school.

### **Temple Sutton Primary School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school
3. Pupils who live in the catchment area served by the school;
4. Pupils of staff (see explanatory note);
5. Pupils who live outside the catchment area served by the school and who have a sibling attending the school
6. Pupils who live outside the catchment area served by the school.

### **West Leigh Infant School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who live in the catchment area served by the school and who have a sibling attending the school or West Leigh Junior School;
3. Pupils who live in the catchment area served by the school and who are eligible for pupil premium (see explanatory note);
4. Pupils of staff (see explanatory note);
5. Pupils who live in the catchment area served by the school;
6. Pupils who live in area 1 and who have a sibling attending the school or West Leigh Junior School (see explanatory note);
7. Pupils who live outside the catchment area served by the school and who have a

sibling attending the school or West Leigh Junior School

8. Pupils who live in area 1 (see explanatory note);
9. Pupils who live outside the catchment area served by the school.

#### 4. Explanatory notes for all schools:

##### 4.1 Pupils in public care and children that were previously in public care

Pupils in public care and children that were previously in public care are also referred to as Looked after children. Any reference to previously looked after children means children who were adopted (or subject to residence or special guardianship orders) immediately following having been looked after/public care.

##### 4.2 Pupils with Education, Health and Care Plans that name a particular school are required to be admitted and the admission authority does not have the right to refuse admission.

##### 4.3 Pupil Premium (West Leigh Infant School)

Parents will need to tick on the application form or/and supplementary information form or notify the Local Authority in writing if they are eligible or registered for pupil premium. Any disclosure for pupil premium will be used only to rank applications against the admission criteria and will not be held for any other purpose.

Parents can check their eligibility by filling out the LA online form on:

<https://southend.firmstep.com/default.aspx/RenderForm/?F.Name=ofyiMHFi7J8&<span%20id=>

or

[www.southend.gov.uk/fsm](http://www.southend.gov.uk/fsm)

Parents that are in receipt of one of the following may be eligible for pupil premium:

- Income Support
- Income-based Job Seekers Allowance
- Income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the Guaranteed Element of State Pension Credit
- Child Tax Credit (if they not entitled to Working Tax Credit and have an annual income under £16,190)
- Working Tax Credit 'run-on' - the payment someone may get for another 4 weeks after they stop qualifying for Working Tax Credit.
- Universal Credit

##### 4.4 Pupils of staff

Children will be ranked in admission criteria 3 if they are children of staff in either or both of the following circumstances:-

- a) where the member of teaching or professional staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
- b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

##### 4.5 Distance:

In the case of over subscription in any one category "straight line" distance will be used to measure the distance between the pupil's home and the nearest pupil entrance to the

school. Distances will be measured using the Local Authority's computerised measuring system. The pupils living closest will be given priority.

If the pupil's home is a flat the distance will be measured to the main external entrance to the building. If the same distance is shared by more than one pupil, and only one place is available, the place will be awarded on the basis of a computerised random allocation process (supervised by someone independent of the Council / governing body).

Places will be offered to children living in the areas previously in the schools catchment (as identified in the arrangements and the map below before any 'Pupils who live outside the catchment area served by the school' (see note 4.5)

#### **4.6 'Areas'**

'Areas 1, 2, 3 4,5,6,7' are as identified in the catchment map below, which indicate the catchment area for admission to September 2018/19. New proposed areas from admission to September 2019/20 onwards. Areas are also identified the postcode list.

#### **4.7 Infant to partner Junior admissions**

All admissions criteria for pupils applying to start the Reception year and year 3 (in a separate Junior school) refer to the closing date for admission applications. For all other applications the criteria will refer to the date the application is received by the Council and the respective admission criteria.

Parents do not need to apply for a school place if they are transferring from year 2 to year 3 in the same primary school or in the partner junior school. The LA runs a full coordinated admission process for parents wishing to change schools for year 3.

Two schools in the area have a different Published Admission Limit to their "partner" infant school, namely Bournes Green Junior School (PAN: 66, 6 additional places) and West Leigh Junior School (PAN: 128m 8 additional places).

#### **4.8 Siblings**

Siblings are considered to be a brother or sister, half-brother or half-sister, step-brother or step-sister, adopted brother or sister, living at the same address, who attends the school at the time of application with a reasonable expectation that he or she will still be attending at the time of the proposed admission.

In the exceptional situation where one twin or one or two triplets are refused a place, in order to keep family members together and in line with the School Admissions Code 2014, the additional pupil(s) will be admitted even if this results in the admission limit for the year group being exceeded.

#### **4.9 General**

Children's names will automatically be on the waiting list for schools that are higher on the rank list and for which they do not receive an offer (for years Reception and year 3).

Parents will also have the opportunity to appeal against the refusal for schools for which they did not receive an offer. Appeals must be lodged within 20 school days of the date of the letter. Parents can access the information on appeals and also submit an appeal online on the council's web site [www.southend.gov.uk/admissions](http://www.southend.gov.uk/admissions) or email [admissions@southend.gov.uk](mailto:admissions@southend.gov.uk) to request an appeal application form. All appeals are considered by an Independent Appeals Panel.

The composite prospectus for all schools in the Borough, the scheme (process) and all other policies and procedures are available on [www.southend.gov.uk/admissions](http://www.southend.gov.uk/admissions)

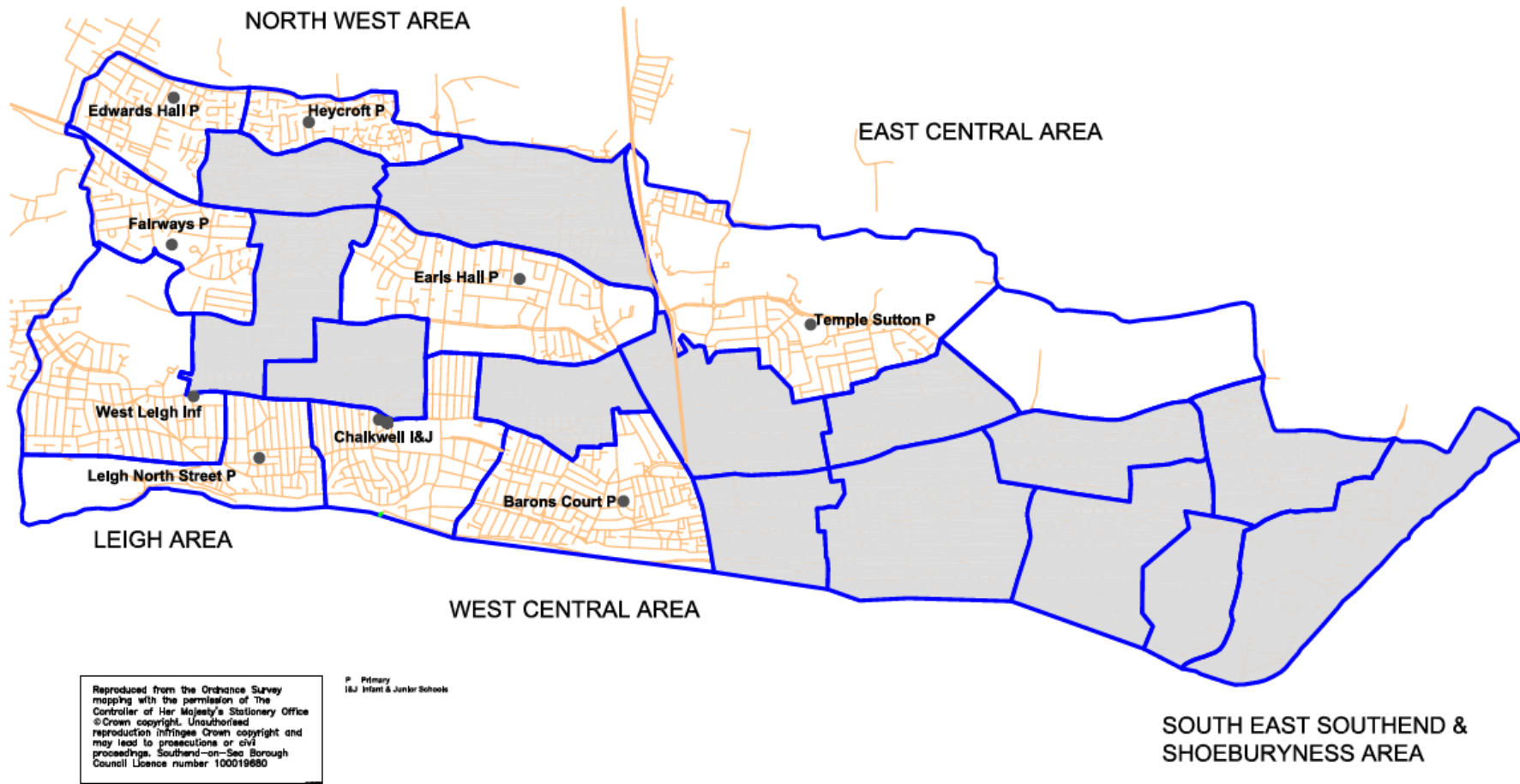


**A reminder: to be read in conjunction with the corresponding coordinated admissions scheme and the relevant schools admissions code. MAPS follow .**

### SOUTHEND ON SEA BOROUGH COUNCIL

#### Maps showing all Community Primary Schools with Catchment Areas in the Borough

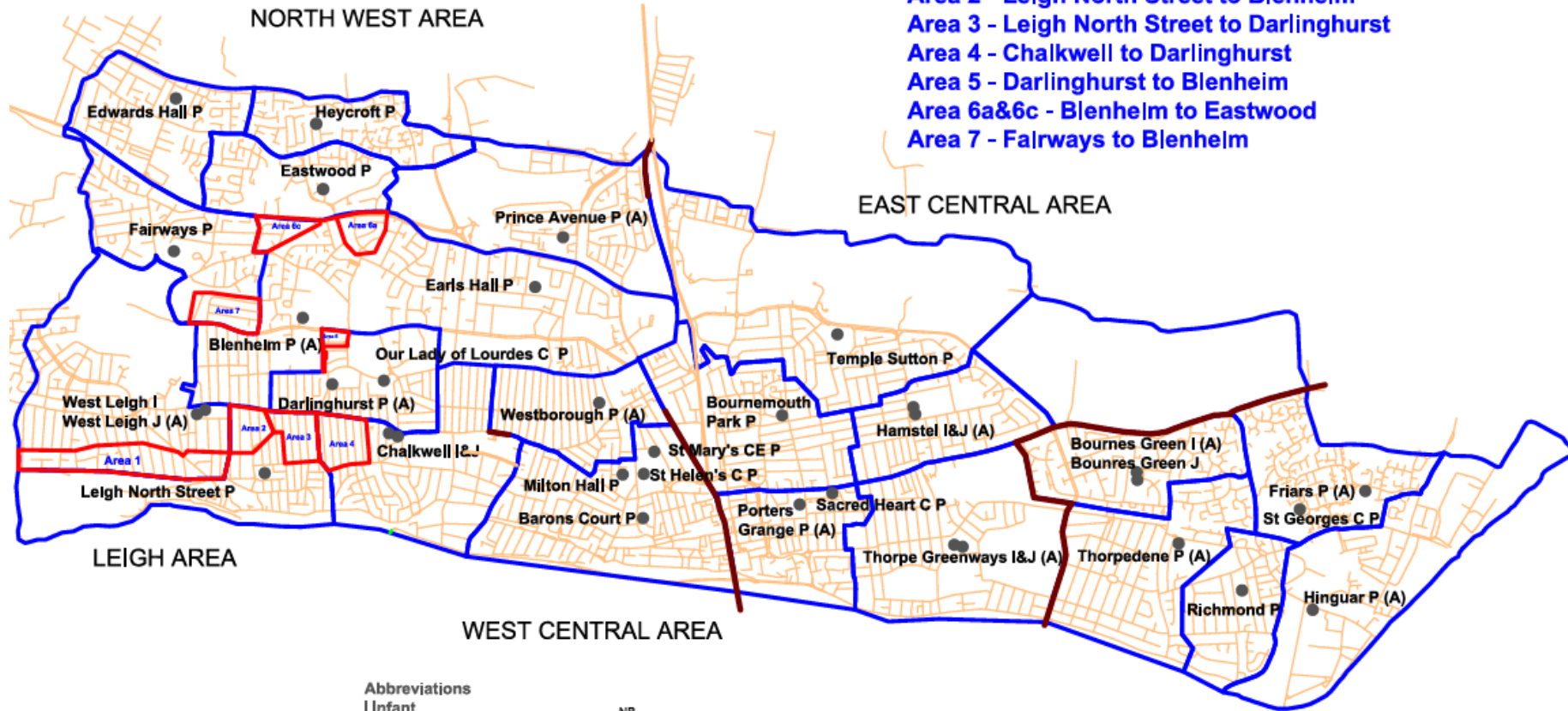
78



Full catchment map with all school in the borough – identifying areas 1-7 as per consultation in 2017 for possible 2019 arrangements.

**SOUTHEND ON SEA BOROUGH COUNCIL**  
**Maps showing all Community Primary Schools with Catchment Areas**  
**and the Primary Voluntary Aided Faith Schools**

- Area 1 - West Leigh to Leigh North Street
- Area 2 - Leigh North Street to Blenheim
- Area 3 - Leigh North Street to Darlingtonhurst
- Area 4 - Chalkwell to Darlingtonhurst
- Area 5 - Darlingtonhurst to Blenheim
- Area 6a&6c - Blenheim to Eastwood
- Area 7 - Fairways to Blenheim

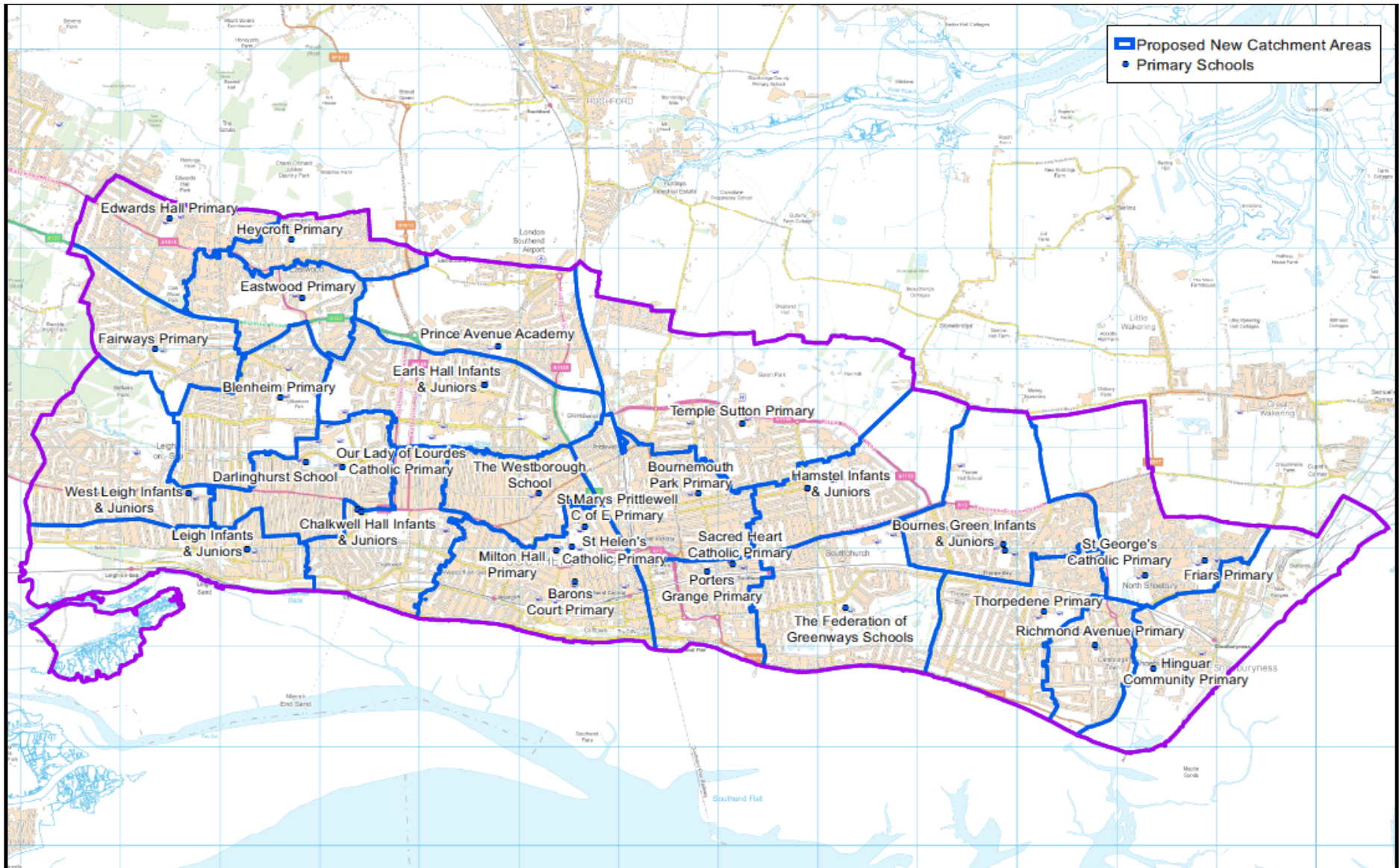


**Abbreviations**  
 I Infant  
 J Junior  
 P Primary  
 CP Catholic Primary  
 CE Church of England  
 (A) Academy

**NB-**  
 1 - Catchment lines are indicative only, for exact details please consult [www.southend.gov.uk/info](http://www.southend.gov.uk/info)  
 2 - The Voluntary Aided Schools do not have designated Catchment Areas  
 3 - Barons Court P and Milton Hall P share the same catchment area

**SOUTH EAST SOUTHEND & SHOEBURYNESS AREA**

Map as on page 9 but with clear catchment outlines for proposed changes.



## Appendix 4

Calculation of pupil numbers redistributed from proposal (a) redefined catchment areas (based upon current pupil population)

Areas Current Catchment	West Leigh	Leigh North Street	Leigh North Street	Chalkwell	Darlinghurst	Blenheim	Blenheim	Fairways	
Yr of Birth	SchYear	One	Two	Three	Four	Five	SixA	SixC	Seven
2012/13	NurseryTwo	19	20	36	15	4	20	4	12
2013/14	NurseryOne	28	15	32	20	4	7	1	15
2014/15	TwoYrOld	23	18	27	23	3	6	7	14
2015/16	OneYrOld	27	17	33	22	3	19	5	12
<i>Average Group Size</i>		<i>24</i>	<i>18</i>	<i>32</i>	<i>20</i>	<i>4</i>	<i>13</i>	<i>4</i>	<i>13</i>

18

Suggested move to = Leigh North Street, Darlinghurst, Darlinghurst, Darlinghurst, Blenheim, Eastwood, Eastwood, Blenheim

	Loss	Gain	Result	Notes	PAN
West Leigh	24	0	-24	Births equal to PAN but movers in are increasing numbers	120
LNSt	50	24	-25	Births just above or equal to PAN but movers in are increasing numbers	90
Chalkwell	20	0	-20	Pan increase to 120 will not meet births demand - average is 150+	120
Darlinghurst	4	70	66	Births below 50% of PAN	120
Blenheim	17	17	-1	Births are erratic (63 to 94), school generally near capacity	90
Fairways	13	0	-13	Births at/just above PAN level, school always fills	60
Eastwood	0	17	17	Births just over 50% of PAN	60
	128	3	-125		





**CURRENT PUPIL NUMBERS IN THESE AREAS**

Areas Current Catchment	West Leigh	Leigh North Street	Leigh North Street	Chalkwell	Darlinghurst	Blenheim	Blenheim	Fairways	
Yr of Birth	SchYear	One	Two	Three	Four	Five	SixA	SixC	Seven
2009/10	Two	20	18	40	19	5	14	6	8
2008/09	Three	17	18	42	23	5	24	3	11
2007/08	Four	28	14	28	17	10	12	5	13
2006/07	Five	27	16	35	19	9	15	6	11
2005/06	Six	24	10	24	17	4	22	5	12
2004/05	Seven	24	10	27	12	4	11	2	16
2003/04	Eight	20	7	18	22	9	10	3	15
2002/03	Nine	21	13	31	10	5	18	6	10
2001/02	Ten	18	12	25	14	5	10	2	15
2000/01	eleven	17	12	26	13	6	16	4	14
<i>Average Group Size</i>		<i>22</i>	<i>14</i>	<i>30</i>	<i>17</i>	<i>6</i>	<i>15</i>	<i>5</i>	<i>13</i>

This page is intentionally left blank





Possible solutions for admission arrangements which would include catchment solutions (map below)

## Review of Primary school catchment areas in Leigh-on-sea

### Possible Arrangements for Community Schools – 2019/20 round

---

Early public engagement June-September (dates TBC)

**For office use (to be removed from final/published version)**

<i>Office use</i>	<i>Timeline</i>
<i>Early engagement with public</i>	<i>June-Sept 2017</i>
<i>Admission Forum</i>	<i>Sept 2017</i>
<i>Cabinet</i>	<i>October 2017</i>
<i>Full formal consultation</i>	<i>Nov – Dec - 31<sup>st</sup> Jan (min 6 weeks in this window)</i>
<i>Finalise</i>	<i>28<sup>th</sup> Feb</i>
28 <sup>th</sup> February 2018	Final Determined Admission Arrangements
15 <sup>th</sup> March 2018	Publication of Composite Prospectus of Determined Arrangements
16 <sup>th</sup> March – 15 <sup>th</sup> May 2018	OSA objections

(for information only) Final publication date: 15<sup>th</sup> March 2018 (SAC2014 date)

## 1. Community Schools Published Admissions Number 2019/20

<b>Community Primary Schools*</b>	<b>Proposed admission limit for 2018/19</b>
Barons Court Primary School & Nursery	35
Bournes Green Junior School	66
Chalkwell Hall Infant School	120
Chalkwell Hall Junior School	120
Earls Hall Primary School	90
Edwards Hall Primary School	60
Fairways Primary School	60
Heycroft Primary School	60
Leigh North Street Primary School	90
Richmond Primary School	60
Temple Sutton Primary School	120
West Leigh Infant School	120

\*community Schools as at publication. Should more schools convert to Academy status this list will be updated.

## 2 Oversubscription criteria

The existing criteria for community schools, do not support model B as proposed and arrangements that offer all siblings, pupils of staff and then distance (with pupil Premium children gaining priority within distance) will need to be considered. This model may have a Geographical point for each school and not the actual schools as a point that distance is measured to ensure that fairness across the area is evident.

-----

**Criteria are set per school below. Explanatory notes apply to all community school arrangements.**

The admissions policy for all community schools is that, if at the closing date for applications, there are not enough places for all those who have expressed a wish to have their child admitted to a particular school, places will be allocated using the admission criteria as below for all community schools:

**Barons Court Primary School & Nursery  
Chalkwell Hall Infant School  
Chalkwell Hall Junior School  
Earls Hall Primary School  
Edwards Hall Primary School  
Fairways Primary School  
Heycroft Primary School  
Leigh North Street Primary School  
Temple Sutton Primary School  
West Leigh Infant School**

1. Looked after children and previously looked after children (see explanatory note );
2. Pupils who have a sibling attending the school (see explanatory note);
3. Pupils of staff (see explanatory note);
4. Pupils living in the priority area (geographical area of Leigh-on-sea – see explanatory notes);
5. Remaining applications.

### 4. Explanatory notes for all schools:

#### 4.1 Pupils in public care and children that were previously in public care

Pupils in public care and children that were previously in public care are also referred to as Looked after children. Any reference to previously looked after children means children who were adopted (or subject to residence or special guardianship orders) immediately following having been looked after/public care.

**4.2 Pupils with Education, Health and Care Plans that name a particular school** are required to be admitted and the admission authority does not have the right to refuse admission.

#### 4.3 Priority area

The priority area for the following schools is the catchment area;  
 Barons Court Primary; Barons Court Primary School & Nursery; Earls Hall Primary School;  
 Edwards Hall Primary School; Fairways Primary School; Heycroft Primary School; Temple  
 Sutton Primary School **and**;

The priority area for the following schools as defined in the map and usual a 'virtual point' for  
 the purpose of measuring distance (see note 4.4);  
 Chalkwell Hall Infant and Junior Schools, Darlinghurst School, Leigh North Street, West  
 Leigh Infant School – see map.

#### 4.4 Distance:

**Distance is measured in two different ways for certain groups of schools:-**

In the case of over subscription in any one category "straight line" distance will be used to  
 measure the distance between the pupil's home and the nearest pupil entrance to the  
 school. This applies to the following schools

Barons Court Primary; Barons Court Primary School & Nursery; Earls Hall Primary School;  
 Edwards Hall Primary School; Fairways Primary School; Heycroft Primary School; Temple  
 Sutton Primary School

In the case of over subscription in any one category "straight line" distance will be used to  
 measure the distance between the pupil's home and a virtual geographical point as indicated  
 in the map below. This applies to the following schools:

Chalkwell Hall Infant and Junior Schools, Darlinghurst School, Leigh North Street, West  
 Leigh Infant School – see map.

Distances will be measured using the Local Authority's computerised measuring system. The  
 pupils living closest to the school for the named schools or to the virtual geographical point  
 for the named schools, will be given priority. **Virtual points** have been identified as the  
 geographical points considering applications from children living on the borough boundary;  
 from the priority area boundary and the edge of housing (coastal) boundary.

If the pupil's home is a flat the distance will be measured to the main external entrance to the  
 building. If the same distance is shared by more than one pupil, and only one place is  
 available, the place will be awarded on the basis of a computerised random allocation  
 process (supervised by someone independent of the Council / governing body).

Distance references include the maps below.

#### 4.5 Pupils of staff

Children will be ranked in admission criteria 3 if they are children of staff in either or both of  
 the following circumstances:-

- a) where the member of teaching or professional staff has been employed at the school  
 for two or more years at the time at which the application for admission to the school is  
 made, and/or
- b) the member of staff is recruited to fill a vacant post for which there is a demonstrable  
 skill shortage.

#### 4.6 Infant to partner Junior admissions

All admissions criteria for pupils applying to start the Reception year and year 3 (in a  
 separate Junior school) refer to the closing date for admission applications. For all other  
 applications the criteria will refer to the date the application is received by the Council  
 and the respective admission criteria.

Parents do not need to apply for a school place if they are transferring from year 2 to year 3 in the same primary school or in the partner junior school. The LA runs a full coordinated admission process for parents wishing to change schools for year 3.

Two schools in the area have a different Published Admission Limit to their “partner” infant school, namely Bournes Green Junior School (PAN: 66, 6 additional places) and West Leigh Junior School (PAN: 128m 8 additional places).

#### **4.7 Siblings**

Siblings are considered to be a brother or sister, half-brother or half-sister, step-brother or step-sister, adopted brother or sister, living at the same address, who attends the school at the time of application with a reasonable expectation that he or she will still be attending at the time of the proposed admission.

In the exceptional situation where one twin or one or two triplets are refused a place, in order to keep family members together and in line with the School Admissions Code 2014, the additional pupil(s) will be admitted even if this results in the admission limit for the year group being exceeded.

To be read with the note 4.3.

#### **4.8 General**

Children’s names will automatically be on the waiting list for schools that are higher on the rank list and for which they do not receive an offer (for years Reception and year 3). Parents will also have the opportunity to appeal against the refusal for schools for which they did not receive an offer. Appeals must be lodged within 20 school days of the date of the letter. Parents can access the information on appeals and also submit an appeal online on the council’s web site [www.southend.gov.uk/admissions](http://www.southend.gov.uk/admissions) or email [admissions@southend.gov.uk](mailto:admissions@southend.gov.uk) to request an appeal application form. All appeals are considered by an Independent Appeals Panel.

The composite prospectus for all schools in the Borough, the scheme (process) and all other policies and procedures are available on [www.southend.gov.uk/admissions](http://www.southend.gov.uk/admissions)

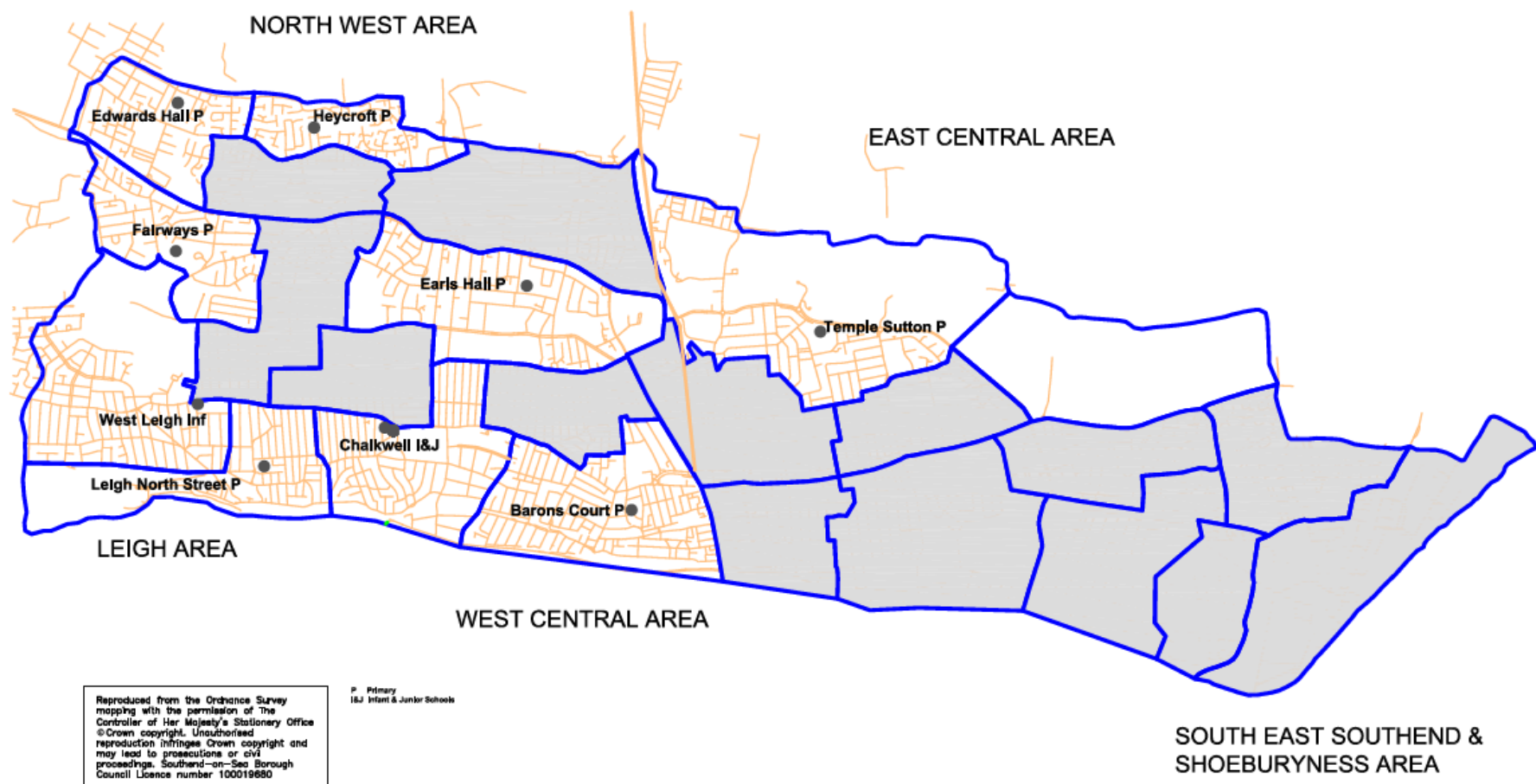
**A reminder: to be read in conjunction with the corresponding coordinated admissions scheme and the relevant schools admissions code. MAPS follow .**

Current catchment map

### SOUTHEND ON SEA BOROUGH COUNCIL

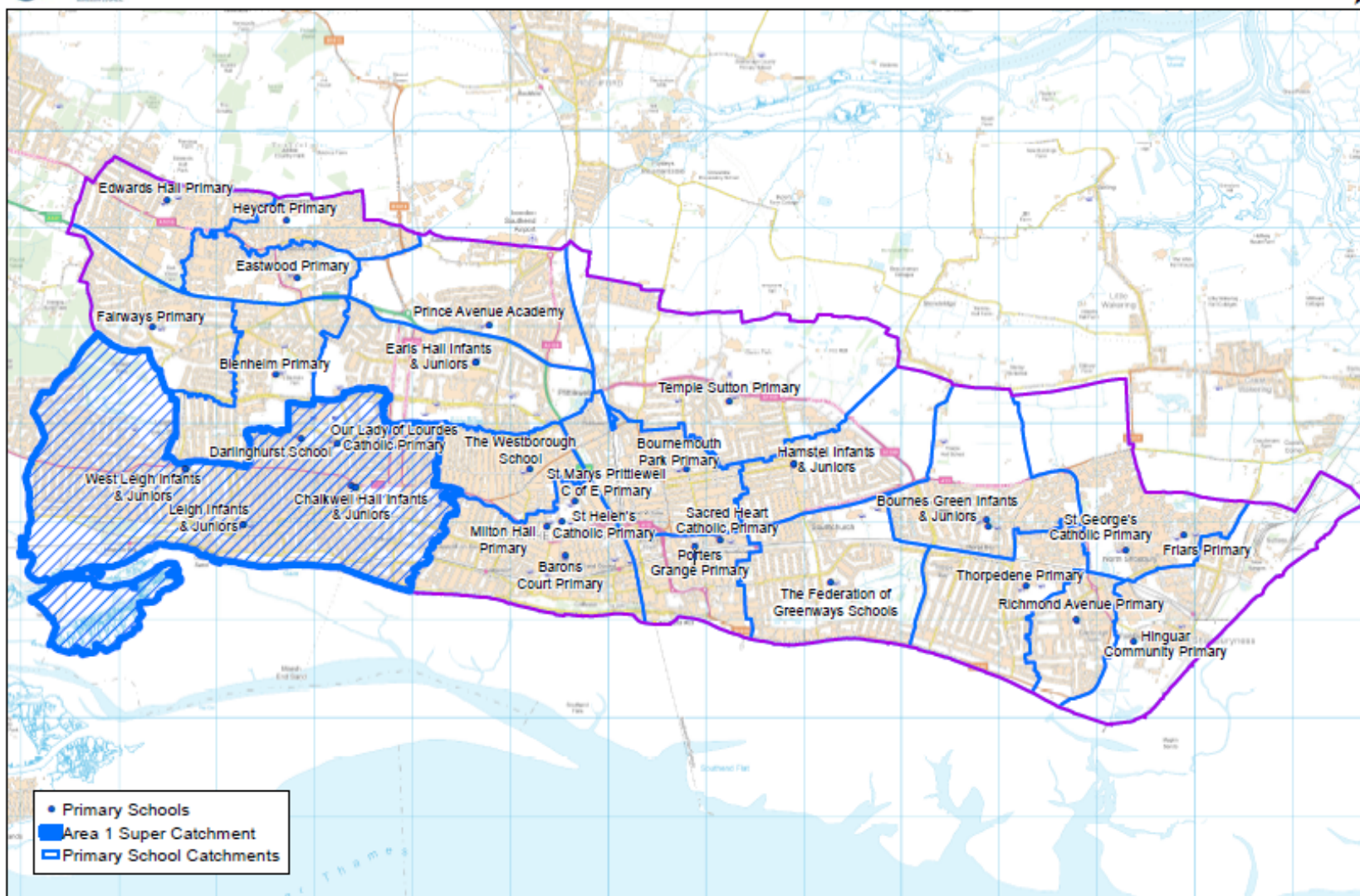
#### Maps showing all Community Primary Schools with Catchment Areas in the Borough

06



Full catchment map with all school in the borough – identifying areas 1 as per consultation in 2017 for possible 2019 arrangements.

91



This page is intentionally left blank



# Southend-on-Sea Borough Council

Report of the Deputy Chief Executive (People)  
to  
**Cabinet**  
on  
20<sup>th</sup> June 2017

Agenda  
Item No.

10

Report prepared by: Amanda Champ, School Improvement  
Group Manager (interim)

---

## Grammar School Strategy

Executive Councillor: Councillor James Courtenay

A Part 1 Report

---

### 1. Purpose of Report

- 1.1 This report sets out the intentions of the Council to fulfil an ambition to enable more Southend Residents to attend one of our four Grammar Schools. This will be achieved over a period of time by implementing a strategy to enable more residents to apply for; sit the assessment; pass and attend one of these schools.
- 1.2 The strategy considers what Southend Borough council and partners can do in order to further improve access to grammar schools for young Southend residents. There is already a considerable amount of work undertaken by both Secondary and Primary schools to advise and support parents and learners in both the decision to apply and preparation for the assessment. This strategy will sit alongside that existing provision. It sets out actions that, when implemented in coordination with the Consortium of selective schools in Essex, Secondary and Primary schools and other partners, will ensure that all young Southend residents who would thrive within a grammar school setting, get the necessary support to access and take up a grammar school place should their parents deem this the most appropriate educational choice for their children.
- 1.3 Southend Borough Council has a long held and passionate belief that more Southend pupils, including those identified as deprived, should directly benefit from the outstanding education provided by our four Grammar Schools. As a result of this initiative, the Council will work alongside schools and families directly to support a greater number of Southend pupils to make an informed choice to apply; to sit the assessment fully prepared; to meet the pass mark and then to take up a place and ultimately succeed in their chosen school.

### 2. Recommendation

- 2.1 To inform Cabinet of the outline proposals for the strategy.
- 2.2 For Cabinet to note and give broad approval to the types of actions set out in Appendix One that will form the basis of the strategy.;

## Background

2.3 This matter has been the subject of debate and action over a number of years with several initiatives having been tried previously. Conversations with the leadership at the four schools has already taken place, as aspects of any plans will rely on the consortium who will have the ultimate ability to make changes in certain areas.

2.4 The matter is complex and deep rooted, and subject to a set of conflicting and interwoven beliefs. The responsibility for the three levels of **applying, sitting and passing** the assessment sits with the family and child, influenced by a number of factors:

- the degree of active promotion and aspiration by the school they attend;
- locality and deprivation factors;
- the availability of other secondary good or outstanding provision being accessible to the pupils.

It is clear that the current arrangements, for whatever reason, have not resulted in a greater number of Southend resident pupils attending Grammar Schools. Therefore, a different approach is now proposed, if the aspiration of the Council is to be achieved.

2.5 Considerable data already exists on historic patterns of application and attendance, including a breakdown of the number of pupils attending the four schools from inside the Southend area. This percentage varies in some degree between the four schools. The data itself will form the backdrop to the proposals.

2.6 It cannot be stressed too strongly, that this initiative **is not to the detriment of other schools in the borough**. The Council's stated ambition is for all schools to be good or outstanding. This initiative relates to the opportunities for individual children to access an appropriate educational pathway should it be in their best interests.

2.7 This initiative recognises that it is a parent/carers right to make an informed choice of school that best suits the needs, talents and aspirations for their child. Therefore, it should also include and ensure the promotion of educational pathways for **all** of our secondary schools, and continue to work with all schools to achieve our aspiration that parental choice is **only** based upon a choice between either a good or an outstanding school in Southend. Work through the Education Board will be undertaken to support this intention.

2.8 As part of the project, Southend Borough Council acknowledges the need to work more closely with grammar schools in Southend to open up these schools to more able children from low income families by overcoming educational, financial and social barriers and perceptions.

## 3. Reasons for Recommendations

3.1 Southend's secondary school offer provides real choice for parents seeking a school that suits their child's abilities and needs. We recognise that schools of

various types in the borough, including grammar schools, faith schools, comprehensive and special schools provide choice for parents in selecting the best education for their children.

- 3.2 The remit of this strategy focuses on what can be done to improve the representation of Southend residents, including those children from disadvantaged backgrounds, so that they can benefit from a selective education if it is suitable for their particular abilities. This includes ensuring that academically able children from poorer backgrounds in our high deprivation wards have the same access to selective education as their more affluent peers.
- 3.3 Southend has a large number of academies. As such, the actions outlined within this strategy are intended as recommendations – none of them can be imposed on schools who are not under Local Authority control. However, this strategy is written with the intent that all Southend Borough Council primary and grammar schools work together to support the most academically able pupils and in particular, supporting those from poorer backgrounds, so that no child is denied an education that is best suited for their talents and abilities.

#### **4. Other Options**

The only other option would be to do nothing. This Strategy is a key priority of the Administration.

#### **6. Corporate Implications**

- 6.1 Contribution to Council's Vision & Corporate Priorities  
This directly supports the Council's aims relating to prosperous and excellence.
- 6.2 Financial Implications  
Cabinet have previously approved the funding for this project through the school improvement budget for a period of two years.
- 6.3 Legal Implications  
None
- 6.4 People Implications  
None
- 6.5 Property Implications  
None
- 6.6 Consultation  
Not required formally, although dialogue with all schools will take place throughout implementation.
- 6.7 Equalities and Diversity Implications  
The project includes the most able pupils in receipt of free school meals or other measures of disadvantage such as children in care or children supported by the Pupil premium and provide appropriate support to enable these children to

benefit from the education provided by our Grammar schools as part of the strategy.

6.8 Risk Assessment

There will be a need to ensure that the clear message given by this proposal is one of parental choice, and that the Council is determined to promote and support all secondary schools with the Borough.

6.9 Value for Money

None

6.10 Community Safety Implications

None

6.11 Environmental Impact

None

7. **Background Papers**

None

8. **Appendices**

**Appendix 1:** (This list is taken from a working document that will shape the strategy over time).

## Appendix 1

(This list is taken from a working document that will shape the strategy over time.)

### Actions to implement Strategy

The following list which is not definitive or exhaustive has been refined and worked up to form a coherent, deliverable and cost effective plan that meets the ultimate aims of the strategy.

#### 1. Working from an informed evidence base

- a. Real data on GS entry; results passes; retention; destination
- b. School level data on application, assessment and passes including residence
- c. Consider alongside wider deprivation indices, FSM; IDACI; link to narrowing the gap
- d. Obtain metrics on private tutoring, costs, usage, duration, impact
- e. Research available support for pupil intending to apply for a GS place
- f. Joint working with Kent Local Authority and Buckinghamshire Local Authority to research strategies already being considered in other Local Authorities and inform the possibility of similar initiatives in Southend BC.

#### 2. Effective communications campaign

- a. Major press launch
- b. Targeted letters and application information into every eligible household encouraging families to consider and apply for a grammar school place
- c. Tell a story of what Grammar Schools may open up for pupils through publicised case studies
- d. Signpost all available support through central source.
- e. Create 11+ plus information pages on SBC website and create hyperlinks to CSSE site
- f. Contact all primary & secondary HT's to find out what is available to support pupils to apply both for own schools and others – collate information and publicise
- g. SBC council twitter account & Facebook to tweet / publish factual social media posts about application process
- h. Set up an 11 plus portal to share information and encourage parent group / pupil group / F&Q's / signpost available support
- i. Electronic messages at all bus stops giving key messages such as information website URL or application window dates
- j. Bus stop posters in targeted wards
- k. Kursaal bowling / pavilions / library / sports centres and Victoria – pop up banners
- l. Meet with HTs and Chair of Governors for all schools, head on to identify barriers
- m. Engage further with local MPs and Prime Minister's office
- n. Parent information available at major youth events such as children's university

### **3. Demystifying the assessment processes**

- a. Provide pupils with the opportunity to sit the assessment at their existing primary school
- b. Establish a helpline/website for concerns building up to assessment
- c. Opt out - all pupils working above national expected at end of Year 5 automatically entered for the 11 plus unless parents state otherwise?

### **4. Promoting the image of pupils who currently attend**

- a. GS student mentor for eligible year 4&5
- b. Attach an adult to every FSM pupil identified
- c. Promote case studies of existing pupils through media campaign

### **5. Targeting learners**

- a. Primary Schools identifying pupils in Year 5 for targeting
- b. Establish relationship with child and families in year 5 - Encourage and follow it through
- c. Establish a safety net, rapid intervention if individual at risk of underperforming
- d. 121 support in build up to assessment
- e. Initiative free to FSM, at cost to others
- f. Monitor this group, through 11 plus portal – send encouragement and offer support for homework / practise questions etc.

### **6. Coaching (all contingent upon pupils registering)**

- a. Primary school based coaching building on existing models
- b. Individual targeted at borderline
- c. On line live tutors available through 11 plus portal
- d. Homework gurus available for eligible pupils
- e. Establish pupil networks through 11 plus portal
- f. CPD for teachers of Year 5

### **7. What is in it for the Grammar Schools/Other Schools**

- a. Meet with the consortium, what else could be done
- b. Build on and support their existing initiatives

# Southend-on-Sea Borough Council

Report of the Deputy Chief Executive (People)

to  
**Cabinet**

on  
**20<sup>th</sup> June 2017**

Report prepared by:  
Catherine Braun – Group Manager Access and Inclusion

---

## The Future Provision of Secondary Places in Southend

**People Scrutiny Committee**  
**Executive Councillor: Councillor James Courtenay**

---

### A Part 1 Public Agenda item

---

#### 1. Purpose of Report

- 1.1 To provide Cabinet members with a progress report on the strategy for the provision of secondary places as overseen by the School Places Working Party and to consider the proposal for a Free School.

#### 2. Recommendations

- 2.1 That Cabinet notes current progress and agrees the progression of expansion projects to procurement stage at good and outstanding secondary schools for September 2018, namely Shoeburyness High School and St Thomas More High School.
- 2.2 That Cabinet agrees the continuation of expansion discussions with remaining Good and Outstanding Schools, namely Belfairs Academy, The Eastwood Academy and St Bernard's High School to secure the remaining 60 places still required for September 2018.
- 2.3 That Cabinet agrees that a free school is required for September 2019 for the required additional 180 places, this requires the identification of council owned land to support any application to the Department of Education.

#### 3. Background

- 3.1 The local authority has a statutory duty to ensure that there are sufficient school places available in its borough for providing primary and secondary education. This can be achieved by provision of capital and/or land to both maintained and non-maintained schools. To date provision has been identified through expansions of existing primary schools through basic need funding.
- 3.2 On 23 June 2015, Cabinet resolved that officers undertake consultations with existing secondary schools (all are academy trusts) regarding expansions to meet

increases in pupil population demand. Long-term forecasts for secondary schools are reasonably accurate, as the numbers of primary pupils transferring to secondary schools are already known. The increased birth level indicates the continuation of high pupil numbers in primary and subsequently, in secondary schools remains stable with no current indication that numbers will reduce. By comparison, there has been a permanent increase of around 9 permanent forms of entry (FE) and nearly 3FE in bulge years within the primary sector. The total cost for the primary expansion was nearly £25 million.

- 3.3 Over the last four years we have seen an average net loss at secondary transfer (year 7) primarily to Essex schools of 300 pupils for mainstream places and a net gain from Essex, the London Boroughs and other sources of 567 pupils for selective places (those reaching the pass mark for the eleven plus examination and/or entering Southend Catholic faith schools).
- 3.4 Previous attempts to secure Essex County Council (ECC) accurate and reliable school planning data have not always proven successful or helpful. However, more recent communication indicates that their own pupil forecasts identify that due to their own pupil population increase and housing developments surrounding the Essex/Southend border, from 2018 they will only be able to offer limited secondary places to Southend children and from 2019 they will have no capacity to offer any secondary places to Southend resident pupils. Whilst this very recent information from ECC is helpful, officers will continue to work using this intelligence as a factor when determining accurate Southend predictions. This factor has increased the number of deficit places to beyond the primary expansions taking the need to 12 permanent FE plus 2 further FE in bulge years. A summary of the latest forecasts is included in Appendix 1.
- 3.5 The first shortfall of places appears in 2018 where 5 forms of entry are needed followed by a further 6 FE in 2019.
- 3.6 Secondary school place offer day was the 1st March 2017. Overall there was a 1.7% increase in the number of pupils applying for a school place (32 more pupils, which is just over one form of entry). Southend Borough Council was successful in ensuring that every child who had requested a school place was allocated a school place. However the underlying pressures alluded to in this report have started to manifest themselves, reflected in a slightly lower percentage of places offered to pupils for their first choice of school (76% compared to 79% in 2016). In addition there was a 2% increase in parents not receiving any of their preferences (7% for 2017 compared to 5% in 2016). Officers are currently working with school leaders in those schools where there are particular place pressures.
- 3.7 The following recommendations were agreed at cabinet on 17th March 2017:  
(To meet immediate needs by September 2018)
- To agree the continuation of expansion discussions with Good and Outstanding Schools (to meet the additional need for September 2019).
  - To agree an initial exploration with a small number of Academy Trusts regarding a secondary free school.
  - To agree exploring expansion opportunities with schools that currently requires improvement.



#### **4. Way forward to meet need and agreed Cabinet recommendations**

##### **4.1 2018/19 – Expansion of Good and Outstanding Schools:**

4.1.1 To meet the initial need in 2018 discussions have progressed with 5 secondary academies graded good or better by Ofsted to expand by 1-2 FE per site. To date only Shoeburyness High School has progressed past planning to project management recruitment stage. Shoeburyness have committed to a permanent expansion of 1FE and a one year only bulge of 30 places. Shoeburyness are already the largest school in Southend and this will take their Pupil Admission Number (PAN) to 310 per year (340 for 2018 only due to the bulge year).

4.1.2 Discussions with secondary faith schools (St Thomas More and St Bernard's) have been delayed due to requiring assurances that any expansion would provide additional places for Southend residents. Agreements have now been reached with St Thomas More that meets SBC's requirements and plans are progressing to secure 1 FE. St Bernard's have demonstrated a willingness to reach the same agreement and expand by the same number but to date have not yet amended their admission arrangements (both are at feasibility stage).

4.1.3 The LA continues to work with Belfairs and Eastwood Academy, both of whom either have a feasibility plan or are pursuing one but neither as yet has made any firm commitments to expansion.

##### **4.2 2019/20 – Free School**

4.2.1 Any new school now must be a free school. The LA has investigated the feasibility of a free school and is in communication with an existing and proven academy trust who has confirmed that they will be submitting a bid to the DfE. This would be through a centrally funded route, whereby a trust puts a bid in directly to the DfE. According to current legislation, the department, using this route, would fund all capital costs associated but would reduce the basic need grant paid to the Council.

4.2.2 Legislation enables the DfE to appropriate council owned land deemed as possible for a new free school. This includes land that may not have previously been used for the purposes of a maintained school. Land would be transferred directly to the free school with no retention of ownership by the LA and with little or no recompense to the LA.

4.2.3 If no suitable council land is found, then public land or compulsory purchase may be followed. However in ensuring sufficient places for 2019 it is likely that the LA would need to secure any land to support the free school application and increase the likelihood of meeting timescales. Therefore, in order to meet a September 2019 opening, existing council owned land needs to be identified or the council needs to purchase land to meet this need, (it is unlikely that any recompense to council for any land would be forthcoming).

4.2.4 To date, applications for free schools have been submitted in September or March followed by a process of assessment by DfE which can take up to 6 months. Wave 13 should have been considered in March 2017 allowing sufficient

time for a 2019 opening. This was originally delayed by the minister to the “summer term” but due to the elections has since been further delayed to the autumn term 2017. This delay has placed increase pressure upon the LA to either identify council assets or purchase private land to secure the application and need for 2019 admissions. Due to the timeline it is likely that any free school would open in existing temporary accommodation (not necessarily for current education use), although the DfE avoid this where possible.

- 4.2.5 The Corporate Property & Asset Management Team have carried out a thorough survey of all council assets and sites under current private ownership that meet the required size to accommodate a 6 FE secondary school. According to Building Bulletin 103 the minimum recommended site size for secondary is 50 square metres per pupil (equates to 55,000 for 6FE plus 200 post-16). Survey results provide any site 25,000 square meters and upwards (based upon the current size for St Bernard’s 5/6FE). The government’s view is that schools no longer need to be single-story new builds surrounded by large grounds. As such, office building conversions and co-developments with residential and other uses will be considered. If the site is small, outside and sport provision can go underneath and on the roof.
- 4.2.6 A potential site has been identified which meets the minimum requirements regarding size and is not in close proximity to any existing non-selective mainstream secondary provision and is owned by Southend Borough Council. However a decision has yet to be made on the preferred site, as this would be subject to legal permissions relating to the site, to proper consultation and to succeeding with planning consent. As soon as the position of these aspects are clarified, the site will be subject to full consultation with interested parties.
- 4.2.7 If Southend Borough Council does not identify land to support a free school application it is very unlikely that any provision would be agreed and ready for 180 additional pupils in September 2019. The LA has a statutory duty to ensure that Southend resident children have a secondary school offer on National Offer Day.
- 4.2.8 Due to the Wave 13 free school application round being delayed twice, there remains a risk that if the DfE applied further delays or decided to not fund the free school that Southend Borough Council would then be required to fully fund these additional places either by building a new school or providing additional places at currently underachieving schools.
- 4.3 2020 and beyond Further Expansion of Good and Underperforming Schools
- 4.3.1 The LA’s plans for expansions to meet needs from 2020 onwards is in relation to current underperforming schools, with the expectation that performance would have greatly improved by this time.
- 4.3.2 The DfE expects that schools should not generally expand if they are eligible for intervention by the RSC. This is to safeguard underperforming schools becoming compromised by expansion. It is accepted that there will be exceptional cases where there is no viable alternative to ensuring sufficient school places locally.

- 4.3.3 One academy that falls under this area has raised an interest in expanding, and one current Foundation school (but soon to convert), although the latter remains very unpopular with parents and undersubscribed across most year groups. The LA is working in parallel with the RSC to improve learning and achievement at all schools on their trajectory to good and readiness to expand.

## **5. Reason for Recommendations**

- 5.1 Southend Borough Council has a statutory duty to ensure sufficient places for all statutory school aged children
- 5.2 Need from September 2018 is intended to be met by expansion of 'good or better' secondary schools.
- 5.2 Additional need from September 2019 is expected to be met through a successful free school application to the DfE. For this to be achieved, agreement is required by members to agree that the identification of local authority land is required to strengthen the application and secure secondary school places for 2019.

## **6. Corporate Implications**

- 6.1 Contribution to Council's Vision & Corporate Priorities  
Ensure residents have access to high quality education to enable them to be lifelong learners and have fulfilling employment.
- 6.2 Financial Implications  
A Capital Budget was agreed for the provision of secondary school places at Budget Council in February 2017. If the DfE funding allocations for free schools does not proceed nor are any funds in full or part provided for the building of a new school, then the full cost would fall to the Council and could be in the region of £25 million. The capital budget for the provision of secondary school places will need to be reviewed and agreed.
- 6.3 Legal Implications  
If sufficient places are not supplied the council will not meet its statutory duties in supplying sufficient school places. In the event that the authority breaches its statutory duty, the authority could face judicial review action challenging the authority's failure to provide sufficient schools for the provision of education. The authority could also potentially face claims brought under the Human Rights Act 1998 (the right to education).
- 6.4 People Implications  
Risk of a % of children not having a secondary school place in September 2018
- 6.5 Property Implications  
DfE may commandeer local authority asset to build a free school (only those of sufficient size to meet a 6FE school would be at risk)
- 6.6 Consultation  
None
- 6.7 Equalities and Diversity Implications

None

6.8 Risk Assessment

There is considerable risk in relation to the Wave 13 criteria once announced. Should the DfE prioritise a new school other than basic need, the funding for the free school will need to be met through other means, or an alternative solution will be required. The second risk relates to the Council not being in a position to offer a secondary place to all that require it on 1<sup>st</sup> September 2019.

6.9 Value for Money

None

6.10 Community Safety Implications

N/A at this present time

6.11 Environmental Impact

All proposed sites are green spaces, parks or farmland.

7. **Background Papers**

None

8. **Appendices**

Appendix 1 - Forecast Numbers with Illustrated Forms of Entry Expansions

## CABINET

Tuesday, 20<sup>th</sup> June 2017

### COUNCIL PROCEDURE RULE 46

The following action taken in accordance with Council Procedure Rule 46 is reported. In consultation with the appropriate Executive Councillor(s):-

#### 1. The Deputy Chief Executive (Place) authorised:

- 1.1 DfT Challenge Fund Application  
The submission of the application to the DfT by the deadline of 31<sup>st</sup> March 2017 for capital funding of £556k, supported by £100k from the approved Capital Programme 2016/17, to improve the resilience of the highway drainage network to extreme weather events at City Beach, Shoeburyness and access to Southend Airport (Harp House Roundabout and adjoining roads).
- 1.2 Industrial Strategy Consultation Response  
The content and submission of the Council's response, which includes feedback from Councillors and local businesses to the Government Department for Business, Energy and Industrial Strategy (BEIS) "Building our Industrial Strategy" Green Paper by the required deadline of 17<sup>th</sup> April 2017.
- 1.3 Anglia Level Crossing Proposals – Woodgrange Close and Public Footpath FP189 – Objection to the Proposed Closure  
The submission of an objection from the Council to the application by Network Rail for the closure of the level crossing and public footpath for Woodgrange Close to Pilgrims Close, by the required deadline of 12<sup>th</sup> May 2017.
- 1.4 Purchase of 53 Grampian, Southend on Sea – Virement of HRA Capital Resources  
Approval of the virement of £115,000 from the agreed Better Queensway buy back funds to the HRA Capital Programme to facilitate the purchase of this property.

#### 2. The Deputy Chief Executive (People) authorised:

- 2.1 School Places Grant  
Approval to proceed as provided for in the Secretary of State for Education's consent in relation to the acquisition of the Cecil Jones Lower School, Wentworth Road to facilitate the

amalgamation and conversion to an Academy of Seabrook College and Seabrook PRU

- 2.2 Expansion of Places at St Thomas More High School  
Pursuant to Minute 856 of Cabinet held on 14<sup>th</sup> March 2017 and following the guarantee by the Governing Body and the Diocese in writing, the commitment of £4m to St Thomas More School to provide an additional 30 places per year group in time for the 2018/19 academic year.

**3. The Director of Finance and Resources authorised:**

- 3.1 New Lease to Access Anyone at the Marigold Centre, 62 Avenue Road, Westcliff on Sea  
The grant of a new 35 year lease in respect of a day care centre for students with disabilities. The property will be completely refurbished by the incoming tenant.
- 3.2 The Gasworks Site, Esplanade House, 60 Eastern Esplanade  
An opportunity has arisen for the Council to bid to acquire the Gasworks site from the Joint Fixed Charge Receivers. The 3.5 acre prime seafront site has the potential to offer strategic benefits to the Council and the seafront area particularly for car parking and development opportunities.
- 3.3 London Southend Airport, Eastwoodbury Crescent  
London Southend Airport Hotel freehold carve out from the main Airport Lease on best consideration terms as certified by Savills to assist Stobart Group to maximise the release of capital for reinvestment in to the Airport. All revenue moves across to the Airport lease and the Council will receive a premium with Stobart Group t/a Thames Gateway Airport Ltd meeting all costs.
- 3.4 South Essex College Secured Loan Facility – Stephenson Road  
The grant of a loan on commercial terms to South Essex College to facilitate the acquisition of land and buildings at Stephenson Road pursuant to the principles agreed at Cabinet on 10 January 2017 (minute 608 refers).

# Southend-on-Sea Borough Council

Agenda  
Item No.

13

Report of Corporate Director for People

to

People Scrutiny Committee

on

11<sup>th</sup> July 2017

Report prepared by: John O'Loughlin, Director of Children  
Services

---

## Parental Contributions for Children's Services

Executive Councillor: Councillor James Courtenay  
People Scrutiny Committee  
A Part 1 Public Agenda Item

---

### 1. Purpose of Report

- 1.1 To inform People Scrutiny Committee of the option available to local authorities under the Children Act of 1989 to charge for social care services provided to children.

To seek views from People Scrutiny Committee on the concept of introducing a Local Authority Parental Charging Policy for Southend Children's Services in line with s. 29 of Children Act 1989.

### 2. Recommendations

- 2.1 That People Scrutiny Committee consider the details within this report regarding the option to introduce a Local Authority Parental Charging Policy for Southend.
- 2.2 That People Scrutiny Committee take the opportunity to feedback views to the Executive Councillor for Children & Learning on the option to introduce a Local Authority Parental Charging Policy for Southend.

### 3. Background

- 3.1 Currently, Local Authorities are allowed to charge for social care services provided to children, in certain circumstances, under s.29 (Children Act 89) and Part III of Schedule 2 to the act. Any services offered under s.17 and s.18 (CA89), apart from advice, guidance or counselling, may also be chargeable if it is reasonably practicable for the relevant person to pay. Services offered in line with the Chronically Sick and Disabled Person Act (2000) to a disabled child who is a Child in Need under s.17 (CA89) are also therefore chargeable.

- 3.2 In practice, this allows Local Authorities to:
- a) Charge the parents of a Looked After Child for the cost of their placement, up to the cost of a standard in-house foster placement, where they have means to pay, and subject to statutory exemptions;
  - b) Charge the parents of a child for services offered to that child under s.17(CA89), where they have means to pay, and to a level which is “reasonable”.
- 3.3 There are statutory exemptions to charging for parents in receipt of various state benefits. Parents’ income and household expenses will be taken into account when a financial assessment is completed.
- 3.4 For Looked After Children, there are statutory exemptions for Children subject to an Interim Care Order, Police Protection, on remand, or accommodated as a result of certain criminal proceedings.
- 3.5 The local Authority may also wish to consider whether it would wish to implement any local exemptions.
- 3.6 There is no statutory guidance on how any means assessment is to be carried out by the Local Authority, other than for it to be reasonable. However, since the Local Authority already has a publicised Fairer Charging Approach for Adult Social Care, and the expertise in-house to carry out assessments against this criteria, it may be both reasonable and practical to apply the same formula to Children’s Social Care.

#### **4. Proposed Consultation**

- 4.1 Before any decision is made the authority will carry out a full public consultation on the proposal. Taking into account research from other Local Authorities and legislative requirements the consultation will propose that the policy covers the following services:
- Parental contribution in respect of children looked after by the Council: following a financial assessment to a maximum allowed by law;
  - Domiciliary and support care services and assistance;
  - Residential and day respite for children except where such services are in place as part of a carer’s assessment;
  - Any charging will only be applied following a full financial assessment of the family’s income and will ensure our continuing support of low income families;
  - An opportunity for exemptions to be made against this Parental Contribution Policy will be available but only applicable by the Director of Children’s Social Services;
  - That consultation will take into account learning from other local authorities who have successfully implementing a Parental Contribution Policy for children social services.



4.2 In recognition of the importance of potentially introducing a Parental Contribution Policy, a full and public consultation will be conducted in line with the recognised 'Gunning Principles' below:

- When proposals are still at a formative stage – conduct an open consultation to inform a proposal;
- Sufficient reasons for proposals to permit 'intelligent consideration' – ensure there is enough information from the public consultation on formative proposals to make an intelligent choice and complete an Equality Impact Assessment;
- Ensure adequate time is given to consider and respond to the consultation – draft timetable provided below;
- Decision makers must be conscientious in taking into account the responses from the consultation.

4.3 Subject we take forward the option to introduce a Parental Contribution Policy the **proposed timetable** for consultation and approval process would be as follows:

- Decision from Cabinet on a public consultation to commence;
- An initial **12 week consultation** with residents of Southend-on-Sea on the development of a proposal for a Parental Contribution Policy for children's social care services;
- The consultation will include public meetings and an opportunity for the public to submit comments. Clients who are presently receiving services will be informed of the consultation. The voluntary sector will be asked to assist with the consultation and offer their views.
- Reporting back to Cabinet on the outcome of the initial consultation. This would either mean an end to the process or alternatively developing an outline proposal for consultation informed by the process;
- If further consultation is required against a proposal, up to an **8 week period** will be sufficient.

## 5. Other Options

5.1 The only alternative option to introducing a Parental Contribution Policy for children's social services is to maintain the status quo, where parents are not required to make any financial contribution.

## 6. Reasons for Recommendations

6.1 As Local Authority resources become more restricted, Authorities must consider all options which may potentially limit demand for services, ensuring that children and families with the most need are able to be supported effectively. It is a reasonable expectation that a parent should financially contribute to the expense of their child's care.

6.2 With careful application of both statutory and local exemptions and fairness within the assessment process, the Authority can endeavour to operate a

policy which ensures that vulnerable children continue to have their needs met, and keep the child at the centre of the process.

## **7. Corporate Implications**

### 7.1 Contribution to Council's Vision & Corporate Priorities

### 7.2 Financial Implications

Introducing a Parental Contribution Policy will not raise funding for the local authority but may however achieve 'cost avoidance' through reduced demand. There is an expectation that this will reduce the social care budget against 'cost avoidance' and possible savings where applicable by an estimated £100,000 per year.

The Local Authority can limit any cost associated with implementing a Parental Contribution Policy for children's social services by using existing financial assessment processes and resources.

### 7.3 Legal Implications

The Local Authority will need to ensure that a robust charging assessment and appeals process is in place before implementing a Parental Contribution Policy. This will include a detailed review of the charging and assessment policy currently used by adult social care.

The Local Authority will need to seek legal advice and review relevant case-law prior to a policy being adopted.

### 7.4 People Implications

A full equality assessment along with consultation findings will form part of any proposal taken forward.

### 7.5 Property Implications

None

### 7.6 Consultation

A full public consultation with all stakeholders is essential to inform member's decision on a Parental Contribution Policy for children. Following agreement for consultation to take place a detailed plan will be developed.

### 7.7 Equalities and Diversity

The proposed plan will help to promote equalities by focussing on improving outcomes for all children and young people and narrowing the gap for all families.

## 7.8 Risk Assessment

There is a risk of adverse publicity and public reaction to any plan which impacts vulnerable Children, although a child under 16 cannot be charged in their own right.

If the implementation of a Parental Contribution Policy results in less uptake of services, this may result in more strain on families. This will need to be considered as part of a full proposal.

## 7.9 Value for Money

Ultimately, agreeing a fair and equitable Parental Contribution Policy will ensure that available resources are targeted to those with higher needs, and allow for further development of universal services for all families.

## 7.10 Community Safety Implications

The proposed consultation will ensure that the welfare of all children and families living in Southend remains paramount and that ultimately all children remain healthy and prosperous.

## 7.11 Environmental Impact

None

## 8. Background Papers

None

## 9. Appendices

None

This page is intentionally left blank

# Southend-on-Sea Borough Council

Agenda  
Item No.

14

**Report of the Deputy Chief Executive  
People  
to  
People Scrutiny Committee  
on  
11<sup>th</sup> July 2017**

Report prepared by: Brin Martin  
Director of Learning

---

## **Schools Progress Report**

**People Scrutiny Committee  
Executive Councillor: Councillor James Courtenay**

---

### **1. Purpose of Report**

- To inform members of the current position with regard to the performance of all schools, including those schools causing concern, and to update on known Academy developments.

### **2. Recommendations**

- For members to note and approve the information in the report.

### **3. Inspections**

In the period since the previous School Progress Report (11.4.17) there has been a number of further inspections of various kinds. Barons Court Primary School was inspected, and has improved their judgement from good to outstanding. Under the more robust current framework this is a very strong achievement. In addition there has been two section 8 inspections, which do not carry an overall judgement. Cecil Jones Academy has undertaken a no notice inspection, and the outcome letter indicated that the school is making positive progress on its journey to be removed from a category. Equally, Our lady of Lourdes received a section 8 inspection as a result of the previous inadequate safeguarding inspection. The report concluded that "safeguarding is now effective". It went on to say "You have drawn on effective support from the local authority, outlined in the local authority action plan. ... This support has been helpful in making the necessary improvements." Lastly, St Christopher's Academy received a recent inspection. The school was previously outstanding, although the published report is not yet in the public domain.

These outcomes are very positive for the pupils and schools involved, and a credit to the leadership, staff and governors involved. However, due to the way OFSTED calculates the percentage of pupils attending good or outstanding schools, none of them

affect the numbers recorded nationally for Southend on Sea. Currently, on latest published figures, nearly 85% of pupils attend either a good or outstanding school in Southend. Southend calculates the “true” actual % of pupils attending a school, irrespective of the fact that they may have “lost” their OFSTED judgement status on conversion or sponsorship to an academy.

## **Academy Transition**

### **Secondary Education**

Of the 12 Southend secondary schools, the remaining maintained secondary school, Southchurch/Futures, we are now anticipating Education Funding Agency approval to convert to become an academy sponsored by Partnership Learning anticipated to come into effect from 1<sup>st</sup> September 2017.

### **Special Education**

It would appear that finally the situation regarding Seabrook College has now been resolved, and they become part of a Multi Academy Trust consisting of a special school and a pupil referral unit, sponsored by Parallel Learning Trust, with effect from 1<sup>st</sup> July 2017. Significant energy has gone into this conversion, and it is hoped that the “new2 schools, **Victory Park** (the alternative provision schools) and **Sutton House Academy** (the SEMH special school) can now focus their energy on making the rapid improvements required for some of our most vulnerable learners.

The four other Southend special schools, St Christopher’s, Lancaster, Kingsdown and St Nicholas have received their academy order to form a multi academy trust, and are progressing towards conversion on 1<sup>st</sup> September 2017.

### **Primary Education**

The remaining maintained primary schools are all actively exploring academy options.

Bournes Green Junior School and Richmond Avenue Primary School are progressing towards becoming part of the Southend East Community Academy Trust (SECAT), likely start date 1<sup>st</sup> August 2017.

The situation regarding Our Lady of Lourdes remains unclear. The Catholic Dioceses of Brentwood will determine, subject to the approval of the Regional School Commissioner, a suitable sponsor.

The Westbough Academy, previously a standalone Single Academy Trust has now become part of the Challenger Multi Academy Trust from 1<sup>st</sup> July 2017.

Lastly, Temple Sutton has declared its intention to join the Learning in Harmony Trust, although no date for conversion has yet been approved by the RSC.

## **Overall School Performance**

As part of the Council’s Education Board and school performance monitoring, detailed scrutiny of the current performance data and intelligence on all schools takes place once validated data becomes available (September KS2 and January KS4). A risk register of

school performance is maintained on a regular basis, constructed alongside representative Headteachers and the RSC. Targeted intervention and support in maintained schools is taking place, and a monthly meeting with the RSC team in turn challenges academies who are underperforming yet outside of the remit of the Council.

As a result of Department funding announcements, Education Board has very recently made substantive bids for additional funding to support specific and targeted improvement work. Board have submitted two bids, the first for narrowing the attainment gap in Primary reading between disadvantaged pupils and their peers; the second to raise the attainment of Children Looked after. Further bids may follow.

#### **4. Other Options**

N/A

#### **5. Reasons for Recommendations**

N/A

#### **6. Corporate Implications**

##### 6.1 Contribution to Council's Vision & Corporate Priorities

This report contributes to the Council's ambition that all schools will be good or outstanding.

##### 6.2 Financial Implications

None

##### 6.3 Legal Implications

None

##### 6.4 People Implications

None

##### 6.5 Property Implications

None

##### 6.6 Consultation

None

##### 6.7 Equalities and Diversity Implications

None

##### 6.8 Risk Assessment

None

6.9 Value for Money

None

6.10 Community Safety Implications

None

6.11 Environmental Impact

None

7. Background Papers

None

8. Appendices

None



# Southend-on-Sea Borough Council

## Report of Chief Executive to People Scrutiny Committee

On 11<sup>th</sup> July 2017

Report prepared by:  
Fiona Abbott

Agenda  
Item No.

15

---

### Scrutiny Committee - updates A Part 1 Agenda Item

---

#### 1. Purpose of Report

To update the Committee on a number of scrutiny matters.

#### 2. Recommendations

That the report and any actions taken be noted.

#### 3. Remit of People Scrutiny Committee

##### 3.1 The Scrutiny Committee is responsible for the following areas:

- All Child and Adult Education
- Youth Services
- Children's Social Services
- Adult Social Services
- Public Health
- Commissioning/Procurement for Children, Adults and Public Health, and
- Health scrutiny role (conferred by the Health & Social Care Act 2012)

Membership of the Committee also includes the statutory co-optees and other co-optees.

##### 3.2 Elsewhere on the agenda for this meeting is information on the range of work undertaken by the Scrutiny Committees during 2016/17.

#### 4 Draft Quality Report / Accounts 2015/16

##### 4.1 At the last meeting of the Committee members were advised about the arrangements for the receipt of the draft Quality Account from SEPT<sup>1</sup> and Southend Hospital (Minute 966 refers). At the meeting, the Committee agreed that the documents would be circulated to Committee members for any comments and for a submission to be sent to the Trusts in the time frame.

##### 4.2 Submissions were sent to the Trusts as follows:-

---

<sup>1</sup> Now Essex Partnership University NHS Foundation Trust (EPUT), which was formed following the merger of North Essex Partnership Trust (NEP) and SEPT. See <https://eput.nhs.uk/about-us/>

Southend Hospital (sent 3<sup>rd</sup> May 2017)

*"1 comment has been received from a committee member on the draft document, making some typographical corrections. During 2016/17, the Committee engaged with the Trust on issues, for example the Success Regime / Mid and south Essex STP. Also, the Managing Director was invited to a special meeting of the Committee during the year to update members on recent changes at the Hospital following the management changes, update on inspection matters, recruitment and other key issues / challenges facing the Trust. Unfortunately an earlier item at the particular meeting took longer than expected so the update will be provided at a later date."*

SEPT (sent 18<sup>th</sup> May 2017)

*"No comments were received from the Committee members on the draft document. However, during 2016/17, the Committee engaged with the Trust in particular about the merger proposals with NEP. Directors from SEPT provided an all members briefing in early October 2016 which was attended by 9 Councillors. A detailed update was also reported to the Scrutiny Committee at its meeting on 11<sup>th</sup> April 2017."*

- 4.3 It should be noted that the documents are sent to us when there are no meetings scheduled and also submitted during the election period leading up to the General Election in June 2017. The Committee is asked to note the Quality Accounts received for comments and how these were dealt with.

## **5. Other matters**

- 5.1 Ambulance Trust – at the special Scrutiny Committee meeting in April representatives from health mentioned that the Ambulance Trust have offered the opportunity for members to visit the Operations Control Room. The arrangements for this are in hand and dates will be circulated soon. It was also agreed that the Ambulance Trust be invited to a future meeting of the Committee when the STP / Success Regime is considered.
- 5.2 Joint Committee - Complex Urological Cancer Surgery – the Committee has been involved in a Joint Committee with Essex to consider NHS England's proposal for the reconfiguration of complex urological cancer surgery in the county of Essex. The Joint Committee met in September 2016 and attended by Councillors Nevin and Boyd and the outcome reported to the Scrutiny Committee in October 2016 (Minute 356 refers).

The Joint Committee held a 'virtual' meeting in May 2017 to follow up the recommendations. A letter was sent to NHS England and this is attached at **Appendix 1** which the Committee is asked to note. An update on Recommendation 7, regarding future anticipated investment, has been requested and will be reported when it is received.

- 5.3 Children's Services Improvement Plan Scrutiny Panel – the Committee will recall that the Panel was established last year to help provide additional challenge to the implementation of the action plan, to be made up of Members of scrutiny and key members of the Improvement Board. The Panel has now met on 2 occasions and is due to meet again on 12<sup>th</sup> July. At the Council meeting in May, the following were appointed to the Panel – Councillors Nevin, Arscott, Boyd, Davies and Walker.

- 5.4 NHS Southend CCG Consultation - the CCG are considering undertaking a consultation on proposals to change their Service Restriction Policy with regard to 2 services - bariatric surgery; IVF. Further information will be shared with the Committee as soon as it is available.

## **6. Corporate Implications**

- 6.1 Contribution to Council's Vision and Critical Priorities – Becoming an excellent and high performing organisation.
- 6.2 Financial Implications – there are costs associated with organising in depth projects relating to officer time but this will all be contained within existing resources.
- 6.3 Legal Implications – none.
- 6.4 People Implications – none.
- 6.5 Property Implications – none.
- 6.6 Consultation – as described in report.
- 6.7 Equalities Impact Assessment – none.
- 6.8 Risk Assessment – none.

## **7. Background Papers**

- Email correspondence with Councillors and officer at Essex CC and emails from NHS England re urology update
- Email correspondence to Health Trusts regarding Quality Account submission

## **8. Appendix**

### **Appendix 1 – letter to NHS England re Urological cancer surgery**

This page is intentionally left blank

**Members' Suite**  
PO Box 11,  
County Hall,  
Chelmsford CM1 1LX  
Email: [cllr.ann.naylor@essex.gov.uk](mailto:cllr.ann.naylor@essex.gov.uk)



3 May 2017

**BY EMAIL**

Ruth Ashmore,  
Assistant Director of Specialised Commissioning.  
NHS England - Specialised Services (Midlands and East of England)

c.c.  
Jessamy Kinghorn  
Head of Communications and Engagement  
NHS England - Specialised Services (Midlands and East of England)

Dear Ruth

**JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE  
COMPLEX UROLOGICAL CANCER SURGERY IN ESSEX**

Thank you for your formal response to each of the eight recommendations made by the Joint Health Overview and Scrutiny Committee (JHOSC) which was established to review NHS England proposals for a single specialist centre in Essex for complex urological cancer surgery.

At the time of making the recommendations last September it was agreed that an update be sought from you approximately six months later on your acceptance (or otherwise) of them and how they are being implemented. You will be aware that the members of the JHOSC intended to discuss your response and assess whether they could obtain sufficient reassurance that progress is being made without necessitating the convening of another formal meeting of the JHOSC (which would be particularly difficult due to imminent local and national elections).

I can confirm that, generally, the JHOSC is pleased with your responses to the recommendations and is reassured by your commitment to address the concerns raised by the JHOSC. It recognises that, in many cases, it is 'early days' and the right intention is there although it is too early yet for everything to be fully evidenced.

Recommendation 4 – mitigating actions to mitigate disadvantaged groups

The JHOSC were particularly pleased to see the processes being put in place by NHS England to ensure good communication and sharing of information between

CONT...

CONT...

hospitals, the attention being given to minimising the amount of long distance travel for appointments and the provision of information on accommodation available near Southend Hospital (if required).

#### Recommendation 7 – further information on future anticipated investment

You will recall that the JHOSC discussion last year anticipating the possible expansion of local joint care clinics and also the future need for investment in robotic surgery had led to Recommendation 7(i) asking for further information on the future anticipated investment into the reconfigured service. You have outlined the context for assessing funding needs through the work of the Implementation Oversight Group. However, the JHOSC would like to know the overall calculated financial cost of moving to the new model and what reassurance process is in place that adequate funding will be available for the future investment needs of the new service model. In particular, are all consultants now in place for the new model – if not what timelines are planned for this to be completed? Has there been a need for any out-of-area (Essex) placements for treatment as a result?

#### Recommendation 8: re-instating the formal cancer alliance network groups

The JHOSC would have preferred to have seen a more local input rather than the proposed single cancer alliance for the East of England but recognise that that is not currently possible. The JHOSC feels that NHS England, through the Implementation Oversight Group, should take this opportunity to supplement the work of the new regionalised network with greater working with local Healthwatch.

#### Conclusion.

The JHOSC asks for further information as detailed under Recommendation 7 but is reassured by, and fully supports, the commitment and work being undertaken to address the JHOSC's concerns. It would like to think that important lessons have been learnt for future public and patient engagement and particularly the importance of regular and clear communications on proposals to minimise the likelihood of misleading media coverage.

Thank you for your time and effort in supporting the work of the JHOSC on this issue.

Yours sincerely

AGREED BY EMAIL

Essex County Councillor Ann Naylor  
**Chairman of the JHOSC**

AGREED BY EMAIL

Southend-on-Sea Borough Councillor  
Cheryl Nevin  
**Vice Chairman of the JHOSC**

**SOUTHEND-ON-SEA BOROUGH COUNCIL**

**Meeting of Chairmen's Scrutiny Forum**

**Date: Tuesday, 20th June, 2017**

**Place: Committee Room, Civic Centre, Southend-on-Sea**

**16**

Present: Councillors B Ayling, C Nevin and P Wexham

In Attendance: J K Williams, F Abbott and T Row

Start/End Time: 5.00 - 5.45 pm

**1 Appointment of Chairman for Municipal Year**

Resolved:-

That Councillor Ayling be appointed Chairman of the Forum for the current Municipal Year.

**2 Apologies for Absence**

Apologies for absence were received from Councillors Davies and Kenyon.

**3 Declarations of Interest**

No declarations of interest were made at the meeting.

**4 Role of Forum - extract from Constitution**

The Director of Legal & Democratic Services outlined the role and constitution of the Forum.

**5 Minutes of the Meeting held on Tuesday, 28th June, 2016**

The Forum noted that the meeting scheduled for January 2017 had been postponed due to the weather conditions and the apologies received.

Resolved:-

That the Minutes of the Meeting held on Tuesday, 28<sup>th</sup> June 2016 be confirmed as a correct record.

**6 Discussion on potential In depth scrutiny projects for 2017/18 for Place, People & Policy & Resources Scrutiny Committees**

The Forum discussed potential in depth scrutiny projects for 2017/18 for each of the three Scrutiny Committees. Each Committee is due to agree its in depth

project at the July meetings. The list of projects undertaken by the Council since 2010 was noted.

It was agreed that the Scrutiny Chairmen and Vice Chairmen should consider the suggestions further.

## **7 Scrutiny training**

The Scrutiny Officer said that she would be happy to arrange some training for Scrutiny members as and when required during the Municipal Year. The Director confirmed that he is happy to provide advice to individual Members on procedural issues.

## **8 Any Items from Forum Members**

Working relationships between Councillors and Officers – item raised by Cllr Ayling who was concerned that in certain service areas Members queries were not responded to promptly and in some cases the issues were not dealt with properly. The Director of Legal & Democratic Services said that this was not a scrutiny matter as such and that it could be something the respective Group Leaders could take forward as part of their regular meetings with the Chief Executive.

The Forum also noted the *Protocol on Member / Officer Relations*, in Part 5(d) of the Constitution.

## **9 Date of next meeting**

The next meeting of the Forum will be arranged for late November 2017 (date to be confirmed).



# Southend-on-Sea Borough Council

## Report of Chief Executive to Place, People and Policy & Resources Scrutiny Committees

On 10<sup>th</sup>, 11<sup>th</sup> and 13<sup>th</sup> July 2017

Report prepared by:  
Fiona Abbott

Agenda  
Item No.

17

---

### In depth Scrutiny projects – 2017/ 18 A Part 1 Agenda Item

---

#### 1. Purpose of Report

- 1.1 For each Scrutiny Committee to agree the in depth scrutiny project to be undertaken in the 2017 / 18 Municipal Year.
- 1.2 The report also attaches some information about the work carried out by each of the Scrutiny Committees in the 2016 / 17 Municipal Year.

#### 2. Recommendations

- 2.1 That each Scrutiny Committee select the topic it wishes to undertake for in-depth study in 2017/18.
- 2.2 To note the information attached at **Appendix 3**, the summary of work of the 3 Scrutiny Committees during 2016 / 2017.

#### 3. In depth scrutiny projects

- 3.1 Involvement with in-depth studies enables Members to 'get their teeth into' a particular topic and also to influence and shape proposals before they are implemented.
- 3.2 Each of the studies are led by a Member project team / programme working party and the appointments were agreed at Council on 18<sup>th</sup> May 2017 (refer to **Appendix 1**).
- 3.3 Members should always aim to select a topic which can identify real service improvements and results in benefits / outcomes. To assist the Committees in selected a topic for this Municipal Year, a list of previous topics undertaken for in depth study since 2010 is attached at **Appendix 2**. In 2016/17, the Place & Policy & Resources Scrutiny Committees undertook a project jointly.
- 3.4 Each Scrutiny Committee is now requested to select the topic it wishes to undertake for in depth study in 2017/18.
- 3.5 Work undertaken by each of the Scrutiny Committees in the 2016 / 17 - attached at **Appendix 3** is a summary of the work undertaken by each of the Scrutiny Committees in the 16/17 Municipal Year.

#### **4. Corporate Implications**

- 4.1 Contribution to Council's Vision and Critical Priorities – Becoming an excellent and high performing organisation.
- 4.2 Financial Implications – there are costs associated with organising in depth projects relating to officer time but this will all be contained within existing resources.
- 4.3 Legal Implications – none.
- 4.4 People Implications – none.
- 4.5 Property Implications – none.
- 4.6 Consultation – as described in report.
- 4.7 Equalities Impact Assessment – none.
- 4.8 Risk Assessment – none.

#### **5. Background Papers**

None

#### **6. Appendices**

**Appendix 1 – membership of project teams / programme working parties**

**Appendix 2 – list of previous in depth topics since 2010**

**Appendix 3 – summary of work of the 3 Scrutiny Cttees 2016 / 2017**

## APPENDIX 1

### Membership of project teams (Programme Working Parties)

#### PEOPLE SCRUTINY PROGRAMME WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Helen Boyd Steve Buckley Maureen Butler David Garston Chris Walker	5	All
LAB	Margaret Borton Cheryl Nevin	2	All
IND	Caroline Endersby Lawrence Davies	2	All

#### PLACE SCRUTINY PROGRAMME WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Alex Bright Jonathan Garston Nigel Folkard James Moyies David McGlone	5	All
LAB	Kevin Robinson Helen McDonald	2	All
IND	Derek Kenyon Tino Callaghan	2	All

#### POLICY & RESOURCES SCRUTINY PROGRAMME WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Bernard Arscott David Burzotta Meg Davidson David Garston Roger Hadley	5	All
LAB	Ian Gilbert Charles Willis	2	All
IND	Mike Stafford Brian Ayling	2	All

This page is intentionally left blank

## APPENDIX 2

### Scrutiny project list

Members should always aim to select a topic which can identify real service improvements.

The Council has undertaken a number of in depth scrutiny projects and since 2010 has looked at the following areas:

- Alternative provision – off site education provision for children & young people – 2016/17 (People Scrutiny Committee)
- To investigate the case for additional enforcement resources for Southend – 2016/17 (Joint Place / Policy & Resources Scrutiny)
- 20mph speed limits in residential streets – 2015/16 (Place Scrutiny Committee)
- Transition arrangements from children's to adult life – 2015/16 (People Scrutiny Committee)
- Control of personal debt and the advantages of employment – 2015/16 (Policy & Resources Scrutiny Committee)
- How the Council assists and excites individuals and community groups to achieve healthier lifestyles – 2014/15 (People Scrutiny Committee)
- The Council's Community Leadership role in promoting safer communities – 2014/15 (Policy & Resources Scrutiny Committee)
- Understanding erosion taking place on the Foreshore – 2014/15 (Place Scrutiny Committee)
- Southend primary schools' falling grammar school entry figures - 2013/14 (People Scrutiny Committee)
- Impact of welfare changes - 2013/14 (Policy & Resources Scrutiny Committee)
- Promoting a positive image for the town - 2013/14 (Place Scrutiny Committee)
- Housing – how we plan to meet the growing demand for social rented housing in the current poor national economic climate – 2012 /13 (Economic & Environmental Scrutiny Committee)
- To identify improvements so that looked after children are given the best chances in life and that they do not become NEET statistics (not in education, employment or training – 2012 / 13 (Children & Lifelong Learning Scrutiny Committee)
- Developing strong partnership links to encourage investment in the town & the supply of employment opportunity 2012/13 (Economic & Environmental Scrutiny Committee)
- Child poverty – 2011/12 (Children & Lifelong Learning Scrutiny Committee)
- Volunteering in Cultural Services – 2011/12 (Community Services & Culture Scrutiny Committee)
- Youth anti social behaviour – perception & reality – 2011/12 (Economic & Environmental Scrutiny Committee)
- Young Carers – 2010/11 (Children & Lifelong Learning Scrutiny Committee)

This page is intentionally left blank

## PLACE SCRUTINY COMMITTEE

### Work programme 2016/2017 - evaluation

During the 2016/17 Municipal Year, the **Place Scrutiny Committee** held **5** meetings and met on the following dates – 11<sup>th</sup> July 2016, 10<sup>th</sup> October 2016, 28<sup>th</sup> November 2016, 23<sup>rd</sup> January 2017, 12<sup>th</sup> April 2017.

During the year, Members undertook the following scrutiny work:-

Call-ins/ references from Cabinet and Cabinet Committee – the Scrutiny Committee considered **14 call-in items** from Cabinet and **3 call-in items** from Cabinet Committee. No items were called in from the Forward Plan. All items from Cabinet meeting in June 2016 were **referred direct** to scrutiny meeting in July - **13 items**. All the items from the Cabinet Committee meeting in June 2016 were also **referred direct** to the Scrutiny meeting in July - **4 items**. All budget items and items from January Cabinet meeting were **referred direct** to the Scrutiny Committee and considered at the meeting in January 2017 (**4 budget items & 7 referred direct**). All the items from the January Cabinet Committee meeting were **referred direct** to the Scrutiny Committee and considered at the meeting in January 2017 – **12 items**. **2** items from special Cabinet meeting held on 28<sup>th</sup> March were **referred direct** to the scrutiny meeting in April.

The following items were **referred up** by the Scrutiny Committee to Council for decision:

- Petition – Alcohol Free Zone Westcliff Library – 11<sup>th</sup> July 2016 (Minute 93 refers)
- SCAAP – 10<sup>th</sup> October 2016 (Minute 329 refers)
- General Market Provision – 23<sup>rd</sup> January 2017 (Minute 661 refers)
- Better Queensway – Process to Appoint a Preferred Project Partner – 12<sup>th</sup> April 2017 (Minute 951 refers)
- Revocation of Pier Cycling Bylaw – 12<sup>th</sup> April 2017 (Minute 952 refers)

Pre Cabinet items – the following items were considered by way of pre Cabinet Scrutiny in 2016/2017:

- Skills Development – 10<sup>th</sup> October 2016
- Growth Strategy – 28<sup>th</sup> November 2016

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered.
- Minutes of the meeting of the Chairmen's Scrutiny Forum held on Tuesday 28<sup>th</sup> June 2016 - reported to July 2016 meeting (Minute 152 refers).
- **12** Questions from members of the public, responded to by the relevant Executive Councillors.

In-depth scrutiny project: *To investigate the case for additional enforcement resources for Southend* - Joint project with Policy & Resources Scrutiny Committee. Topic agreed at meeting on 11<sup>th</sup> July 2016 (Minute 110 refers). Project plan agreed by project team and then the full Committee on 10<sup>th</sup> October 2016 (Minute 340 refers). Updates to meeting on 28<sup>th</sup> November 2016 (Minute 488 refers) and 23<sup>rd</sup> January 2017 (Minute 677 refers). Final report agreed at meeting on 10<sup>th</sup> April 2017 (Minute 953 refers).

Presentations & other matters considered:

- ◆ In depth scrutiny project 2015/16 – '20mph Speed Restrictions in Residential Streets' – final report agreed at meeting on 10<sup>th</sup> October 2016 (Minute 339 refers).
- ◆ Industrial Strategy Green Paper – consideration of the Council's proposed response to the 'Building our Industrial Strategy Green Paper - January 2017' at its meeting on 12<sup>th</sup> April 2017 (Minute 954 refers)

#### **Member briefing sessions**

*At the Chairmen's Scrutiny Forum meeting in January 2014, Members discussed the format of member briefing sessions / presentation. The Forum resolved that copies of any handouts / presentation slides from Member briefings / presentations should be placed centrally on the Council's intranet so they can be easily accessible to all Members. There is now a dedicated page on the intranet see [here](#)*

This page is intentionally left blank



## PEOPLE SCRUTINY COMMITTEE

### Work programme 2016/2017 - evaluation

During the 2016/17 Municipal Year, the **People Scrutiny Committee** held **7** meetings and met on the following dates – 12<sup>th</sup> July 2016, 11<sup>th</sup> October 2016, 29<sup>th</sup> November 2016, 20<sup>th</sup> December 2016 (special meeting), 24<sup>th</sup> January 2017, 6<sup>th</sup> April 2017 (special meeting) and 11<sup>th</sup> April 2017.

During the year, Members undertook the following scrutiny work:-

Call-ins/ references from Cabinet – the Scrutiny Committee considered **15 call-in items** from Cabinet. No items were called in from the Forward Plan. All items from Cabinet meeting in June 2016 were referred direct to the meeting on 12<sup>th</sup> July 2016 **9 items**. All budget items and items from January Cabinet meeting were **referred direct** to the Scrutiny Committee and considered at the meeting on 24<sup>th</sup> January 2017 (**3 budget items & 5 referred direct**).

The following item was referred back to Cabinet by the Scrutiny Committee to reconsider:

- Capital Redevelopment of Delaware, Priory and Viking – 11<sup>th</sup> October 2016 (Minute 353 refers).

Pre Cabinet items – the Scrutiny Committee considered **2** pre Cabinet items:

- 11<sup>th</sup> October 2016 – (a) Local Account of ASC 2016/17.
- 29<sup>th</sup> November 2016 - (a) Mental Health Strategy.

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered.
- Schools Progress report.
- Minutes of the meeting of the Chairmen's Scrutiny Forum held on Tuesday 28<sup>th</sup> June 2016 - reported to July 2016 meeting (Minute 133 refers).
- **12** Questions from members of the public, responded to by the relevant Executive Councillors.

In-depth scrutiny project *Alternative provision – off site education provision for children and young people* - topic agreed at meeting on 12<sup>th</sup> July 2016 (Minute 132 refers). Project plan agreed at meeting on 11<sup>th</sup> October 2016 (Minute 356 refers). Updates to meeting on 29<sup>th</sup> November 2016 (Minute 501 refers) and 24<sup>th</sup> January 2017 (Minute 700 refers). Final report agreed at meeting on 11<sup>th</sup> April 2017 (Minute 967 refers).

Agenda items considered:

- 12<sup>th</sup> July 2016 – (a) presentation on Success Regime; (b) update on Ofsted Inspection outcome; (c) work programme evaluation 2015/16.
- 11<sup>th</sup> October 2016 – (a) presentation on Success Regime (SR) / Sustainability & Transformation Plans (STP); (b) School organisation data; (c) unaccompanied children in Calais.
- 20<sup>th</sup> December 2016 – special meeting – (a) Mid & south Essex STP & Success Regime.
- 6<sup>th</sup> April 2017 – special meeting - (a) Mid & south Essex STP & Success Regime; (b) Hospital Trust.

## Chairman's Update Report:

- 12<sup>th</sup> July 2016 – (a) information on health scrutiny role (briefing circulated); (b) Joint Cttee to review specialised urological cancer surgery proposals - membership; (c) Joint Cttee PET-CT scanner in south Essex - membership; (d) information on prescribing gluten free foods; (e) Success Regime; (f) draft Quality Accounts; (g) info on specialised commissioning.
- 11<sup>th</sup> October 2016 – (a) agreed terms of reference of Joint Cttee PET-CT scanner in south Essex & outcomes from Joint Cttee reported; (b) agreed setting up & membership of Children's Services Improvement Plan Scrutiny Panel; (c) appointed 2 cllr's to sit on Essex task & finish group looking into mental health services for children & young people; (d) health profile; (e) NEP / SEPT merger; (f) Ambulance Trust inspection; (g) Valkyrie branch surgery change; (h) consultation on orthopaedic surgery change; (i) update on Shoeburyness & St Lukes primary care centres; (j) Southend Hospital A&E redirection service; (k) community dental service; (l) overview of dental out of hours services procurement; (m) alternative medical scheme services.
- 29<sup>th</sup> November 2016 – (a) update on location of PETCT scanner (inc referral by Thurrock to Secretary of State); update on SR / STP; regional specialist commissioning; update on Shoeburyness & St Lukes primary care centres; update on task & finish group & scoping document.
- 24<sup>th</sup> January 2017 – (a) agreement to update protocols – CCG, Healthwatch Southend, HWB; (b) update on SR / STP; (c) alternative medical scheme; (d) update on Scrutiny Panel; advice on proposed CCG consultation; (e) agreement for Chair & Vice Chair to attend workshop session on STP's.
- 11<sup>th</sup> April 2017 – (a) consultation on 3 proposed service restriction policy changes; (b) Quality Account process; (c) mental health services for children & young people – outcomes report; (d) GP practice change, Luker Rd, Southend; (e) update and SEPT / NEP merger; (f) request for update on St Lukes primary care centre.

## Member presentations

- Merger between SEPT & NEP – 3<sup>rd</sup> October 2016.
- Journey of child – 1<sup>st</sup> February 2017.
- School Achievement data – 21<sup>st</sup> March 2017

## Items for 2017/18

- STP / Success Regime
- Children's Services Improvement Plan Scrutiny Panel

## ***\*Member briefing sessions***

*At the Chairmen's Scrutiny Forum meeting in January 2014, Members discussed the format of member briefing sessions / presentation. The Forum resolved that copies of any handouts / presentation slides from Member briefings / presentations should be placed centrally on the Council's intranet so they can be easily accessible to all Members. There is now a dedicated page on the intranet see [here](#)*

## **POLICY & RESOURCES SCRUTINY COMMITTEE**

### **Work programme 2016/2017 - evaluation**

During the 2016/17 Municipal Year, the **Policy & Resources Scrutiny Committee** held **5** meetings and met on the following dates – 14<sup>th</sup> July 2016, 13<sup>th</sup> October 2016, 1<sup>st</sup> December 2016, 25<sup>th</sup> January 2017, 12<sup>th</sup> April 2017.

During the year, Members undertook the following scrutiny work:-

Call-ins/ references from Cabinet – the Scrutiny Committee considered **10 call-in items** from Cabinet. No items were called in from the Forward Plan. All items from Cabinet meeting in June 2016 were referred direct to scrutiny meeting on 14<sup>th</sup> July 2016 - **11 items**. All budget items and items from January Cabinet meeting were **referred direct** to the Scrutiny Committee and considered at the meeting on 25<sup>th</sup> January 2017 (**4 budget items & 4 referred direct**). **2** items from special Cabinet meeting held on 28<sup>th</sup> March were referred direct to scrutiny meeting on 12<sup>th</sup> April 2017.

Pre Cabinet items – there were no pre Cabinet items for this Scrutiny Cttee in 2016/2017.

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered.
- Minutes of the meeting of the Chairmen's Scrutiny Forum held on Tuesday 28<sup>th</sup> June 2016 - reported to July 2016 meeting (Minute 152 refers).
- **9** Questions from members of the public, responded to by the relevant Executive Councillors.

In-depth scrutiny project: *To investigate the case for additional enforcement resources for Southend* - Joint project with Place Scrutiny Committee. Topic agreed at meeting on 14<sup>th</sup> July 2016 (Minute 153 refers). Project plan agreed by project team and then the full Committee on 13<sup>th</sup> October 2016 (Minute 373 refers). Updates to meeting on 1<sup>st</sup> December 2016 (Minute 513 refers) and 25<sup>th</sup> January 2017 (Minute 720 refers). Final report agreed at meeting on 12<sup>th</sup> April 2017 (Minute 979 refers).

Presentations & other matters considered:

- ◆ Work programme evaluation 2015/16 – 14<sup>th</sup> July 2016 (Minute 153 refers).
- ◆ In depth scrutiny project 2015/16 – '*Control of personal debt and the advantages of employment*' – final report agreed at meeting on 13<sup>th</sup> October 2016 (Minute 371 refers).
- ◆ Reports from Council nominee(s) from 4 specific outside bodies – Essex Police & Crime Panel; Essex Fire Authority, Kent & Essex Inshore Fisheries & Conservation Authority, Southend University Hospital NHS Foundation Trust – 13<sup>th</sup> October 2016 (Minute 370) and 25<sup>th</sup> January 2017 (Minute 719 refers).
- ◆ Response to events in York Road – item requested by Cllr Gilbert – 1<sup>st</sup> December 2016 (Minute 513 refers).
- ◆ Paul Wells (LPA Commander), Scott Cannon (District Commander), Glen Pavelin and Bill Potter - briefing sessions on 23<sup>rd</sup> November 2016 and 13<sup>th</sup> March 2017 to answer questions on crime stats
- ◆ Consultation - Police & Fire & Rescue Collaboration Local Business Case – meeting on 12<sup>th</sup> April 2017. This was referred to Council for decision (Minute 973 refers).

Items for 2017/18

- Summary Reports
- Further quarterly briefings from Police on issues.

#### **Member briefing sessions**

*At the Chairmen's Scrutiny Forum meeting in January 2014, Members discussed the format of member briefing sessions / presentation. The Forum resolved that copies of any handouts / presentation slides from Member briefings / presentations should be placed centrally on the Council's intranet so they can be easily accessible to all Members. There is now a dedicated page on the intranet see [here](#)*

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

19

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank